



**Sindh Technical Education &
Vocational Training Authority (STEVTA)**

ST-19, Block 6, Gulshan-e-Iqbal, near NIPA, Karachi.

Phone No. 99244112-7 Fax No. 99244118

Website: <http://www.stevta.gos.pk>



MINUTES OF 8TH MEETING OF STEVTA BOARD
Held on 2nd July, 2011

The 8th Meeting of STEVTA Board was held on 2nd July, 2011 at 11 am in the Conference Room of Sindh Technical Education & Vocational Training Authority (STEVTA).

2. Following attended the Meeting:

S. No.	Name	Designation
1	Mr. Abdul Salam Thahim	Chairman / Minister, STEVTA
2	Prof. M. Saeed Siddiqui	Chairman, SBTE, Karachi
3	Mr. Tahir Jawed	VP HR & PA, Engro Chemicals
4	Mrs. Talat Waseem	Director NAVTEC
5	Mrs. Aftab Inayat	Additional Secretary (Education Department)
6	Mr. Aurangzeb Aziz	Additional Secretary (I.T. Department)
7	Dr. Iqbal Saeed Khan	Additional Secretary (Social Welfare Dept.)
8	Mr. Ayaz Memon	Deputy Secretary (Admin) CM Secretariat
9	Mr. Abdul Wahid Uqaily	Managing Director / Secretary STEVTA Board

3. The meeting started with recitation from Holy Quran by Mr. Abdul Wahid Uqaily, Managing Director / Secretary STEVTA Board.

4. The Minister / Chairman, STEVTA in his opening remarks welcomed all the participants and thanked them for sparing time out of their hectic schedule for attending the meeting.

5. After the welcome address of the Minister / Chairman, STEVTA, the Managing Director / Secretary, STEVTA Board started item-wise presentation on agenda points included in the working paper.

6. The observations of the members as well as the decisions taken are enumerated below:

S. No.	Agenda Items	Observation / Discussion	Decision																																				
01	3. Confirmation of Minutes of 7 th Board Meeting	The Managing Director presented minutes of 7 th Board Meeting before STEVTA Board and apprised the forum that draft minutes of the meeting were circulated amongst all the Board Members and no non-conformities to reported decisions were received. Therefore, he requested the Board to confirm the Minutes.	Minutes of 7 th STEVTA Board meeting were reviewed and confirmed.																																				
02	3.1: Review & Approval of Expenditures for FY 2010-11 (upto 31-05-11) and Re-appropriation Budget 2010-11	The Managing Director referred to the detailed expenditure statement and proposed re-appropriations annexed to the working paper. The summary of expenditures and re-appropriations to the Budget 2010-11 were also presented for discussion and approval.	The proposed re-appropriations in the Budget 2010-11 were approved.																																				
03	3.2: Review & Approval of Budget Estimates 2011-12	<p>The Managing Director presented Budget Estimates for the financial year 2011-12.</p> <p><u>STEVTA H.Q. Budget Estimates 2011-12</u></p> <table border="1"> <thead> <tr> <th>Resources / Expenditure</th> <th>Estimates (Rs. in Million)</th> </tr> </thead> <tbody> <tr> <td>Resources</td> <td>556.06</td> </tr> <tr> <td>Expenditure</td> <td>1006.10</td> </tr> <tr> <td>Deficit*</td> <td>(450.04)</td> </tr> <tr> <td colspan="2">*Supplementary Grant Rs.200 (M) PPP Re-appropriation Rs.100 (M) *Expected Savings Rs.150 (M)</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Expenditure Heads</th> <th>Estimates (Rs. in Million)</th> </tr> </thead> <tbody> <tr> <td>Development Projects</td> <td>465.75</td> </tr> <tr> <td>New Programs / Projects</td> <td>382.90</td> </tr> <tr> <td>Operational Expenses</td> <td>157.45</td> </tr> <tr> <td>Total</td> <td>1006.10</td> </tr> </tbody> </table> <p><u>PPP Budget Estimates 2011-12</u></p> <table border="1"> <thead> <tr> <th>Resources / Expenditure</th> <th>Estimates (Rs. in Million)</th> </tr> </thead> <tbody> <tr> <td>Resources</td> <td>379.51</td> </tr> <tr> <td>Expenditure</td> <td>379.51</td> </tr> <tr> <td>Deficit*</td> <td>0.00</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th>Expenditure Heads</th> <th>Estimates (Rs. in Million)</th> </tr> </thead> <tbody> <tr> <td>Ongoing Projects approved by Board (Phase-I)</td> <td>230.15</td> </tr> <tr> <td>New Projects to be approved (Phase-II)</td> <td>149.36</td> </tr> <tr> <td>Total</td> <td>379.51</td> </tr> </tbody> </table> <p>The Chairman, SBTE made observation on huge allocation for pay & allowances. The Managing Director apprised that allocations are based on</p>	Resources / Expenditure	Estimates (Rs. in Million)	Resources	556.06	Expenditure	1006.10	Deficit*	(450.04)	*Supplementary Grant Rs.200 (M) PPP Re-appropriation Rs.100 (M) *Expected Savings Rs.150 (M)		Expenditure Heads	Estimates (Rs. in Million)	Development Projects	465.75	New Programs / Projects	382.90	Operational Expenses	157.45	Total	1006.10	Resources / Expenditure	Estimates (Rs. in Million)	Resources	379.51	Expenditure	379.51	Deficit*	0.00	Expenditure Heads	Estimates (Rs. in Million)	Ongoing Projects approved by Board (Phase-I)	230.15	New Projects to be approved (Phase-II)	149.36	Total	379.51	The Board approved budget estimates for the financial year 2011-12.
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		<p>approved Organogram of STEVTA.</p> <p>The Chairman, SBTE further observed that STEVTA has proposed salary allocation for visiting faculty instead of regular faculty and proposed allocation and disbursement of salaries to institute-specific staff (BS-1 to BS-10) appointed as per STEVTA Recruitment Policy, 2010 through STEVTA Pay Roll Section instead of AG Sindh / District Account Offices.</p> <p>The Managing Director apprised that engagement of visiting faculty and its continuance for next academic session has been approved in 7th STEVTA Board Meeting. He further informed that experience of visiting faculty in the last academic session remained successful. Therefore, Rs.70 Million have been allocated for the purpose. Besides, as directed by Board, for transparent and meritorious selection a three member committee shall be constituted comprising of Board members representing SBTE, Finance, Education & Literacy Departments with Managing Director, STEVTA as Secretary to review and supervise selection process including qualifications and experience.</p> <p>Regarding allocation and disbursement of salaries to STEVTA institute-specific staff (BS-1 to BS-10), the Managing Director pointed out that the matter has already been discussed and decided in the 7th Board meeting. STEVTA will make a reference to Finance Department for transfer of salary component allocated in various institutional budgets to STEVTA as a single line grant. However, till such time, STEVTA shall disburse salaries out of proposed allocation.</p> <p>The Board members reviewed each and every item included in the budget estimates and following discussion / deliberations were made:</p> <p>STEVTA Initiatives: The Chairman, SBTE and other Board members appreciated the following new programs / projects proposed in the budget estimates for demand driven qualitative training, infrastructure improvement for revitalization of STEVTA Institutions:</p> <table border="1" data-bbox="531 1664 1217 2065"> <thead> <tr> <th data-bbox="531 1664 1026 1727">New Programs / Projects</th> <th data-bbox="1031 1664 1217 1727">Estimates (Rs. in Million)</th> </tr> </thead> <tbody> <tr> <td data-bbox="531 1733 1026 1765">Training-cum-Production Units</td> <td data-bbox="1031 1733 1217 1765">10.00</td> </tr> <tr> <td data-bbox="531 1771 1026 1803">Institute of Construction Technology</td> <td data-bbox="1031 1771 1217 1803">25.00</td> </tr> <tr> <td data-bbox="531 1809 1026 1841">Staff Training Institutes</td> <td data-bbox="1031 1809 1217 1841">10.00</td> </tr> <tr> <td data-bbox="531 1848 1026 1901">Career Counseling & Placement Centres</td> <td data-bbox="1031 1848 1217 1901">2.00</td> </tr> <tr> <td data-bbox="531 1908 1026 1939">New Trades (Girls)</td> <td data-bbox="1031 1908 1217 1939">10.00</td> </tr> <tr> <td data-bbox="531 1946 1026 2000">Basic IT & Other Equipment (All Institutes/Offices)</td> <td data-bbox="1031 1946 1217 2000">32.00</td> </tr> <tr> <td data-bbox="531 2007 1026 2065">Equipments (Training Related) for Vocational Schools/Centres</td> <td data-bbox="1031 2007 1217 2065">10</td> </tr> </tbody> </table>	New Programs / Projects	Estimates (Rs. in Million)	Training-cum-Production Units	10.00	Institute of Construction Technology	25.00	Staff Training Institutes	10.00	Career Counseling & Placement Centres	2.00	New Trades (Girls)	10.00	Basic IT & Other Equipment (All Institutes/Offices)	32.00	Equipments (Training Related) for Vocational Schools/Centres	10	
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		<p>“Others” Head of account:</p> <p>The Chairman SBTE pointed out that a huge amount of Rs.85.79 Million has been allocated in the head of “Others”. The Managing Director explained that the allocation in this head represents various operational expenditures in the identified heads other than salary component. The complete details are incorporated in the working paper. However, these have been clubbed together for Presentation purpose only. The Board desired that itemized details may be provided to the Board through circulation. Besides, all expenditures above Rs.5.0 Million be reported to Board under each head of account.</p>	
04	<p>3.3: Presentation - PPP Proposal for Pakistan Chemical & Energy Sector Skill Development Company (PCESSDC) for Technical Training Institute at Daharki</p>	<p>Brig. Raja Ali, Project Director, PCESSDC gave a presentation on establishment of Vocational Institute, Daharki under Public Private Partnership (PPP) in the light of decision of 5th STEVTA Board meeting. He highlighted the economic potential of the area and wide scope of employment due to the location of institute within the nucleus of industrial hub where many chemical and power generation companies are operating. He further observed that the institute will be affiliated with City & Guilds (UK) for international certification and greater off-shore employability.</p> <p>Regarding the issue of sustainability, Mr. Ali highlighted various possible options including creation of endowment fund, financial support from Provincial / Federal Governments, Zakat funds and expatriate Pakistanis who are willing to support meaningful and result-oriented initiatives like this institute. Besides, he also stated that the institute will ensure Internships for its trainees to give them exposure of local industries.</p> <p>Mr. Tahir Jawed pointed out that Timelines and KPIs play a crucial role for success of the Project. Therefore, all the PPP projects must strictly follow the timelines and KPIs.</p> <p>The Managing Director stated that the proposed joint venture has strong governance structure and industrial linkages. He therefore, proposed that Brig. Raja Ali may also be made Chairman of IMCs of various STEVTA Institutions located in the vicinity.</p>	<p>The Board appreciated and approved the project.</p>

7. The meeting ended with vote of thanks from and to the Chair.

(Abdul Wahid Uqaily)
Managing Director / Secretary
STEVTA Board