



**Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh**



SAY NO TO CORRUPTION

**MINUTES OF 24TH MEETING OF STEVTA BOARD
HELD ON 27TH SEPTEMBER, 2019**

The 24th Meeting of Sindh TEVTA Board was held on 27th September 2019 at 02:30 p.m. in the conference room of STEVTA Headquarter, Karachi under the chairmanship of Mr. Saleem Raza Jalbani, Chairperson, Sindh TEVTA. Following members attended the meeting:

S No	Name	Designation	Organization
01	Mr. Saleem Raza Jalbani	Chairperson	Sindh TEVTA
02	Mr. Muhammad Saleem Baloch	Member	Member Provincial Assembly
03	Mr. Zahid Khantio	Member	Representative from Social Welfare Department, Govt. of Sindh
04	Mr. Ather Hussain Baloch	Member	Representative from Information Technology & Science Department, Govt. of Sindh
05	Dr. Masroor Ahmed	Member	Chairman Sindh Board of Technical Education
06	Dr. Ahdul Sami Qureshi	Member	Representative from Mehran University of Engineering & Technology, Jamshoro
07	Mr. Sohail Wajahat H Siddiqui	Member	Representative from Industry
08	Ms. Nabila Umer	Member	Representative from NAVTTC
09	Mr. Saleem Uddin	Member	Korangi Association of Trade & Industry
10	Dr. Waseem Shamshad Ali	Member / Secretary	Managing Director, Sindh TEVTA

2. The meeting started with the recitation from the Holy Quran. The Chairperson STEVTA, in his opening remarks welcomed the participants of the Board and thanked them for sparing their time for the meeting from their busy schedule.

3. The Managing Director STEVTA informed the forum that the minutes of 23rd meeting held on 24th April 2019, were circulated to all the members, however, no observations / non-conformities received thereupon. He requested the Board to confirm the minutes of last meeting.

4. Mr. Sohail Wajahat stated that he did not attend the last board meetings due short notice and desired to record following observations:



**Sindh Technical Education &
Vocational Training Authority (STEVTVA)
Government of Sindh**



SAY NO TO CORRUPTION

- As he did not attend the 22nd and 23rd Board meetings, hence, he is not in a position to comment on the same.
 - Notice for the BoG meeting be sent atleast 07 days prior to scheduled date.
 - Progress on the decisions of 21st & onward Board meetings may be presented to Board in its next meeting.
 - Decision of an earlier Board meeting regarding investment of funds with Sindh Bank needs to be reviewed to provide level playing field to other banks. However, it was clarified by Director (Finance) that the matter was re-discussed in Finance Committee meeting and as per its decision rates are being obtained from reputed banks and accordingly invested.
 - The pending progress on Printing & Graphic Unit PSIT be presented in next Board meeting.
5. The Minutes of 23rd STEVTA Board meeting were confirmed by Board. Subsequently, agenda items were placed seriatim before the Board:

Item No.	Agenda Description	Discussion / Observations	Decisions																		
02	Approval of STEVTA Budget for FY 2019-20 and the expenditure incurred on Emergent Operating Activities during current financial year 2019-20	<p>The STEVTA Budget for FY 2019-20 was presented before the Board. The Managing Director highlighted the salient features of budget, as follow:</p> <p style="text-align: center;"><u>VOLUME - I</u></p> <p><u>RECEIPTS:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>Sindh Govt. Grant</td> <td style="text-align: right;">Rs.1,226.560 M</td> </tr> <tr> <td>STEVTA Receipts</td> <td style="text-align: right;"><u>260.559 M</u></td> </tr> <tr> <td>Total:-</td> <td style="text-align: right;"><u>Rs.1,487.119 M</u></td> </tr> </table> <p><u>EXPENDITURE:</u></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td>STEVTA H.Qs.</td> <td style="text-align: right;">Rs.1,860.398 M</td> </tr> <tr> <td>Public Pvt: Part:</td> <td style="text-align: right;">330.460 M</td> </tr> <tr> <td>Financial Assistance</td> <td style="text-align: right;">21.560 M</td> </tr> <tr> <td>Reg: of Pvt. Inst:</td> <td style="text-align: right;"><u>4.000 M</u></td> </tr> <tr> <td>Total :-</td> <td style="text-align: right;"><u>Rs 2,216.418 M</u></td> </tr> <tr> <td>Deficit :-</td> <td style="text-align: right;"><u>(729.299) M</u></td> </tr> </table>	Sindh Govt. Grant	Rs.1,226.560 M	STEVTA Receipts	<u>260.559 M</u>	Total:-	<u>Rs.1,487.119 M</u>	STEVTA H.Qs.	Rs.1,860.398 M	Public Pvt: Part:	330.460 M	Financial Assistance	21.560 M	Reg: of Pvt. Inst:	<u>4.000 M</u>	Total :-	<u>Rs 2,216.418 M</u>	Deficit :-	<u>(729.299) M</u>	
Sindh Govt. Grant	Rs.1,226.560 M																				
STEVTA Receipts	<u>260.559 M</u>																				
Total:-	<u>Rs.1,487.119 M</u>																				
STEVTA H.Qs.	Rs.1,860.398 M																				
Public Pvt: Part:	330.460 M																				
Financial Assistance	21.560 M																				
Reg: of Pvt. Inst:	<u>4.000 M</u>																				
Total :-	<u>Rs 2,216.418 M</u>																				
Deficit :-	<u>(729.299) M</u>																				



Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh



SAY NO TO CORRUPTION

Item No.	Agenda Description	Discussion / Observations	Decisions
		<p style="text-align: center;"><u>VOLUME – II</u></p> <p>Revenue/Receipts Rs.438.595 M Expenditure <u>401.516 M</u> Surplus:- <u>Rs. 37.079 M</u></p> <p>The Managing Director expressed that the deficit has been arisen for the reason that during last FY STEVTA was released funds for two quarters only. The Finance Department will be approached to provide additional budget allocation to meet-out the deficit. Board was requested to approve the Budget.</p> <p>It was further apprised to Board that an expenditure of Rs.101.807 M has been incurred on emergent nature of operating activities; i.e. salaries & utilities etc. for which Board is requested to accord post facto approval.</p> <p>While reviewing various components, Board desired to apprise the position regarding civil works and its expenditure incurred on SVTI Jacobabad, in its next meeting.</p> <p>Board members emphasized to make the expenses on different heads with transparency and in accordance to financial and SPPRA rules.</p>	<p>Board approved the STEVTA budget for FY 2019-20, as per budget documents presented to Board, with the direction to strictly comply with financial and SPPRA rules.</p> <p>Board accorded post facto approval of operating expenses amounting Rs.101.807 million incurred during FY 2019-20</p>
03	Approval for shifting the release of funds from lapsable assignment account to non-lapsable current	Managing Director apprised the Board that the matter was already approved in 11 th meeting of STEVTA Board but the shifting of account could not be materialized, resultantly a lot of impediments are being faced. In order to manage & operate financial activities	Board unanimously approved shifting the release of funds by Finance Department from lapsable assignment account to non-lapsable current account if



**Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh**



SAY NO TO CORRUPTION

Item No.	Agenda Description	Discussion / Observations	Decisions
	account.	smoothly, it is necessary that the grants be released by Finance Department GOS into non-lapsable account instead of lapsable assignment account.	allowed under applicable rules / concerned authority
04	Grant of Headquarter and Utility Allowance to the Officers & staff posted at STEVTA Headquarter.	<p>The Board was apprised that STEVTA Board in its 4th meeting held on 08.08.2009 approved payment of 20% Deputation Allowance (for deputationists only) and Authority Allowance for STEVTA Employees posted at its HQ as per rates recommended by HR Committee. Such rates have never been reviewed since then.</p> <p>He further apprised that in order to attract the qualitative human resource from Government/corporate Sector and to retain the services of existing STEVTA Employees posted at STEVTA HQ as well as to pay competitive fringe & benefits, it is proposed that:</p> <p>a) Utility Allowance to STEVTA employees may be allowed at the rate admissible to the Sindh Civil Secretariat employees under the terms and conditions prescribed therein.</p> <p>b) The Authority Allowance already being drawn by STEVTA employees may be enhanced to the extent and equivalent to the rate (i.e. 50% of running basic pay) of Secretariat Allowance admissible to Sindh Civil Secretariat Employees.</p> <p>c) The deputation allowance at rates prescribed by the government may be allowed to the deputationist only.</p>	Board desired to review the proposal and to present a comprehensive proposal to Board for discussion and approval in its next meeting.



Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh



SAY NO TO CORRUPTION

Item No.	Agenda Description	Discussion / Observations	Decisions
		<p>The payment of Authority and Utility Allowance will be subject to satisfactory performance and may be withdrawn if performance of any employee is found unsatisfactory.</p> <p>After detailed deliberations, the Board suggested to submit the comprehensive proposal in next meeting after having examined the all aspects of legal requirements to ensure smooth working.</p> <p>During circulation of minutes following two observations / inputs were received:</p> <p>1: Board to adopt Govt rules / regulations and notifications</p> <p>Input 2: Board has to seek approval from the competent authority before adoption of such rules as it is applied upon officers / officials of secretariat only or officer posting there.</p> <p>However, Chairman STEVTA during circulation / final approval of minutes clarified regarding second input as the approval / adoption of such policy is the power of STEVTA BoG.</p>	
05	Approval of Sindh TEVTA Vehicle Policy -2019.	<p>Managing Director apprised that a vehicle policy has been devised to streamline the allocation of vehicles as well fuel consumption ceilings. He requested the Board to approve the vehicle policy.</p> <p>The Board opined that the vehicles to BS-17 and BS-18 officers can only be allocated on need basis as deemed appropriate by the Managing Director.</p>	<p>Board approved the draft "Sindh TEVTA Vehicle Policy- 2019", with necessary change that allocation of vehicles to BS-17 & 18 officers will be on need basis as deemed appropriate by the Managing Director.</p>



**Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh**



SAY NO TO CORRUPTION

Item No.	Agenda Description	Discussion / Observations	Decisions
		<p>However, expenditure under this head shall be within allocated budgets and vehicle may be allotted in accordance with entitlement and availability.</p>	
06	Engagement of a Legal Advisor	<p>Managing Director apprised the Board that STEVTA is in need of another legal advisor having the license of Supreme Court and ability to handle difficult / complicated court cases, while the existing legal advisors do not have the license of Supreme Court. Accordingly, applications were invited through advertisement from Legal Practitioners/firms having license and experience of High Courts & Supreme Court.</p> <p>He added that the selection committee has recommended Mr. Azam Khan, Advocate (Manzoor Ali Khan & Co) as most suitable candidate to engage as Legal Advisor for 06 months (extendable on satisfactory performance). He requested the Board to approve engagement of Mr. Azam Khan Advocate.</p> <p>However, the input (i.e. utilize the services of Advocate General Office) given by representative of Social Welfare Dept. during circulation of minutes was clarified by Chairman, STEVTA in accordance with statutory status of the Authority being autonomous and due to non-proper representation of STEVTA by AAG Office, the decision was made by majority for hiring the services of legal advisor.</p>	<p>Board approved the engagement of Mr. Azam Khan Advocate (Manzoor Ali Khan & Co.) as Legal Advisor of STEVTA for 06 months (extendable on satisfactory performance)</p>



**Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh**



SAY NO TO CORRUPTION

07	Enhancement in emoluments and other court charges of legal advisors.	<p>Managing Director further apprised the Board that the rates of monthly remuneration to the Legal Advisors and other court charges have not been revised since 2013.</p> <p>Therefore, the revision of emoluments & other court charges have been proposed for discussion and approval by Board, as follows:</p> <ul style="list-style-type: none"> • Fixed monthly remuneration Rs.75,000/- per month • Petition Fee (Supreme & High Court) 75,000/- per petition • Appeal/Suit Fee (Tribunal/Lower Courts) 50,000/- per appeal • Court Expenses 20,000/- per case • TA/DA (Larkana & Sukkur) 10,000/- per trip • TA/DA (Hyderabad) 8,000/- per trip <p>Although, the matter was decided with majority and recorded accordingly during the BoG meeting, however, an input (i.e. Legal advisor as burden over Authority) given by representative of Social Welfare Dept. during circulation of minutes was overruled by Chairman, STEVTA keeping in view the number of cases pending at various courts and importance of services of Legal Advisor in accordance with Section 14 of STEVTA Act and autonomous status of the Authority</p>	<p>Board approved the rates of remuneration to Legal Advisors and other court charges to the extent herein.</p>
----	--	---	--



Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh



SAY NO TO CORRUPTION

<p>08</p>	<p>Extension of MoU with Family Education System Services Foundation (FESF) for 05 years for Sukkur & Shaheed Benazirabad under Public Private Partnership.</p>	<p>Managing Director informed that two MoUs were signed between FESF and STEVTA under PPP to impart education to deaf students at Government Monotechnic Institute (Women) Shaheed Benazirabad and Government Vocational Institute (Boys) Sukkur in 2012 & 2013, which have now been expired. The FESF has requested for extension of MoUs on same terms and conditions for further 05 years.</p> <p>The Board members appreciated the performance of FESF towards deaf students at Govt. Monotechnic Institute (W), Shaheed Benazirabad and Govt. Vocational Institute (B), Golimar Sukkur and agreed to renew the MoUs for another period of five years, and further proposed to extend same facility to other divisional headquarters</p>	<p>Board approved renewal of of MoUs in respect of GMIW Benazirabad and GVIB Sukkur on existing terms, for a period of 05 years, with the direction to ensure that the terms of MoUs are implemented in letter & spirit and reviewed annually based on performance</p>
<p>09</p>	<p>Approval of Capacity Up-gradation of Government College of Technology SITE Karachi.</p>	<p>Managing Director apprised the Board that the GCT SITE, Karachi offering the B-Tech program in 03 different engineering technologies. Under the revised policy of Higher Education Commission, to launch the BS Engg: Tech (04 years) program, the GCT SITE is required to be affiliated with NED University of Karachi, to meet the demand of the industry.</p> <p>He added that NED University conducted physical inspection and suggested that the training facility at GCT SITE is required to be upgraded to meet the BS Engg; Tech program requirements. Accordingly, a proposal for upgradation of GCT SITE out of its own saving/funds; amounting Rs.52.0 million, has been prepared and placed for approval of Board.</p>	<p>Board approved the proposal of upgradation of existing facilities at GCT SITE Karachi, to launch 04 years BS Engineering Technology Program.</p> <p>Board approved to make procurement of required machinery/ equipment etc. as per proposal, out of self-help program funds savings of GCT SITE, in amount of Rs.52.0 million, by observing codal formalities and as per SPPRA rules.</p>

w



Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh



SAY NO TO CORRUPTION

		<p>The representative from MUET advised to take an assessment from National Technology Council (NTC) in addition to meet the standards of all forums. Further; he suggested that the equipment for demonstration purpose may be purchased from local manufacturers or the spare equipment may be shifted from other institutes of STEVTA (if available).</p> <p>The representative from Social Welfare Department advised to meet the expenses in strict compliance of SPPRA rules, guidelines and considering the market values/rates.</p> <p>However, an input given by Rep. Social Welfare Dept to seek the input of Finance was overruled by Chairman, STEVTA as unnecessary as the BoG has to decide the matters in accordance with its powers conferred upon it by STEVTA Act by majority of votes of participating members (subject to quorum). Further, Secretary Finance was invited being ex-officio member, but neither he himself / nor his Rep attended the meeting.</p>	
10	<p>Development of Curriculum and teaching learning material /guides (TLM/TLG) and assessment packs of 3-year diploma of associate engineering (DAE) of 10 technologies and its remuneration.</p>	<p>The Managing Director highlighted that the reforms in the TVET sector brought rapid changes in term of training approaches. Realizing the demand of industry, national /international labour market and improving quality, it's necessary to bring the Sindh TEVTA institutes inline with the revision of curriculum which will ultimately maximize the employable skills of alumni.</p> <p>Accordingly, the TLM/TLG (phase wise),</p>	<p>Board approved the Development of Curriculum and Teaching Learning Material/Guides (TLM/TLG) and Assessment Packs of 3-year Diploma of Associate Engineering (DAE) for 10 technologies.</p>



Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh



SAY NO TO CORRUPTION

		<p>initially for 10 technologies of 3 year DAE programs has to be taken place. A concept paper on agenda was also placed before the Board for implementation thereof.</p> <p>However, an input given by Rep. Social Welfare Dept to seek the input of Education Dept. was overruled by Chairman, STEVTA as unnecessary as the BoG has to decide the matters in accordance with its powers conferred upon it by STEVTA Act by majority of votes of participating members (subject to quorum). Further, Secretary Education was invited being ex-officio member, but neither he himself / nor his Rep attended the meeting.</p>	<p>Board approved the implementation of Concept Paper, with rates of Remuneration proposed therein. However, in respect of Rate of Remuneration proposed for CDC/CRC/CEC at Sr.No.1.0, Board approved the rates for Category 'A' only.</p>
<p>11</p>	<p>Introduction of innovative demand driven technologies/ trades in the Sindh TEVTA institutes.</p>	<p>Managing Director apprised the Board that the world is reshaping and the technology is rapidly upgrading. In a revalidation exercise a demand survey in consultation with stakeholders from TVET Sector, Engineering universities and industries, wherein following new technologies have been identified for STEVTA institutes:</p> <p><u>DAE (03 years program):</u> Mechatronics, Construction & Industry Automation</p> <p><u>Post Diploma (01 year program):</u> Mechatronics, Robotics, Artificial Intelligence, Petroleum, Building Surveying, Construction Management and Boiler Operator.</p> <p>Board was further informed that the curricula for Mechatronics, Robotics & Artificial Intelligence are already developed.</p>	<p>Board approved to introduce following innovative demand driven technologies/ trades in STEVTA institutes for DAE & Diploma programs:</p> <p><u>DAE (03 years program)</u> Mechatronics, Construction & Industry Automation</p> <p><u>Post Diploma (01 year program):</u> Mechatronics, Robotics Artificial Intelligence, (IoT), Industrial Automation Technology Construction Management, Welding & Garment: (Fashion</p>

20



**Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh**



SAY NO TO CORRUPTION

		<p>On a query of Rep of IT Dept., Director (A&T) informed that initially the HR would be engaged on visiting basis, while once the programs are linked with industry, the practical would be done at simulators.</p> <p>Representative from IT Department advised to add Internet of Things (IoT) technology / field as a separate program</p>	<p>Designing CAD/CAM) Fabrication and Boiler Operator.</p>															
12	<p>Approval of the rate of honorarium/ remuneration of the physical verification/ inspection committee's quality assurance members/technical experts/ engaged staff for privately managed institutions.</p>	<p>The Managing Director apprised that under STEVTA Act 2009, the Authority has the mandate to maintain the training standards in the province through technical experts and to facilitate registration under prescribed rules of Government of Sindh.</p> <p>The Director (A&T) explained that the Committees are constituted for the physical verification/inspection of the facilities at applicant institutes and the Quality Assurance Committees to ensure the standards of quality training. The members of committees on completion of assignment are rewarded honorarium/remuneration to meet the visit expenses. Considering the rate inflation and overall in price hike; following rates of honorarium to meet-out visit expenses, have been proposed for approval by Board:</p> <p>Committee for Physical Verification:</p> <table border="1" data-bbox="561 1568 1031 1865"> <thead> <tr> <th></th> <th><u>Within City</u></th> <th><u>Outside City</u></th> </tr> </thead> <tbody> <tr> <td>Convener</td> <td>2,000/-</td> <td>--</td> </tr> <tr> <td>Subject Expert</td> <td>1,500/-</td> <td>--</td> </tr> <tr> <td>QAB Rep</td> <td>1,000/-</td> <td>1,500/-</td> </tr> <tr> <td>Regs; Staff</td> <td>1,000/-</td> <td>1,000/-</td> </tr> </tbody> </table>		<u>Within City</u>	<u>Outside City</u>	Convener	2,000/-	--	Subject Expert	1,500/-	--	QAB Rep	1,000/-	1,500/-	Regs; Staff	1,000/-	1,000/-	<p>Board unanimously approved the proposed rates of honorarium/remuneration for Physical Verification Committee and Quality Assurance Committee, to meet-out visit expenses.</p>
	<u>Within City</u>	<u>Outside City</u>																
Convener	2,000/-	--																
Subject Expert	1,500/-	--																
QAB Rep	1,000/-	1,500/-																
Regs; Staff	1,000/-	1,000/-																



Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh



SAY NO TO CORRUPTION

		<u>Committee for Quality Assurance:</u>			
		<u>Within City / Outside City</u>			
		<u>Within City</u>	<u>Outside City</u>		
		Convener	2,000/-	3,000/-	
		Subject Expert	1,500/-	2,000/-	
		Region Office	1,500/-	--	
		STEVTA Staff	1,500/-	2,000/-	
13	Lease agreement Bahria Foundation College Sanghar	Matter deferred.			Matter deferred.

7. The meeting ended with a vote of thank to and from the Chair.

Waseem
(Dr. Waseem Shamshad Ali (PAS))
Managing Director
Sindh TEVTA

Note:

- The minutes of 24th BoG are circulated for necessary action and information of a concerned (after incorporating inputs / revisions received during circulation of minute from BoG members who attended the meeting).
- Due to prior commitment, Mr. Suhail Vajahat, Industrialist / BoG Member, could not continue his presence in the meeting from agenda item 5th and onward.