



Sindh Technical Education & Vocational Training Authority (STEVTA)

9th Floor, Shaheen Complex, M. R. Kyani Road, Karachi.

Phone No. 99213331-6 Fax No. 99213337

Website: <http://www.stevta.gos.pk>



MINUTES OF 4TH MEETING OF STEVTA BOARD
HELD ON 8TH AUGUST, 2009

The 4th Meeting of STEVTA Board was held on 8th August, 2009 at 10:00 am in the newly established Office of Sindh Technical Education & Vocational Training Authority (STEVTA), at 9th Floor, Shaheen Complex, M. R. Kyani Road, Karachi, under Air Marshal (Retd.) Riazuddin Shaikh, Chairman STEVTA.

2. Following attended the Meeting:

S. No.	Name	Designation
1	Air Marshal (Retd.) Riazuddin Shaikh (In Chair)	Chairman, STEVTA
2	Mrs. Naheed S. Durrani	Special Secretary (B&R), Member
3	Mr. Alam Din Bullo	Secretary (Labour), Member
4	Mr. Sohail Wajahat Siddiqui	M.D. (Siemens), Member
5	Dr. Zubair Ahmed Shaikh	Director FAST University, Member
6	Mr. Tahir Jawed	GM HR, Engro Chemicals, Member
7	Dr. Islam Hamid Shaikh	Representative of KCCI, Member
8	Mr. Muhammad Ramzan Awan	Additional Secretary(HE), Representative of Secretary (Education) Member
9	Ms. Talat Waseem	Regional Director NAVTEC, Member
10	Mr. Khalid Waheed	Special Secretary (P&D), Representative of ACS (P&D), Member
11	Mr. Abdul Wahid Uqaily	Managing Director, STEVTA, Member / Secretary
12	Mr. Karim Bakhsh Siddiqui	PC, BBSYDP
13	Mr. Khalil Ahmed Memon	Director Technical Education
14	Mr. Nazar Ali	Direction Manpower & Training
15	Mr. Abid Altaf Mian	Director (MIS), STEVTA
16.	Mr. Khalil-ur-Rehamn	PO-I, BBSYDP
17.	Mr. Nazir Ahmed Channa	Administrative Officer, STEVTA

3. The Chairman welcomed the participants and briefed about purpose of meeting and requested the members for their introduction one by one. All the members fully participated in discussion and detailed deliberations. Finally, the following decisions were arrived.

S. No.	Agenda Items	Board Decisions
01	Agenda Item No. 1.3 Review and approval of minutes of 3 rd meeting of STEVTA Board held on 14 th March 2009.	The minutes of the last meeting were reviewed and confirmed.
02	Agenda Item No. 2.3 Visit of German Expert	Date-wise activity plan to be made for implementing the recommendations of the German Expert

03	Agenda Item No. 3.1 Rented Premises for STEVTA Headquarters at Shaheen Complex	The Board approved the expenditures amounting to Rs.5.189 Million
04	Agenda Item No. 3.2 Establishment of STEVTA Headquarter	The Board appreciated the establishment of STEVTA Headquarter at Shaheen Complex and related expenditures.
05	Agenda Item No. 3.3 Purchase of Office Equipment / Accessories & Vehicles	The Board approved the expenditures of Rs.3.695 Million on account of Furniture / Fixtures, Rs.4.247 Million against the purchase of Office Equipment / Accessories and Rs.3.108 Million for purchase of Vehicles.
06	Agenda Item No. 4.4 Constitutional Petitions filed against STEVTA Agenda Item No. 4.5 Decision of Supreme Court of Pakistan and STEVTA Ordinance	The Board decided to refer the matter to Draft Act Committee. The committee will review and approve Draft Act after considering the issues, especially the reservations of employees raised in the constitutional petitions. The board preferred soft landing for effective performance of STEVTA. The Draft Act may be placed before the Assembly after review by Draft Act Committee.
07	Agenda Item No. 4.6 Admission Policy for Academic Year 2009-10	The Admission Policy for the Academic Session 2009-10 was approved by the Board with the modification that provision for all Sindh basis may be increased to 30% instead of 10% to facilitate the general public to avail maximum opportunities in specialized technologies that are not available in all districts. The Board further advised that due to improved transportation facilities and for creating a mobile workforce the admissions may be made on provincial basis instead of District basis from academic session 2010-11.
08	Agenda Item No. 4.7 Contractual Appointments against Vacant Posts	The Board approved Institution-Specific contractual appointments against the vacant sanctioned posts after completing codal formalities and obtaining necessary approval from Finance Department.
09	Agenda Item No. 5.1 STEVTA Employees Service Rules 2009	The agenda item was approved by the Board. The Board authorized the Chairman to constitute a committee comprising of two members of STEVTA Board and a representative from Services, General Administration & Coordination Department for framing STEVTA Employees Service Rules and hiring of services of consultant for the purpose.
10	Agenda Item No. 5.2 Policy on Public Private Partnerships (PPP)	The policy of Public Private Partnership was appreciated and approved by the Board. The Board members advised to devise a transparent mechanism to finalize contract agreements under PPP.
11	Agenda Item No. 5.3 Amendments to the STEVTA Ordinance 2007	The Board decided to refer the matter to Draft Act Committee.
12	Agenda Item No. 6.1 Expenditures – Financial Year 2008-09	The Board approved the expenditures for financial year 2008-09.

13	Agenda Item No. 6.2 Budget Estimates – Financial Year 2009-10	The Board approved the Budget Estimates for the Financial Year 2009-10.
14	Agenda Item No. 6.3 Board Members – Honoraria / TA/DA	The Board decided to refer the matter to the Finance Committee headed by Dr. Islam Hamid with Secretary Labour and Managing Director, STEVTA as members.
15	Agenda Item No. 6.4 STEVTA Staff – TA/DA & Reimbursements	- do -
16	Agenda Item No. 6.5 Development Outlays (New, On-going, & Revamping Schemes)	The Board directed to constitute Development Works Committee for approving expenditures relating to each proposed scheme.
17	Agenda Item No. 7.1 Recruitments in STEVTA Headquarters	The Board approved the contract appointments as per the approved Organogram and their pay packages. The Board further advised that the performance monitoring mechanisms be devised for these employees. The contracts offered to them must mention probation period, tenure of contract and terminal benefits payable in consultation with the HR Committee.
18	Agenda Item No. 7.2 HR Committee (Pay Package)	The Board approved the recommendations of the HR Committee. Regarding the honorarium of Chairman, the Board approved payment of Rs.100,000/- per month as honorarium to the present incumbent.
19	Agenda Item No. 7.3 Internal Job Postings (In-Service Personnel & their Allowances)	The Board approved the scheme of Internal Job Postings to encourage existing employees of the TEVT institutions for specialized jobs.
20	Agenda Item No. 7.4 Short Term Consultancies	The Board approved the consultancies for Public Private Partnerships and framing of STEVTA Rules. Regarding consultancies for industrial linkages and benchmarking of institutions, the Board advised to utilize the existing capacities of the system. The Board also advised to document industries, and conduct initial stakeholders' seminars on regional basis.
21	Agenda Item No. 8.1 Implementation of BBSYDP through STEVTA Board	The Board approved implementation of Benazir Bhutto Shaheed Youth Development Program (BBSYDP) under STEVTA.
22	Agenda Item No. 8.2 Continuation of Program Coordination Unit (PCU)	The Board approved BBSYDP under STEVTA through its implementation arm of Provincial Coordination Unit (PCU).
23	Agenda Item No. 8.3 Approval of Proposals for Training (PFTs)	The procedure for approval of PFTs was approved by the Board.
24	Agenda Item No. 8.4 Reconstitution of Technical Committee	The Board approved reconstitution of Technical Committee.

25	Agenda Item No. 8.5 Board of Directors for BBSYDP	The Board approved constitution of Steering Committee instead of separate STEVTA Board for BBSYDP. The Steering Committee will replace PDWP as approving forum for all the Proposals for Training. The committee will be headed by Chairman, STEVTA with PC, BBSYDP and Managing Director, STEVTA as secretary and member respectively besides other approved members.																		
26	Agenda Item No. 8.6 Approval of Proposal For Training	<p>The Board took following decisions on the PFTs:</p> <table border="1" data-bbox="667 367 1445 1245"> <thead> <tr> <th data-bbox="673 376 721 421">S. #</th> <th data-bbox="727 376 906 421">Dept.</th> <th data-bbox="912 376 1439 421">Decision</th> </tr> </thead> <tbody> <tr> <td data-bbox="673 430 721 546">1.</td> <td data-bbox="727 430 906 546">Antiquities Department</td> <td data-bbox="912 430 1439 546">The PFT was approved with estimated cost between Rs. 43 to 44.5 million. Amended PFT to be furnished by the department will be discussed by Dr. Islam Hamid Member of BOD, PC-PCU and Program Officer-IV and their decision will be final.</td> </tr> <tr> <td data-bbox="673 555 721 698">2.</td> <td data-bbox="727 555 906 698">Education & Literacy Department</td> <td data-bbox="912 555 1439 698">The PFT was approved with estimated cost Rs. 180.00 million for training of 5000 trainees with duration of 5 months. Amended PFT to be furnished by the department will be discussed by Dr. Islam Hamid Member of BOD, PC-PCU and Program Officer-IV and their decision will be final.</td> </tr> <tr> <td data-bbox="673 707 721 922">3.</td> <td data-bbox="727 707 906 922">The Directorate of Technical Education, STEVTA</td> <td data-bbox="912 707 1439 922"> <ul style="list-style-type: none"> • The BOD approved PFT subject to maximum ceiling of Rs. 516.00 million for training of 18,000 trainees in 16 trades. • 2500 in first batch, 4500 in second batch and 9000 in third batch. • Dr. Islam Hamid, Member of BOD, PC-PCU and Program Officer-V will go through the revised PFT to be furnished by DTE and their decision will be final. </td> </tr> <tr> <td data-bbox="673 931 721 1070">4.</td> <td data-bbox="727 931 906 1070">The Directorate of Manpower and Training</td> <td data-bbox="912 931 1439 1070"> <ul style="list-style-type: none"> • The BOD approved PFT with estimated cost of Rs. 232.56 million for training of 8160 trainees. • Dr. Islam Hamid, Member of BOD, PC-PCU and Program Officer-V will go through the revised PFT to be furnished by DMT and their decision will be final. </td> </tr> <tr> <td data-bbox="673 1079 721 1236">5.</td> <td data-bbox="727 1079 906 1236">PCU and PSTW-PCU</td> <td data-bbox="912 1079 1439 1236"> <ul style="list-style-type: none"> • PFT of PCU was approved with estimated cost of Rs. 797.00 (including Rs.595.0 m for PSTW) million. • PFT of Private Sector Training Wing-PCU was approved with estimated cost of Rs. 595 million for 15,000 trainees and it will be one of the components of overall PFT of PCU. </td> </tr> </tbody> </table>	S. #	Dept.	Decision	1.	Antiquities Department	The PFT was approved with estimated cost between Rs. 43 to 44.5 million. Amended PFT to be furnished by the department will be discussed by Dr. Islam Hamid Member of BOD, PC-PCU and Program Officer-IV and their decision will be final.	2.	Education & Literacy Department	The PFT was approved with estimated cost Rs. 180.00 million for training of 5000 trainees with duration of 5 months. Amended PFT to be furnished by the department will be discussed by Dr. Islam Hamid Member of BOD, PC-PCU and Program Officer-IV and their decision will be final.	3.	The Directorate of Technical Education, STEVTA	<ul style="list-style-type: none"> • The BOD approved PFT subject to maximum ceiling of Rs. 516.00 million for training of 18,000 trainees in 16 trades. • 2500 in first batch, 4500 in second batch and 9000 in third batch. • Dr. Islam Hamid, Member of BOD, PC-PCU and Program Officer-V will go through the revised PFT to be furnished by DTE and their decision will be final. 	4.	The Directorate of Manpower and Training	<ul style="list-style-type: none"> • The BOD approved PFT with estimated cost of Rs. 232.56 million for training of 8160 trainees. • Dr. Islam Hamid, Member of BOD, PC-PCU and Program Officer-V will go through the revised PFT to be furnished by DMT and their decision will be final. 	5.	PCU and PSTW-PCU	<ul style="list-style-type: none"> • PFT of PCU was approved with estimated cost of Rs. 797.00 (including Rs.595.0 m for PSTW) million. • PFT of Private Sector Training Wing-PCU was approved with estimated cost of Rs. 595 million for 15,000 trainees and it will be one of the components of overall PFT of PCU.
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27	Agenda Item No. 8.7 Approval of Guidelines version-III for BBSYDP	The approval of Guidelines version-III was referred to the Technical Committee of BBSYDP for review and approval.																		

4. The meeting ended with vote of thanks from and to the Chair.

(Abdul Wahid Uqaily)
Managing Director