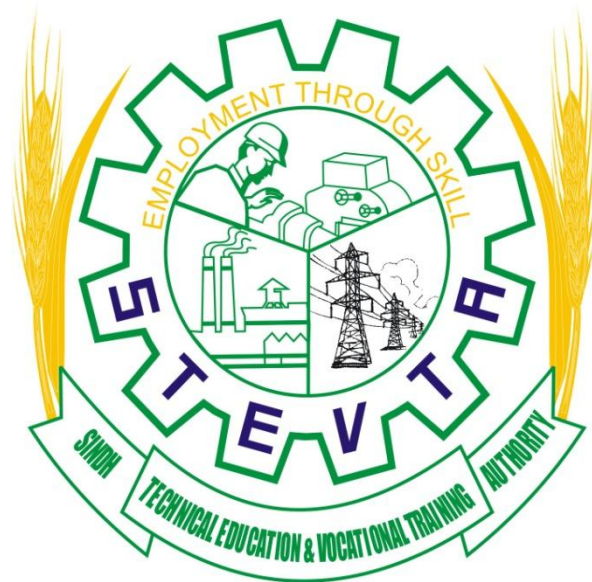


Sindh Technical Education & Vocational Training Authority (STEVTA)

WORKING PAPER

6TH MEETING OF STEVTA BOARD



12th November, 2010 at 3:00 pm

Employment through Skill



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Agenda for 6th Meeting of STEVTA Board

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1. Opening / Introduction

1.1 Welcome remarks by Chairman, STEVTA:

1.2 Introduction of Board Members:

The STEVTA Board members are requested to introduce themselves.

1.3 Progress Review – Major STEVTA Initiatives:

Activity	Status
Petroleum Technical Training Institute (PTTI) at Khairpur	Completed
14 Vocational Training Centers in henceforth uncovered Talukas of Sindh	Completed
Pre-Admission Entry Test through National Testing Service (NTS).	Completed
Creation of SNE for 45 newly established institutions and offices through rationalization	Completed
Oracle-based Enterprise Resource Planning (ERP) Implementation	Under Implementation
De-politicization and restoration of basic infrastructure & academic activities at Government College of Technology, Hyderabad and Khairpur.	Completed
Public Private Partnership (PPP) at Government Polytechnic Institute (Women), Sukkur (NRSP) and Government Vocational School, Khairpur (SRSO).	Completed
Launching of 10 Model Institutions Project	Expected shortly
Contract Signing of PPP Projects	Expected shortly
Infrastructure improvement and awareness campaign through establishment of Family Park / Jogging Track at Makli Polytechnic, Thatto	Expected shortly
Works & Services Projects: <ul style="list-style-type: none"> ➤ GPI Thatto (Repair Works) ➤ TTC (Women) Korangi (Repair Works) ➤ GCT Khairpur (Repair Works) ➤ TTC (Women) Qasimabad ➤ Regional Directorate, Sukkur ➤ Establishment of STEVTA Headquarter ➤ GCT Hyderabad (Repair Works) 	Completed Completed Completed Completed Completed In progress In progress

2. Approvals – Board of Directors / Agreements for PPP Projects

2.1 Draft Agreements for PPP Projects:

The STEVTA Board in its 5th meeting held on 28th June, 2010 and follow-up presentation meeting held on 11th August, 2010 has approved following Public Private Partnership (PPP) Projects:

S. No.	Projects
1.	Korangi Vocational Training Institute (KVTI) at existing Apprenticeship Training Center, Korangi, Karachi – M/s Hunar Foundation
2.	School of Nursing, Community Midwifery & Health Technicians at existing Govt. Vocational Institute, Minara Road, Sukkur – M/s HANDS
3.	Common Manufacturing & Training Facility (CMTF) at existing Pakistani Swedish Institute of Technology, Landhi, Karachi – M/s Furniture Pakistan

One draft agreement for STEVTA joint venture with prospective partners is placed at **Annexure-A**.

Recommendation:

The Board is requested to approve the Draft Agreement for Projects under PPP.

2.2 TORs for Governing Boards for Institutes under PPP:

The success of projects under PPP depends on complete autonomy in terms of decision-making and utilization of human, material & financial resources. It is therefore proposed that the projects under PPP be governed through their respective Board of Governors. The Board will comprise of 07 members (02 each from Private Partner and STEVTA) and remaining 03 from various representative trade bodies or reputed professionals.

The detailed TORs for the Governing Boards have been worked out and placed at **(Annexure-B)**.

Recommendation:

The Board is requested to approve the TORs for Governing Board for respective PPP Institutes.

2.3 Governing Boards for Institutes under PPP:

The nominations finalized in consultation with prospective partners and Ex-officio members from STEVTA and prospective partners are as under:

Name of Project	Ex-Officio Members		Renowned Industrialists / Professionals
	Prospective Partners	STEVTA	
The Hunar Foundation (THF) Korangi Vocational Training Institute, Korangi, Karachi	<ol style="list-style-type: none"> Chairman, THF or his representative. Director, THF 	<ol style="list-style-type: none"> Chairman, STEVTA or his representative Director, Manpower & Training Wing, STEVTA 	<ol style="list-style-type: none"> Mr. Aftab Siddiqui, Managing Director, Paragon Constructors (Pvt.) Ltd. Mr. Riaz Chinoy, COO, International Industries Ltd. Mr. UR Usmani, CEO, Singer Pakistan Ltd.
HANDS Institute of Nursing, Community Midwifery & Health Technicians (Women) at Sukkur	<ol style="list-style-type: none"> Chairman HANDS CEO HANDS 	<ol style="list-style-type: none"> Chairman, STEVTA or his representative Regional Director, STEVTA Sukkur Region 	<ol style="list-style-type: none"> Ms. Raffat Jan Principal, Aga Khan School of Nursing, AKU Representative of Health Department, Govt. of Sindh Representative of Sindh Institute of Urology & Transplantation (SIUT)
Furniture Pakistan Common Facility for Manufacturing & Training at PSIT, Landhi	<ol style="list-style-type: none"> Chairman, PIDC or his representative CEO, Furniture Pakistan 	<ol style="list-style-type: none"> Chairman, STEVTA or his representative Regional Director, STEVTA Karachi. 	<ol style="list-style-type: none"> Nominee of All Pakistan Furniture Exporters Association, (Karachi Chapter) Nominee of Trade Development Authority of Pakistan (TDAP) Industrialist from Furniture Manufacturing / Export Co.

Recommendation:

The Board is requested to approve the proposal regarding constitution of Board of Directors for respective PPP Projects / Institute.

2.4 Governing Board for PTTI, Khairpur:

STEVTA has established Petroleum Technical Training Institute (PTTI) at Khairpur. The institute has been recently inaugurated by Honourable Chief Minister, Sindh. It is proposed that the institute may also be governed by a Board of Directors. The proposed composition of Board is as under:

- | | |
|---|-------------------|
| 1. Air Marshal (Retd.) Riazuddin Shaikh | Chairman |
| 2. DG, Petroleum Concessions
Ministry of P&NR or his representative | Member |
| 3. President, Pakistan Exploration & Productions
Companies Association or his representative | Member |
| 4. District Coordination Officer, Khairpur | Member |
| 5. Ms. Erum Hashmat, OMV Pakistan | Member |
| 6. Mr. Mushtaq Ali Brohi, Orient Petroleum International | Member |
| 7. Dr. Rafique Akhtar Kazi, British Petroleum | Member |
| 8. Director, Petroleum & Gas Institute
MUE&T, Jamshoro | |
| 9. Principal, PTTI, Khairpur | Member/ Secretary |

Recommendation:

The Board is requested to approve the proposal regarding constitution of Governing Board for PTTI, Khairpur.

3. Approvals – New PPP Projects

3.1 Polytechnic Institute, Badin - British Petroleum:

M/s British Petroleum is a major oil exploration and production company operating in the concession area of Badin. M/s British Petroleum engages manpower from the area locally as well as externally. However, due to the lack of better training facility in the Technical Training Institutes of the area, the trained manpower is not acceptable for recruitment. Besides, M/s British Petroleum is interested in economic uplift of the area of its operation through training of the people of the area in the skills needed by M/s British Petroleum as well as other employers.

Therefore, under this joint venture, M/s British Petroleum will provide necessary funds for improving the infrastructure, equipment and training facilities at GPI, Badin under its Corporate Social Responsibility Budget. The STEVTA will hand over management control of the GPI Badin to the Governing Board headed by M/s British Petroleum.

The British Petroleum would contribute one time capital expenditure of Rs.20.00 Million for purchase of IT equipments, machinery and associated installation costs required for the institute at the most competitive market prices.

The STEVTA would contribute Rs.15.00 Million for creation of endowment fund for meeting the operational expenditure of the institute to ensure sustainability. The investment of the endowment fund as well as expenditure out of it will be the sole responsibility of the Badin Polytechnic Board.

The STEVTA would continue to bear operational / non-operational costs through the budget provided by the Government of Sindh.

The District Government would provide funds for restoration of infrastructure i.e. repair of building, internal roads, water supply connection, outer boundary wall and 02 suitable bungalows duly renovated to house students and visiting faculty members.

The NU-FAST and Petroleum & Gas Training Institute of Mehran University of Engineering & Technology would support the institute in terms of teaching faculty, curriculum development and quality assurance.

Recommendation:

The Board is requested to approve the Public Private Partnership venture for Badin Polytechnic Institute through STEVTA-British Petroleum Joint Venture.

The Board is also requested to approve the Governing Board for the Badin Polytechnic Institute.

Name of Project	Ex-Officio Members		Renowned Industrialists / Professionals
	Prospective Partner	STEVTA	
Badin Polytechnic Institute	1. Chief Executive, BP Pakistan Ltd. or his representative. 2. Manager, Support Services / CSR BP Pakistan Ltd.	1. Chairman, STEVTA or his representative 2. Regional Director, STEVTA, Hyderabad	1. Director, NU-FAST, Karachi. 2. Representative of Mehran University of Engineering & Technology, Jamshoro 3. District Coordination Officer, Badin or his representative.

3.2 Vocational Institute, Nawabshah – Pakistan Air Force:

The Pakistan Air Force is operating several air bases in the province of Sindh. They recruit a large number of uniformed personnel and civilian staff for their technical requirements.

The Pakistan Air Force through its Deputy Chief of the Air Staff Training has approached STEVTA for a joint venture at Govt. Vocational Institute, Nawabshah on the following terms & conditions:

- Initially 04 trades namely Machinist, Carpentry, Office Assistant and Light / Heavy Vehicle Drivers will be started for which missing equipment & machinery will be partly provided by PAF and remaining by STEVTA.
- The trainers and supervisory staff will also be provided by PAF. Besides the existing staff of the GVI would also be trained to meet the requirements of trainings.
- The PAF will provide career counseling and training for recruitment in PAF to all the trainees of the institute.
- The STEVTA will renovate the premises of the GVI Nawabshah including necessary furniture, equipment & machinery as per the training requirements (estimated cost Rs.20.00 Million).

Recommendation:

The Board is requested to approve the Public-Public Partnership for Vocational Institute, Nawabshah with PAF.

The Board is also requested to approve the Governing Board for the Vocational Institute, Nawabshah.

Name of Project	Ex-Officio Members		Renowned Industrialists / Professionals
	Prospective Partner	STEVTA	
Vocational Institute, Nawabshah	1. Deputy Chief of the Air Staff (Trainings), PAF 2. Assistant Chief of the Air Staff (Trainings), PAF.	1. Chairman, STEVTA or his representative 2. Director, Manpower & Training, STEVTA	1. District Coordination Officer, Benazirabad or his representative. 2. Chairman, Chamber of Commerce & Industry, District Benazirabad 3. Renowned local Industrialist

4. Miscellaneous Agenda

4.1 Approval of Draft STEVTA Recruitment Policy:

The STEVTA Board in its 5th meeting held on 28th June, 2010 had approved a broad framework for recruitment of staff for various STEVTA Institutes / Offices.

All the vacant posts of the approved SNE as reflected in the budget document 2010-11 for the Institutes / Offices shall be filled and governed by STEVTA under the proposed Recruitment Policy.

The draft Recruitment Policy is placed at **(Annexure-C)**.

Recommendation:

The Board is requested to approve the draft Recruitment Policy for submission to the Government for notification under Section 26 of the STEVTA Act, 2009.

4.2 Adoption of Sindh Civil Servants (Appointment, Promotion & Transfer)

Rules, 1974 / CSR:

The matter of promotions of employees of TEVT institutions is pending since long and is cause of concern for these employees.

As per the amendments in STEVTA Act, the existing employees (transferred to STEVTA) have been declared as Civil Servants and shall continue to remain employees of the Government liable to be transferred back to the Government. However, these employees are to be governed by various Authorities within STEVTA as per the amended Act.

The Law Department has advised that the promotions of existing employees may be taken up under the provision of Sindh Civil Servants (Appointment, Promotion & Transfer) Rules, 1974 if these rules are formally adopted by the STEVTA Board. The adoption of Rules shall only be applicable to the permanent employees (excluding contract employees) transferred to STEVTA through Notification dated 24th April, 2009.

Recommendation:

The Board is requested to approve the adoption of Sindh Civil Servants (Appointment, Promotion & Transfer) Rules, 1974 with appropriate modifications to confer powers on various administrative authorities of STEVTA.

4.3 Approval of Mode of Accounting:

The Government entities under the audit regime of Auditor General of Pakistan are required to maintain “Modified Cash Basis of Accounting” as per the requirement of Project to Improve Financial Reporting and Auditing (PIFRA). However, STEVTA is an exempt entity under the PIFRA code and as such is not required to maintain “Modified Cash Basis of Accounting”.

According to sub-clause (3) of Clause 13 of STEVTA Act, the Authority is required to have annual audit conducted through External Chartered Accountant Firm approved by the Board. The Accrual-based Double Entry Accounting System will facilitate the external audit through Chartered Accountant firms.

It is therefore, proposed that the STEVTA may adopt “Double Entry Accounting System” on “Accrual Basis” in accordance with “Generally Accepted Accounting Principles (GAAP)”.

Recommendation:

STEVTA Board is requested to approve the adoption of “Double Entry Accounting System” on “Accrual Basis”.

4.4 Any Other Item with the Approval of Chairman: