

GOVERNMENT OF SINDH Sindh Technical Education & Vocational Training Authority (STEVTA)

ST-19, Block 6, Gulshan-e-Iqbal, Karachi Ph: 021-99244113-17 Fax # 021-99244118



No: STEVTA/MD/BoG/

Dated: 31st Mar, 2021

MINUTES OF 29th MEETING OF STEVTA BOARD OF GOVERNORS (BOG) HELD ON 31st Mar. 2021

29th meeting of Sindh TEVTA Board was held on 31st Mar 2021 at 7:00 pm at Marriot Hotel, Karachi under the chairmanship of Mr. Saleem Raza Jalbani, Chairperson, Sindh TEVTA. Following members attended the meeting:

S No	Name	Designation	Organization
1	Mr. Saleem Raza Jalbani	Chairperson	Sindh TEVTA
2	Mr. Agha Sohail Ahmed	Member / Secretary	Managing Director, Sindh TEVTA
3	Syed Farrukh Shah (Online)	Member	Member Provincial Assembly Sindh
4	Dr. Fouzia Khan	Member	Representative from School Education Department, Govt. of Sindh
5	Mr. Nisar Solangi	Member	Representative from Information Social Welfare Department, Govt. of Sindh
6	Mr. Athar Hussain	Member	Representative from Information Technology & Science Department, Govt. of Sindh
7	Dr. Masroor Ahmed Shaikh	Member	Chairman Sindh Board of Technical Education
8	Dr. Aneel Kumar (Online)	Member	Representative from Mehran University of Engineering & Technology, Jamshoro
9	Mr. Zaheer Uddin Babar	Member	Representative from Finance Department, Govt. of Sindh

- 2. Proceedings of the meeting started with recitation from Holy Quran. Mr. Saleem Raza Jalbani, Chairperson STEVTA welcomed the participants and appreciated the participation of members in the meeting of Board for deciding very important matters of the Authority.
- 3. The Chairperson requested Managing Director STEVTA to present the item-wise agenda of the meeting. The Managing Director / Secretary STEVTA Board, presented the implementation status of decisions of 28th BoG meeting held on 28th Jan 2021, he apprised, that total 25 decisions were made by the Board, out of which 18 have been implemented and 07 are in progress. After through discussion, the Board confirmed the minutes of 28th meeting of STEVTA Board. Dr. Masroor Ahmed Shaikh, BoG Member suggested to add more protentional Private Partner like SAGA / Roshan-Tara Schools in offering Skills Training. The Chair agreed to incorporate SAGA under forthcoming Expression of Interest under PPP Model.

4. The item-wise agenda of the meeting was precented and decided as follows:

Page 1 of 8

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Reappropriations - Budget CFY 2020-2021 Reappropriations - Budget CFY 2020-2021 Reapproved by STEVTA Board in its 27th meeting held on 27th Sep 2020. He further, apprised that several reappropriations were made by BoG STEVTA in its 28th meeting held on 28th Jan, 2021. He informed Board, that Sindh Government on the directives of Sindh High Court has constituted an Education Reform Committee (ERC). Honorable High Court of Sindh under order dated: 23/11/2020 in Suit No. 1243/2015, desired concerned departments including STEVTA to reform TVET Sector in Sindh by giving high priority for greater employability of youth in local and overseas job markets. Therefore, necessary reappropriations in the current allocations are needed as given below: REAPPROPRIATION.OF.RUBGET.2820-2.1 ***********************************	Item No.	Agenda Description	Discus	sion / (Observa	ations		Decisions
needed as given below: REAPPROPRIATION OF BUDGET 2020-21 SW A/C Description Budget (Rs) Minus(-) Plus (-) Budget (Rs) (Rs) Minus(-) Plus (-) Budget (Rs) (Rs) Minus(-) Plus (-) Budget (Rs) (Rs) (Rs) Minus(-) Plus (-) Budget (Rs) (Rs) (Rs) (Rs) (Rs) (Rs) (Rs) (Rs)		Reappropriations - Budget CFY	The Director Finance on the permission of Chair, presented that Budget Estimates for FY 2020-2021 were approved by STEVTA Board in its 27th meeting held on 27th Sep 2020. He further, apprised that several reappropriations were made by BoG STEVTA in its 28th meeting held on 28th Jan, 2021. He informed Board, that Sindh Government on the directives of Sindh High Court has constituted an Education Reform Committee (ERC). Honorable High Court of Sindh under order dated: 23/11/2020 in Suit No. 1243/2015, desired concerned departments including STEVTA to reform TVET Sector in Sindh by giving high priority for greater employability of youth in local and overseas job markets. Therefore, necessary re-				Board unanimously approved re- appropriations of STEVTA Budget for	
Architecture Name 124,000,000 124,000,000			needed as given be	low:	21			
Addition of New Trades 124,000,000 124,000,000			S.# A/c Description	care of resident librarian		T	CANADA STANDARD STANDARD	
The Chairperson endorsed that above reappropriations are essentially needed to establish & equip state-of-the-art Staff Training Academy at Karachi (as per approval of Board in its 28th meeting), and providing equipment (IT, Fashion Design, Professional Cooking) to selected institute as per demand of local job markets. He further said that those institutes have been not given any equipment since 1990 in above trades. He further said four modern digital libraries are also being established under above reappropriations of Education Regional Cooking) to selected institute as per demand of local job markets. He further said four modern digital libraries are also being established under above reappropriations of Education Reform Committee. Board members appreciation the reform agenda and suggested to add those reforms in forth coming budgetary allocations so that quality training could be provided to youth of Sindh. Dr. Fozia Khan				124,000,000	124,000,000		-	
4 Establishment of Four Digital Libraries at STRV7A Institutes 5 (2000,000 to 10,000,000 to 10,000,0				100,000,000	100,000,000	-	*	
Libraries at STEVTA Institutes & Field Computer & I.T. Equipment for STEVTA Institutes & Field offices. Extr. of Professional Chef & 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 49,000,000 70,000,000 49,000,000 70,000,000 70,000,000 70,000,00				23,000,000	6,000,000	-	17,000,000	9
Schools Scho				3,000,000		37,000,000	40,000,000	
offices. 6 Est of Professional Chef & Pashin Designing Labs: 7 Computer & Lit Equip for Staff Training Academy 8 Furiture/Fisture for Staff Totaling Academy 9 Furiture/Fisture for STEVTA 110 110 110 110 110 110 110 110 110 11			Computer & I.T. Equipment for	u u		49,500,000	49,500,000	
The Chairperson endorsed that above reappropriations are essentially needed to establish & equip state-of-the-art Staff Training Academy at Karachi (as per approval of Board in its 28th meeting), and providing equipment (IT, Fashion Design, Professional Cooking) to selected institute as per demand of local job markets. He further said that those institutes have been not given any equipment since 1990 in above trades. He further said four modern digital libraries are also being established under above reappropriations of budget in accordance with the recommendation of Education Reform Committee. Board members appreciation the reform agenda and suggested to add those reforms in forth coming budgetary allocations so that quality training could be provided to youth of Sindh. Dr. Fozia Khan		s	Estt: of Professional Chef &			49 000 000		5 E
Training Academy Brintiure/Fisture for Staff Training Academy Total 250,000,000 230,000,000 230,000,000 250,000,000 The Chairperson endorsed that above reappropriations are essentially needed to establish & equip state-of-the-art Staff Training Academy at Karachi (as per approval of Board in its 28th meeting), and providing equipment (IT, Fashion Design, Professional Cooking) to selected institute as per demand of local job markets. He further said that those institutes have been not given any equipment since 1990 in above trades. He further said four modern digital libraries are also being established under above reappropriations of budget in accordance with the recommendation of Education Reform Committee. Board members appreciation the reform agenda and suggested to add those reforms in forth coming budgetary allocations so that quality training could be provided to youth of Sindh. Dr. Fozia Khan		5	Fashion Designing Labs:	-	-			
The Chairperson endorsed that above reappropriations are essentially needed to establish & equip state-of-the-art Staff Training Academy at Karachi (as per approval of Board in its 28th meeting), and providing equipment (IT, Fashion Design, Professional Cooking) to selected institute as per demand of local job markets. He further said that those institutes have been not given any equipment since 1990 in above trades. He further said four modern digital libraries are also being established under above reappropriations of budget in accordance with the recommendation of Education Reform Committee. Board members appreciation the reform agenda and suggested to add those reforms in forth coming budgetary allocations so that quality training could be provided to youth of Sindh. Dr. Fozia Khan			Training Academy	-				
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Education Commission of Pakistan's E-Library			reappropriations establish & equip Academy at Karach 28th meeting), an Fashion Design, Prinstitute as per defurther said that the given any equipment of the further said for also being reappropriations or recommendation of Board members a and suggested to ach budgetary allocation be provided to you highlighted to link to	are of state-of (as pend proofession mand of those in the stablish of Education so the those of the Digi	essentiand of the arapproviding nal Cooper local astitute e 1990 ern dight in accution Retion Retion the araformat qual Sindh.	ally ne rt Staff val of B equipr king) to job ma s have in abo gital lib under ordance form Co e reform ity train Dr. Fo aries wi	eeded to Training oard in its ment (IT, o selected arkets. He been not ve trades. raries are above e with the ommittee. m agenda th coming ning could ozia Khan ith Higher	

Item No.	Agenda Description	Discussion / Observations				Decisions	
		Ahmed shared Japanes					
		Training and apprecia	ated t	che i	initia	tive of	
		establishment of Digital L					
3	Budget	The Managing Director	apprise	ed the	e Boa	ard that	Board unanimously
	Estimates for FY	Government of Sindh	is p	orepar	ring	budget	approved the STEVT
	2021-2022	allocations for financial	year 20	21-20)22. I	n order	Budget Estimates for
		to get required funds for					Financial Year 2021-
	Dec	approve STEVTA Budget		-	-		2020 and retitling of
		Singh Government could l					positions as
		necessary allocations for	STEV	TA. T	he M	anaging	proposed.
		Director after thorough	discuss	ion p	reser	ited the	
		following STEVTA Budge	t Estin	nates	for F	Y 2021-	
	×	2022:					
	2	STEVTA Budget at a	Clance	2021	202	2	
		SIEVIA Buuget at a	dianic		Million)	2	
			20	020-2021	Million	2021-2022	
		CLASSIFICATION	BUDGET ESTIMATE		/ISED MATES	BUDGET ESTIMATES	
		ALLOCATIONS (RECEIPTS):		2011			
	2.	A) Provincial Government Grants: 1. STEVTA HQs.	1,100.0	00 1.	100.000	1,100.000	
		Public Pvt: Partnership (STEVTA Institutes)	105.0	00	105.000	105.000	
	e e	3. Financial Assistance Sub-Total	1,226.5		21.560	21.560 1,226.560	
		B) STEVTA Other Funds/Receipts 1. Funds under PPP.	209.7		209.702	218.654	
		2. Other Funds/Receipts.	37.3	47	37.347	40.008	
		3. Registration of Privately Managed Institutes. Sub-Total	5.5 252.5		5.500 252.549	5.500 264.162	
		Grand Total (Receipts)			179.109	1,490.722	
		ALLOCATIONS: 1. STEVTA HQs	1,907.6	44 1,	907.644	2,814.433	
		Public Private Partnership (STEVTA Institutes) Financial Assistance to families of deceased Emp.	314.7 21.5		314.702 21.560	327.106 21.560	
		4. Registration of Privately managed Institutes.	5.5	00	5.500	5.500	
		5. Funds-Pano Aqil Inst of Tech Edu (PITE) - Army Total (Allocation/Expenditure)	20.0		20.000	20.000 3,188.599	
		Surplus(+) / Deficit (-)			90.298)	(1,697.877)	
		BREAK-UP OF ALLOCATIONS - SINGLE LINE GRANT					
		STEVTA H.Q		8		FY 2021-202	
		Salary				1,458.7	
		Civil Works (Non-ADP)		- 1		400.0	
		Machinery / Equipment for Labs:				300.0	
		Health Insurance for Employees		12		52.5	
		Marketing/Media/Publication RD Offices - Operating Expenses	20.0				
	STEVTA Initiatives/activities		60.2				
		Operating Expenses 88.7					
	1						
		Previous Years Liabilities		Total:- 2,431.1			
						2,131.1	
			2021-2022	2022-2023	2022-	Total	
		Total:-	2021-2022 39.23	2022-2023 39.23	2022- 2023 39.2	Total	
		Total:- Provision for Field offices/institutions			2023	Total 3 117.7	
		Total:- Provision for Field offices/institutions White wash of buildings (institutes/offices)	39.23	39.23	2023 39.2	Total 3 117.7 3 59.5	
,		Total:- Provision for Field offices/institutions White wash of buildings (institutes/offices) Construction/Repair/Renovation of Toilets Gardening/Plantation (institutes/offices) Equipment/Machinery (Institutes/offices)	39.23 19.83 28.67 213.60	39.23 19.83	2023 39.2 19.8 28.6 213.6	Total 3 117.7 3 59.5 7 86.0 0 640.8	
		Total:- Provision for Field offices/institutions White wash of buildings (institutes/offices) Construction/Repair/Renovation of Toilets Gardening/Plantation (institutes/offices)	39.23 19.83 28.67	39.23 19.83 28.67	2023 39.2 19.8 28.6	Total 3 117.7 3 59.5 7 86.0 0 640.8 3 223.0	

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em Vo.	Agenda Description	Discuss	ion / C)bser	vatio	ns		Decisions
vU.	Description	Allocations/Exp	A CONTRACTOR OF THE STATE OF TH					
			enaitur EVTA He			(2021-		
		CLASSIFICATIO		auqua		(Rs. in Milli		
					202 BUDGET	0-2021 REVISED	2021-20. BUDGE	
				E	STIMATES	ESTIMATE		
		A) STEVTA H.Qs. Pay and Allowances			1,044.965	1,044.96	5 1,458.7	
		Civil Works Lifeline/ Rehabilitation,	/ Renovation		302.000			
		(Off/Inst) Training for Prisoners & Shelter Hor	mag		1.000			
		Provision for Field Offices/Institution			14.500			
	8	Basic IT & Other Equipment - Institu	ites / Office		34.000	34.000	10.0	
	34	Payment of Utilities - Office/Inst./Co Staff Training Academy & Institutes.			1.500 2.000		2.0	
		Career Counseling & Placement Cen	ters		1.500	1.500	3.0	
		Addition of New Trades (Institutes/ Strengthening/Equipment for TEVT			124.000			
		Institute - Industry Linkages	.macruuduis		2.000	2.000	5.0	
		Library (Digital Library/Books) International Certification & Accred	itatio::		3.000	3.000	1.0	
		Training for Officers, Staff and Train			2.000 6.000			
		Strengthening of Apprenticeship Tra			1.500	1.500	1.5	
	0	Incentive for Best Performance			2.000			
	2	Health Insurance/ Medical Re-Imbu Digitized TVET Monitoring System/			36.700 2.000			
		Seminars/Exhibitions/Workshop/S		ion	10.000	8.000	5.0	
		Sports & Co-Curricular Activities Marketing/Media/Publication			3.000 55.000			
		Strengthening of Res. & Dev: Cell/Er			2.000	2.000	2.2	
		Development of Teaching Learning I Strengthening of Monitoring & Evalu			23.000			
		Other Operating Expenditures (Non-			80.350	80.350	88.7	
		Previous Year's Liabilities	ion / Fre	ditues	51.329			
		Total (Allocat	ion / Expend	uiturej 1	1,907.644	1,907.644	2,800.4	
		SUMMARY OF PO				1-2022		
		SINDH T	EVTA (PUI	BLIC SER				
		Post Title	BPS	Inntit		r of Posts		
		rost flue	DF3	Institu		STEVTA HQ	Total	
		Managing Director	191		-	1	1	
		Director	19/20		le l	6	6	
15		Additional Director	19		-	12	12	
		Consultants	-			2	2	
		Deputy Director	18	-	10	20	30	
		PSO / PRO Assistant Director	17/18	-	22	4	49	
		Instructor (Phy. Edu.)	17		16	27	16	
		Internal Auditor	17		5		5	
		Lecturer	17		267		267	
		Office Manager	16			24	24	
		Personal Assistant	16		-	2	2	
		Deputy Assistant Director	16		35	-	35	
		Assistant DP	16		17	-	17	
		High School Teacher Junior Instructor	15	-	28		28	
		Assistant Librarian	14	1	528	-	528 11	
		Computer Operator	12		23		23	
		Survey Officer	12		1	-	1	
		Receptionist	12		-	2	2	
		Sub Engineer	11		-	5	5	
		Accountant	11		7		7	
		Chair Knitter	11		1		1	
		Instructor	11		10	-	10	
		Junior Clerk	11		186	-	186	
		Manpower Survey Officer	11		2	-	2	
		Carpenter Hostel Warden	10		1 2	-	1 2	
		Mechanic	10		1	-	1	
		Shop Instructor	10		89	-	89	
		Trade Instructor	10		35	-	35	
		Marketing Assistant	8		4	-	4	
		Technical Instructor	8		3	-	3	
		Vocational Teacher	8		132	-	132	
		Cashier	6		87	-	87	
		Dispenser	6		22	-	22	
		Junior Store Keeper	6		60		60	
		Lab Assistant	6		22	-	22	
_		Sewing Teacher	6		8	-	8	
		Shop Assistant Store Keeper	6		156	-	156	
		Telephone Operator	6		2	-	2	
		Dispatch Rider	5		1		1	
		Driver	5		42	15	57	
- 1			1 0					
		Attendant	2		299	18	317	

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Page 4 of 8

Item No.	Agenda Description	Discussion / Observations	Decisions
	Description	Discussion / Observations Gardener	
	4.1 Clarification / Anomaly - Promotion	may be approved to streamline the structure of Authority. Mr. Athar and Dr. Masroor Ahmed endorsed the proposal. The agenda item was deferred.	Deferred.
	(Assistant DP – DAD BS-16)		
	4.2 Clearance of outstanding liabilities of W&S Consultants	The Director Works & Services apprised the Board that in order to execute civil works under different ADP schemes (transferred to STEVTA along-with other assets in accordance with STEVTA Act) and for execution of other new schemes, the Authority outsourced region wise consultancy work to M/s Shahzad Associates and M/s G-3 in accordance with Sindh PPRA Rules through competitive selection process. The procurement process and itemized	The Board approved the proposal unanimously subject availability of funds.
Jun Jun		rates were approved by 5th STEVTA BoG. He further informed the Board that the agreement signed Page 5 of 8	
100	Market De la company of the company	3	Jan Jan

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Item No.	Agenda Description	Discussion / Observations	Decisions
		between STEVTA and the engaged Consultants and mutually extended from time to time by both parties without any change of already approved rates till 2018 with the approval of the then Managing Directors, STEVTA under the budgetary allocations made in relevant heads (as approved by STEVTA Board). However, outstanding payments of the consultants for already completed work till 2018 could not be processed due to:	
		1) shifting of civil work schemes to Works Department of Government of Sindh (the shifting of schemes was made by STEVTA Board in its 22nd meeting held on 26th Oct, 2018 and reverted back in its 23rd meeting held on 27th Sep, 2019), and	
		2) Covid19 Pandemic Situation / freezing of liability clearance accounts by Sindh Government.	
		The Director WSP, further apprised that STEVTA Board in its 28th meeting approved clearance of outstanding liabilities to the consultant. However, the decision of Board was made conditional "subject to fulfilment of all codal formalities" Therefore, the Board is apprised the following formalities so as to clear the outstanding liabilities of the consultants (if the Board is satisfied with):	
		 Consultants were engaged in accordance with SPPRA Rules through competitive selection process for execution of civil work transferred schemes and other new schemes; The region wise engagement of consultants and rates were approved by STEVTA Board in its 5th meeting; An agreement was signed between STEVTA 	
		and engaged consultants defining the scope of work, rates and other terms & conditions; 4) Necessary budgetary allocations for making payment for services rendered by consultants were made by STEVTA Board /	
		Government; 5) Consultants' work was assigned and verified by Works & Service Department of STEVTA from time to time and payments were released till 2018 in accordance with agreement;	
J.,		6) Work for new civil work schemes and extension for continuation of consultancy service from time to time was given to the consultants with the approval of the then Managing Directors, STEVTA, and the same was signed by Director W&S and	
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Page 6 of 8 The state of the s

Item No.	Agenda Description	Discussion / Observations	Decisions
	•	Consultant and made part of Agreement as Appendix; 7) No extension or any work after 2018 is given to Consultants, however, dues are outstanding for already completed work performed prior to 2019.	
	×	He therefore requested the Board to approve the longstanding dues to M/s Shahzad Associates and M/s G-3 subject to availability of funds.	
	5.1 Additional Agenda – Delegation of Powers	Managing Director STEVTA apprised the Board that in recent situation (Covid) and hectic schedule of the Managing Director's day to day affairs, the GP Fund, Pension, Gratuity and Retirement cases are stuck up and delayed. He therefore proposed that the delegation of powers of Managing Director under Rule 2(e) of STEVTA Finance, Accounts, Works & Projects Rules shall be delegated upon Director HR may be delegated for smooth functioning of official business:	
,		1) GP Fund Cases: Upto Rs. 100,000/- 2) Signature on cases on behalf of Managing Director for upto officers / officials of BS-17 in following cases / Documents: a. Pension, b. Gratuity c. Retirement d. Arbitrary All the members endorsed the delegation of powers as per STEVTA Rules.	, E
	5.2 Additional Agenda – Chairman's Honoraria	Managing Director apprised the Board that Honorarium for the position of Chairperson STEVTA was approved in 28th meeting of STEVTA Board. The decision of the Board is reproduced below: "Board approved the proposal unanimously for grant of Rs. 300,000/- as honoraria to present incumbent till approval of his Salary Package by Government of Sindh from 1st July, 2020 and desired to request finance for arrears on above rate from the date of appointment."	The Board by unanimously decided to refer the matter to Law Department for seeking its advice so that the BoG may decide the matter, accordingly.
der (Accordingly, payment of honoraria to the Chairperson is processed w.e.f. 1st July, 2020 in accordance with the decision of STEVTA Board. In order to decide the matter of arrears with effect from date of joining of present incumbent to 30th June, 2020 is resubmitted to Board for consideration. Mr. Athar Hussain and representative from Finance Department suggested to forward the case to	

Page 7 of 8

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Item No.	Agenda Description	Discussion / Observations	Decisions
		Finance Department for deciding the matter of	
		arrears.	

The meeting ended with a vote of thanks to and from the Chair. 5.

1	Mr. Saleem Raza Jalbani Sindh TEVTA	Chairperson	John Barrey.
2	Agha Sohail Ahmed Managing Director, Sindh TEVTA	Member / Secretary	Smule
3	Mr. Farukh Ahmed Shah, Member Provincial Assembly Sindh	Member	Online
4	Dr. Fouzia Khan, Representative from School Education Department, Govt. of Sindh	Member	Julia -
5	Mr. Nisar Solangi, of Secretary Representative from Information Social Welfare Department, Govt. of Sindh	Member	199 Joseph B
6	Mr. Athar Hussain, Representative from Information Technology & Science Department, Govt. of Sindh	Member	140/30/23
7	Dr. Masroor Ahmed Shaikh, Chairman Sindh Board of Technical Education	Member	0530
8	Dr. Aneel Kumar, Representative from Mehran University of Engineering & Technology, Jamshoro	Member	Online
9	Mr. Zaheer Uddin Babar Representative from Finance Department, Govt. of Sindh	Member	M

STEVTA Board Members (as per attached list)
 PS to Chairperson, STEVTA HQs, Karachi