



**Sindh Technical Education &  
Vocational Training Authority (STEVTA)**  
St-19, Block-06, Gulshan-e-Iqbal, Near Nipa, Karachi  
. Phone No. 99244112-7 Fax No. 99244118  
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No. STEVTA/Pro/Stationary/1(18)/2019-2020/114

Karachi dated 13 .01.2020.

To,

✓ The Director (MIS),  
Sindh Technical Education &  
Vocational Training Authority (STEVTA)  
**Headquarter, Karachi.**

**SUBJECT: HOISTING OF TENDER DOCUMENT.**

Enclosed please find herewith a copy of Tender document regarding Procurement of Office Stationary for STEVTA Headquarter, Karachi.

The Tender document is supported with the following documents.

1. Tender Notice.
2. Bid Document.

You are, therefore, requested to kindly hoist the Tender Notice/Document on the website of STEVTA at the earliest please.

*Zulfiqar Ali Jatoi*  
13/01/2020

**(Zulfiqar Ali Jatoi)**  
Deputy Director (Procurement)

Copy to:-

1. PS to Chairman STEVTA, Karachi.
2. PS to Managing Director, STEVTA Headquarter, Karachi.

*Zulfiqar Ali Jatoi*  
**(Zulfiqar Ali Jatoi)**  
Deputy Director (Procurement)



**INVITATION OF BID**  
**FOR SUPPLY OF "OFFICE STATIONERY"**

Sealed bids are invited from reputed/established firms/suppliers/contractors, registered with Income Tax and Sales Tax authorities, for supply of "Office Stationery" for Sindh Technical Education & Vocational Training Authority H.Qs., Karachi.

Estimated value of goods to be procured:	Up to Rs.2.00 Million.
Procedure of Bidding.	Single Stage – One Envelope.
Cost of Bidding Document:	Rs.1,000/- in form of PO/DD.
Bid Security in the form of PO/DD:	2% of total bid value
Tender Document Collection (Start Date):	Hoisting/Publication of Notice.
Tender Document Collection (End Date):	30.01.2020.
Tender Document Submission Date & Time:	30.01.2020 up till 11:00 a.m.
Tender/Bid Opening Date & Time	30.01.2020 at 11:30 a.m.

**DOCUMENTS COLLECTION:**

Tender documents can be downloaded from SPPRA/STEVTA website or can be obtained on submission of a written request on company letterhead, during office working hours, on payment of Tender document Cost Rs.1000/- (each) (non-refundable/non-transferable) in form of PO/DD in favour of "Sindh Technical Education & Vocational Training Authority" from the below address:

*Deputy Director (Procurement)*  
*Sindh Technical Education & Vocational Training Authority (STEVTA)*  
*Street-19, Block-6, Gulshan-e-Iqbal,*  
*Near NIPA Chowrangi, Karachi. Ph:99244112-7.*

• **Eligibility Criteria: (Qualifying marks 80).**

1.	Relevant Business Experience (at least five years).	15
2.	Average annual turnover of Rs.5.00 million during last three years.	15
3.	NTN & Sales Tax Registration Certificate.	10
4.	Affidavit of firm that it is not blacklisted.	05
5.	Furnishing of samples of quoted articles.	10
6.	Conformity of samples with the specifications given in NIT and acceptance thereof by Committee with regard to quality of material, durability and productivity.	15
7.	Annual Income Tax Returns for last three years.	15
8.	Financial Statements of last two years.	15
<b>Total :-</b>		<b>100</b>

**NOTES:**

- Sealed bids with necessary attachments accompanied by the Bid Security should be dropped in Tender Box, marked "Procurement" & (tender title) at Sindh Technical Education & Vocational Training Authority, Street-19, Block-6, Gulshan-e-Iqbal, Near NIPA Chowrangi, Karachi, on the tender document submission date and time.
- The bids will be opened on the aforementioned date & time in the presence of bidders or their authorized representatives. Prospective bidders are invited to attend the tender opening (single representation).
- Incomplete or conditional tenders cannot be considered or entertained.
- STEVTA reserves the right to accept or reject any bid, subject to relevant provisions of Sindh Public Procurement Rules, 2010 (amended 2019).

  
(ZULFIQAR ALI JATOI)  
Deputy Director (Procurement)