PROSPECTUS 2016-2017

Diploma of Associate Engineering (DAE)
Diploma in Commerce (D.Com)

Employment Through Skill

Sindh Technical Education & Vocational Training Authority (STEVTA)

Government of Sindh

A message from
Managing Director

S. M. Kaleem Makki
Managing Director
Sindh Technical Education and
Vocational Training Authority (Sindh TEVTA)

In recent years, the role and importance of Human Capital around the globe has changed due to advancements in technology, changes in political, social, and economic environment. Globalization has created vast opportunities for skilled workforce in the domestic and international markets.

Reducing unemployment and poverty is the foremost challenge of any Government. This challenge could only be met through enhancement of skill levels of the youth through Technical Education and Vocational Training.

Globally, Technical Education and Vocational Training (TEVT) is considered a major tool for reducing unemployment and poverty. Unfortunately, in Pakistan, blue-collar employees are not given appropriate social status. Thus, majority of students join TEVT as a last option, being leftovers from the streams of his / her education. Therefore, there is a greater need to change this perception and give better acceptability and social status to these blue-collar employees.

Sindh TEVTA has been endeavouring to increase the awareness level to attract more & more of our youth towards Technical Education and Vocational Training. This we are trying to achieve by improving our Programmes, Institutional infrastructure, and transparency in admission process. After successful centralized admissions policy, Sindh TEVTA has introduced transparent admissions through a recognized 3rd party Testing service since 2010. This has given more credence to our admission process and made our graduates relatively more acceptable to the employers.

I am confident that through sustained efforts, we will be able to continuously attract the most suitable youth towards Technical Education and improve the overall acceptability perception of blue-collar workforce in our society.

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1.0 INTRODUCTION

Twenty-first century presents new challenges for a radically transformed economy that is likely to have profound implications for the Technical Education and Vocational Training (TEVT). The TEVT system in Pakistan must adapt to the key features of emerging economic world order that includes Globalization and Information & Communication Technology (ICT) Revolution.

Globalization generates new demands, structures, and systems requiring new skills and knowledge. In today's global economy driven by knowledge, the foremost wealth of a firm is its human capital. Therefore, the Economic Development of a country strongly depends on the level of Human Development that in turn depends on the level of technically trained labour. Skilled labour results in improved productivity for Industry. A country with wide ranging industrial base generates greater employment opportunities and reduces un-employment & poverty. For optimum performance by the Pakistan industry sector, productive work force is needed to meet economic and social objectives.

Pakistan with a labour surplus economy, on one side has rapidly increasing unemployed youth while on the other end its public and private sector employers desperately look for technically educated and trained workforce. The shortage of skilled labour is due to a mismatch between academic Programmes and market oriented skills and trainings. To meet these challenges, Sindh TEVTA, like global best practices, is attending to these issues through improving efficiency of TEVT administration and introducing market oriented academic Programmes, trainings, and developing industrial linkages.

1.1 TECHNICAL EDUCATION & VOCATIONAL TRAINING (TEVT) IN SINDH

At the time of Independence, Technical Education and Diploma courses were offered in Engineering Colleges with total annual intake capacity of about 350 students in three main fields of Engineering (Civil, Electrical and Mechanical). In Sindh, the first Government Polytechnic Institute (now known as Govt. College of Technology, Karachi) was established in 1955 with the assistance of Ford Foundation, USA. Now, there is a widely spread network of Technical Education and Vocational Training (TEVT) institutions all over Sindh.

In 2001, with the introduction of scheme of Devolution of Powers in the country, most of the TEVT institutions were devolved to District Governments and City District Government. In Punjab, however, the TEVT institutions were not devolved to the District Governments and remained under the administrative control of Punjab TEVTA resulting in consolidation of industrial base through skilled workforce. Similarly, in the provinces of Baluchistan and Khyber Pakhtunkhwa (formerly NWFP), TEVT Institutions were also placed under respective TEVTAs.

1.2 SINDH TECHNICAL EDUCATION & VOCATIONAL TRAINING AUTHORITY (SINDH TEVTA)

In Sindh, TEVT education (prior to establishment of Sindh TEVTA) was offered in a fragmented manner under three departments viz. Education & Literacy, Labour & Manpower and Social Welfare. The Education & Literacy department were managing 182 institutions, the Labour & Manpower department were managing 36 institutions, and the Social Welfare department were managing16 institutions. The departments were performing overlapping functions, especially in the area of Vocational Training. Moreover, the infrastructure of these institutions in terms of buildings, equipment & machinery and teaching faculty did not meet National and International standards and requirements of the market-needs.

Keeping in view of the changing domestic and international labour market requirements and in line with the scheme of reorganization of TEVT Institutions adopted by other provinces, Sindh Technical Education and Vocational Training Authority (Sindh TEVTA) was established through Sindh TEVTA Ordinance, 2007 (Ordinance XVII of 2007) to streamline the Technical Education and Vocational Training in the province. After the approval of the Sindh Cabinet in its meeting held on 28th February 2009, the administrative control of all TEVT Institutions has been entrusted to Sindh TEVTA and subsequently in 2009, the Sindh Assembly has passed the Sindh TEVTA Bill 2009 on March 29, 2010, and enacted on April 20, 2010.

In order to extend complete autonomy for reorganization and effective management, the policy making task has been entrusted to the Sindh TEVTA Board. The Sindh TEVTA board has been constituted from eminent professionals, public sector officials, representatives from Private Sector with representation from leading industries.

1.3 VISION

Skill for employability and sustainable socio-economic development.

1.4 MISSION

Provide demand driven skills training to prepare workforce for local and international labour market.

1.5 OBJECTIVES

- Provide quality training and lifelong flexible learning for employability.
- Develop and strengthen industries linkages and Public Private Partnership (PPP).
- Provide access and equity for informal economy and rural areas.

2.0 SINDH TEVTA PROGRAMMES / COURSES

Sindh TEVTA institutions offer different programmes and courses ranging from 6-Months Certificate course to 4-Years B. Tech Degree programme:

S.#	Category	Type of Institutes
i.	4-Years Bachelor of Technology (B. TECH)	Government College of Technology (GCT)
ii.	3-Years Diploma of Associate of Engineering (DAE)	Government Colleges of Technology (GCT) Government Polytechnics Institute (GPI) Government Monotechnic Institute (GMI)
iii.	2-Years Diploma in Commerce (D.Com)	Government Institute of Business & Commercial Education (GIB&CE)
iv.	• Technical School Certificate (TSC) / Matric Technical • Vocational Diploma Courses • Vocational Certificate Courses • GII & GIII Certificate Course	Government Vocational Training Institute (GVTI) Government Vocational Training Centre (GVTC) Government Vocational Institute (GVI) Government Vocational School (GVS)

For detail of the programmes and courses, please visit Sindh TEVTA website (www.stevta.gos.pk).

2.1 DIPLOMA OF ASSOCIATE ENGINEERING (DAE)

Industry largely depends on technicians for production, efficient maintenance, and back-up support. An Associate Engineer can translate scientific knowledge for improved productivity. The Diploma of Associate Engineering (DAE) is awarded by Sindh Board of Technical Education (SBTE) in 26 disciplines. The Government of Pakistan recognizes DAE as equivalent to Inter-Science (Pre-Engineering) for further studies purpose.

After successful completion of Diploma of Associate Engineering (DAE), students can either continue further Engineering Studies or get employment as *Supervisors, Foremen, Sales Engineers, Shift Engineers, Sub-Engineers, Senior Draughtsman, Service Station Managers, Auto Engineers, Agricultural Overseers, Farm Managers, Junior Instructors, Workshop Superintendents etc.*

2.1.1 HIGHER EDUCATION

DAE is equivalent to Intermediate (Pre-Engineering). Diploma holders are eligible to the following opportunities of further education:

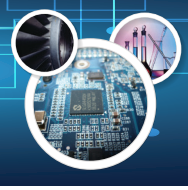
- Bachelor of Technology (B.Tech)
- Bachelor of Engineering offered by Engineering Universities as per their respective policy.
- Bachelor of Science (BSc) / Bachelor of Computer Science (BCS) / Bachelor of Commerce (B. Com) / Bachelor of Business Administration (BBA) / Bachelor of Public Administration (BPA) / Bachelor of Arts (BA)
- Registration for Associate Membership of Institution of Engineers (AMIE) through the Institute of Engineers (Pakistan)

2.2 DIPLOMA IN COMMERCE (D.Com)

Besides technically trained labour, the Industry requires services of *Administrators, Managers, Accountants, Secretaries, Cashiers, Office / Accounts Assistants, Sales Representatives,* and *Computer Programmers / Operators, System Analysts* etc. The demand in modern offices has shifted from *Typist* or *Stenographer to Computer Operator*. Command over different types of software is considered an additional qualification, which a person skilled in office automation must acquire. In our Programme for Diploma in Commerce, Computer Information Technology subjects have been included as per the needs and demand of modern time.

2.2.1 HIGHER EDUCATION

Two-years Diploma in Commerce (D.Com) is recognized as equivalent to Intermediate (Commerce) by all the Universities and Boards in Pakistan. This provides opportunity for further academic advancement to those possessing holders of Diploma in Commerce.



3.0 STUDENTS AFFAIRS

3.1 DISCIPLINE

Students are required to observe proper Institutional discipline within and outside the institutions. Any breach of discipline will render the students liable to expulsion. The Institutional Head / Disciplinary Committee shall be the final authority in matters pertaining to disciplinary action / expulsion, imposition of special fines, interpretation of rules and all such matters.

3.2 RULES & REGULATIONS

Students are required to abide by rules and regulations in force in respective institutions. The decision of the Head of Institution / Committee regarding matters pertaining to students' affairs will be final and binding on all concerned. The timetable as well as academic Programme of the institutions may be altered without assigning any reason at any time keeping in view the exigencies of the situation.

3.3 LEAVE RULES

Prior permission / sanction for Leave must be obtained from the concerned Head of the Institution or in his / her absence from respective Head of Department except in cases of emergency such as sickness etc. In case of illness, the Heads of Institutions may require a medical certificate from a registered medical practitioner. Leave, even if granted, will in not exempt the student from any test, examination or other specifically assigned task, workshop assignment or fulfilment of mandatory attendance requirement of the Board.

3.4 ATTENDANCE RULES

The students shall be liable to regular attendance checks. The Head of Institution will submit a weekly attendance report to the Regional Director, Sindh TEVTA. Admission of the students having less than 75% attendance shall be terminated as per the SBTE's attendance promotion rule.

3.5 BOOKS AND INSTRUMENTS

Every student shall be required to purchase necessary books and instruments at his / her own expenses. The list of books shall be obtained from the concerned subject teachers. Reference books and lending facility are available in library of Institutes.

3.6 INSTITUTE UNIFORM AND PROTECTIVE CLOTHING IN LABORATORIES / WORK SHOPS

Students are required to wear prescribed Institute uniform. When working in workshops and laboratories, all students shall be required to wear protective Safety Goggles and clothing (i.e. Apron of grey colour for both Boys and Girls). Students are required to purchase Apron and Safety Goggles at their own expense.

3.7 ASSESSMENT AND PROMOTION RULES

Assessment and promotion rules (2009) of Sindh Board of Technical Education are applicable.

3.8 REFUND OF SECURITY DEPOSIT

Application for refund of Security deposit along-with clearance certificate should be made within one year from the date the student discontinues his / her studies. Students failing to claim their refund within the prescribed time shall forfeit their claim.

3.9 POWERS OF THE HEAD OF INSTITUTION

The Head of Institute, on the recommendation of Discipline Committee, shall have absolute powers to expel any student from the institute or reject his / her examination form on disciplinary grounds.

4.0 SCHOLARSHIP

4.1 FULL / HALF FREE-SHIP (MORNING SHIFT REGULAR PROGRAMME ONLY)

Fee concession of full and half Free-ship in Tuition fee will be available for upto 10% of total enrolment per class. These Free-ships are awarded on yearly basis to the deserving students according to the existing government rules.

4.2 MERIT SCHOLARSHIP

Merit Scholarship may be awarded to the meritorious / deserving students as per policy approved by the Government of Sindh / Sindh TEVTA from time to time.

4.3 MOZU SCHOLARSHIP

Auqaf, Religious Affairs, and Zakat & Ushr Department, Government of Sindh, in collaboration of Ministry of Zakat & Ushr (MOZU) Islamabad, is offering handsome stipend to the Mustehaq students of TEVT institutes from Zakat funds each year. Mustehaq candidates can apply for MOZU scholarship through respective institutes just after getting admission.

DIPLOMA OF ASSOCIATE ENGINEERING (DAE)

1.0 ADMISSION POLICY

1.1 ADMISSION PROCEDURE

The admissions shall be centralized for each district. All candidates will specify their preference for **Institute** and **Technology** in the order of priority on the Admission Form.

1.2 ENTRY QUALIFICATION

- Secondary School Certificate (Science) / Matric (Science), or
- Technical School Certificate / Matric (Technical), or
- G-III with Secondary School Certificate (Science) / Matric (Science), or
- Higher Secondary Certificate (Pre-Engineering) / Intermediate (Pre-Engineering)

1.3 MERIT ORDER

Merit will be developed on the basis of 60% marks obtained at SSC / HSC level and 40% marks in NTS test. In case of tie marks in Matriculation / Intermediate, first preference will be given to the candidate who possesses:

- Higher marks in *English, Physics, Maths & Chemistry*.
- Higher marks in Pre-Admission Entry test.
- Older in age.

1.4 AGE LIMIT

Programme	Maximum Age
Morning Programme (MP)	22 years
Double Shift Programme (DSP)	22 years
Semi-Self Help Basis Programme (SSHBP)	22 years
Self Help Basis Evening Programme (SHBEP)	35 years

1.5 POWERS FOR UPPER AGE RELAXATION

Age relaxation up to	Programme	Responsibility
Up to 2 years	Morning Programme (MP)	Head of Institute
	Double Shift Programme (DSP)	
	Semi-Self Help Basis Programme (SSHBP)	
	Self Help Basis Evening Programme (SHBEP)	
2-7 years	Self Help Basis Evening Programme (SHBEP)	Regional Director, STEVTA

NB: Overage candidates should submit Age Relaxation Certificate at the time of submission of Admission Form.

1.6 DEDUCTION OF MARKS FOR CANDIDATES FROM PREVIOUS YEAR(S) FOR MORNING PROGRAMME / SEMI-SELF HELP BASIS PROGRAMME

For candidates from previous year(s), marks will be deducted as per following table:

Gap	Deduction from Total marks obtained in SSC / TSC / HSC
1 year	1%
2 year	2%
3 year	3%
4 year	4%
5 year	5%

1.7 IN-ELIGIBILITY

- Less than 45% marks in SSC (Science) / TSC / HSC (Pre-Engineering)
- Failing in any Subject of SSC (Science) / TSC / HSC (Pre-Engineering)

- Not within Age brackets as specified above.
- *(in case of Over-age candidate only)* Failure to submit Age Relaxation Certificate with Admission Form

1.8 DISQUALIFICATION

- Any Pre-Admission Entry Test Registeration Form without the attachment of original NTS paid deposit voucher.
- Any attempt to directly or indirectly influence / intimidate Admission authorities.
- If any entry in the Admission Form is found to be incomplete or illegible.
- Any alteration or manipulation in the Admission Form or Academic Documents.
- Parallel Admission in any other Educational Institution or Board.

2.0 SEATING POLICY

2.1 SEATS PER PROGRAMME

S#	Programme	No. of Seats per Class in each Technology
i.	Morning Programme (MP)	50
ii.	Double Shift Programme (DSP), Evening	50
iii.	Semi-Self Help Basis Programme (SSHBP)	50
iv.	Self Help Basis Evening Programme (SHBEP)	50

NB:

a. Admission policy / criteria / eligibility for admission in Semi-Self Help Basis Programme will be similar to the Morning Programme.

b. Self Help Evening Programme / Semi-Self Help Basis Programme shall only be offered, subject to minimum enrolment of 25 students in a class. In case of student's enrolment is less than 25, the Programme will be cancelled and student's fee will be returned. Student's transfer into other Programme will be allowed on merit only.

c. Semi-Self Help Basis Programme will be offered after filling the seats in regular Morning Programme

2.2 ALLOCATION OF SEATS

S #	Category	Percentage Distribution		Distribution of the 50 seats
		Percentage	Detailed Breakup	
1	Open merit (District of Admission)	60%	i) SSC (Science)	18
			ii) TSC	06
			iii) GIII with SSC (Science)	
			iv) HSC (Pre-Engineering)	06
2	All Sindh basis (excluding District of Admission)	30%	i) SSC (Science)	09
			ii) TSC	03
			iii) GIII with SSC (Science)	
			iv) HSC (Pre Engineering)	03
3	Reserved Seats	10%	**For distribution of seats please see 2.3**	05

NB:

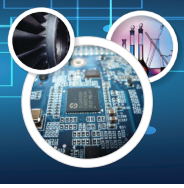
a. Any seats remaining un-utilized in **All Sindh Basis & Reserved Seats** categories shall be merged into **Open Merit Seats** and Vice Versa.

b. To promote gender equality, Girls are also allowed admission into Boys Institutions as per merit / policy.

c. National Testing Services (NTS) test is mandatory for candidates applying on **Open Merit Seats** and **All Sindh Basis categories.**

d. Candidates with HSC (Pre-Engineering) qualification shall be only considered for admission against the quota reserved for HSC (Pre-Engineering).

e. For G-III, overall percentage will be calculated by adding total marks in SSC (Science) and G-III schemes.



2.3 DISTRIBUTION OF 10% RESERVED SEATS (ALL OVER SINDH BASIS)

S#	Percentage	Category / Group	Number of Seats
A	5%	Children of Defence personnel	i) Army = 30 seats ii) Navy = 10 seats iii) Air Force = 10 seats
		Reserved seats	i) Makran Zone (Baluchistan) = 50 seats ii) Azad Kashmir = 02 seats iii) FATA = 02 seats iv) Northern Areas = 01 seat
		Reciprocal basis	i) Punjab = 22 seats (Boys = 20, Girls = 2) ii) KPK = 12 seats (Boys = 10, Girls = 2) iii) Baluchistan = 12 seats (Boys = 10, Girls = 2)
		Candidates with Disability	1% of the total 5% of reserved seats
B	3%	• Real Sons / Daughters / Sisters / Brothers of the employees of Sindh TEVTA • Employees of Sindh TEVTA • Employees of Sindh Board of Technical Education (SBTE)	3% of the total seats
C	2%	Khawaja Sara / She-Male	2% of the total seats

NB:

a. All Candidates for admission on reserved seats should apply through their respective agency / administrative department / provincial TEVTA.

b. In each class, not more than one candidate will be allowed admission from each category.

c. The admission to nominated candidate will be allowed on merit within category / group.

3.0 ADMISSION PROCESS

3.1 PURCHASE & SUBMISSION OF ADMISSION PACKAGE

Candidate shall obtain the Admission Package and submit the Admission Form & NTS Pre-Admission Entry Test Registeration form to the respective Sindh TEVTA institutes for admission to any of Sindh TEVTA institutes.

a. Candidate shall obtain the Admission pack (Prospectus, Admission Form, NTS Pre-Admission Entry Test Registration Form, Fees Deposit Slip and Return Envelope) from any institute on cash payment of Rs 600/-. The Admission Form, NTS Pre-Admission Entry Test Registration Form, Fees Deposit Slip and Return Envelope will bear a unique number, which will be used for reference in future, however the Deposit slip will not be entertained / considered for entry into the NTS Pre-Admission Entry Test.

b. The **Registrar / Clerk** responsible for issuing Admission Packacage will issue a receipt of **Rs 600/-** by signing and institute stamping to the Candidate.

c. Institute shall send all the payments collected from the sale of Admission pack @ **Rs 600/-** to NTS via pay orders along with the NTS Pre-Admission Entry Registration Form by **September 12, 2016**.

d. At the time of submission of Admission Form and Pre-Admission Entry Test Registeration Form by the candidate, the **Principal / Registrar** of the Institute shall verify the desired Documents and Forms.

e. The **Principal** of the institute shall sign and stamp the Pre-Admission Entry Test Registeration Form and send it to NTS, whereas, the duly verified Admission Form with documents will be retained by the institute by by **September 12, 2016**.

f. The Admit Card for Pre-Admission Entry Test shall be issued and dispatched to the candidate by NTS via courier service at the postal address mentioned by the candidate in the Admission Form. Additionally, the Admit Card will also be available for download from NTS website (www.nts.org pk).

g. All the updates will be notified by NTS through SMS and on their website.

h. **The candidate shall make sure that his/her address and contact details mentioned on the Admission and Pre-Admission Entry Test Registeration Form is correct and up to date. The Institute or NTS will not be responsible for any wrong/incorrect information provided by the candidate.**

i. If the candidate does not receive Admit Card, 5 days before the test date, the candidate is advised to contact the respective **Principal / Institute.**

3.2 PRE-ADMISSION ENTRY TEST

Pre-admission entry test will be conducted by National Testing Services (NTS) and shall be compulsory for all candidates applying for any of the DAE programme (i.e. MRP / DSP / SSHBP / SHBEP). Passing the test is mandatory and minimum 20% marks are required to pass the NTS Pre-Admission Entry test. The test will be given 40% weightage in preparation of Merit.

3.3 PROCEDURE FOR ADMISSION AGAINST RESERVED SEATS

Candidates seeking admission on seats reserved for Other Provinces, Azad Kashmir / Northern Areas / FATA / Makran Division (Baluchistan) / Children of Defence Personnel must apply through respective Technical Vocational Education Authority (TEVTA) Headquarters / Section Officer (Estate & F.R. Division), Govt. of Pakistan / Secretary (Nomination Board) Muzafarabad, Azad Kashmir / Concerned Defence Headquarters to the Director (Academics & Training) Sindh TEVTA HQ. The application(s) must reach the office of the Director (A&T), Sindh TEVTA HQ by **September 12, 2016**.

Candidates applying on the quota for (i) Real Sons / Daughters / Sisters / Brothers of the employees of Sindh TEVTA, (ii) Employees of Sindh TEVTA or (iii) Sindh Board of Technical Education shall submit on the proscribed proforma through respective Head of institute. Only nomination sent through proper channel will be accepted and entertained. The application(s) must reach the office of the Director (A&T), Sindh TEVTA HQ by **September 12, 2016**.

3.4 DOCUMENT SCRUTINY & VERIFICATION BY INSTITUTES

Provisional Selection of candidates will be subject to verification of Documents from concerned Board of Education or certificate issuing authority by the candidate. However, **Rs 300/-** will be paid by candidate at the time of admission for Document Scrutiny fee / services provided by Institute / Regional Directorate office / A&T Department, Sindh TEVTA HQ.

4.0 ADMISSION SCHEDULE

Activities	Date
Advertisement for Admission	August 07, 2016 (Sunday)
Open House Week	August 08, 2016 (Monday) – August 13, 2016 (Saturday)
Last date for submission of Admission Forms	September 10, 2016 (Saturday)
Date of Pre-Admission Entry Test	September 25, 2016 (Sunday)
Display of Merit List	October 8, 2016 (Saturday)
Date of Fee Deposit (1st Merit)	October 8, 2016 (Saturday) - October 15, 2016 (Saturday)
Last date of deposit of fee (1st Merit)	October 15, 2016 (Saturday)
Commencement of Classes	October 17, 2016 (Monday)

5.0 TIMING OF THE CLASSES

Working Days	Contact Hour	Number of Periods	Morning Time	Evening Time
Weekdays (Mon – Thu & Sat)	45 Minutes	07	8:30 AM - 1:45 PM	2:00 PM - 7:15 PM
Friday		06	8:30 AM - 1:00 PM	2:30 PM - 7:00 PM

6.0 FEES STRUCTURE

S. #	Fees Heads / Sub Heads	MP (Mor.)			DSP (Eve.)		
		1st Year	2nd Year	3rd Year	1st Year	2nd Year	3rd Year
1	Admission Fees	100	--	--	100	--	--
2	i. Tuition fee	600	600	600	600	600	600
	ii. Training Charges	--	--	--	--	--	--
3	Computerised Identity Card fee	100	--	--	100	--	--
4	Security Deposit (Refundable)	200	--	--	200	--	--

5	Institute Development Funds	200	--	--	200	--	--
6	Institute Examination Fee	100	100	100	100	100	100
7	Sports Fund	150	150	150	150	150	150
8	Computer Repair & Maintenance Fee	300	300	300	300	300	300
9	Institute Management Committee funds (ex-PTA funds)	500	500	500	500	500	500
10	Utilities Service Charges	150	150	150	150	150	150
11	Library Fees	100	100	100	100	100	100
12	Institute Affiliation / Registration Fee	100	--	--	100	--	--
13	Medical Fee (First Aid)	100	100	100	100	100	100
14	Lab Equipment / Raw Material Fee	800	800	800	800	800	800
15	Industrial Visit	200	200	200	200	200	200
Total Fee		**3,700**	**3,000**	**3,000**	**3,700**	**3,000**	**3,000**

S. #	Fees Heads / Sub Heads	SSHBP (Mor.)			SHBEP (Eve.)		
		1st Year	2nd Year	3rd Year	1st Year	2nd Year	3rd Year
1	Admission Fees	100	--	--	100	--	--
2	i. Tuition fee	--	--	--	--	--	--
	ii. Training Charges	3,500	3,500	3,500	7,000	7,000	7,000
3	Computerised Identity Card fee	100	--	--	100	--	--
4	Security Deposit (Refundable)	200	--	--	200	--	--
5	Institute Development Funds	300	--	--	300	--	--
6	Institute Examination Fee	100	100	100	100	100	100
7	Sports Fund	150	150	150	150	150	150
8	Computer Repair & Maintenance Fee	300	300	300	500	500	500
9	Institute Management Committee funds (ex-PTA funds)	500	500	500	600	600	600
10	Utilities Service Charges	150	150	150	250	250	250
11	Library Fees	100	100	100	100	100	100
12	Institute Affiliation / Registration Fee	100	--	--	100	--	--
13	Medical Fee (First Aid)	100	100	100	100	100	100
14	Lab Equipment / Raw Material Fee	800	800	800	1000	1,000	1,000
15	Industrial Visit	200	200	200	400	400	400
Total Fee		**6,700**	**5,900**	**5,900**	**11,000**	**10,200**	**10,200**

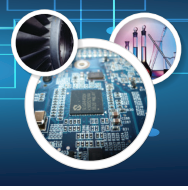
NB:

a. Additional charges will be payable by the students **depending on the facilities provided by the institution** in respect of:
   - Transportation **(@ Rs 1000 / year)**
   - Uniform

b. All fees are payable to the institution before the commencement of Academic Year.

c. Other Charges are as follows:

i.	Duplicate Identity Card	Rs. 100/-
ii.	Provisional Certificate	Rs. 100/-
iii.	Appearance Certificate	Rs. 50/-
iv.	Other certificates e.g. Bonafide / Character etc.	Rs. 50/-
v.	SBTE Student Registration & Examination fees	(As prescribed by the SBTE)



7.0 LIST OF INSTITUTES WITH TECHNOLOGIES OFFERED (REGION-WISE)

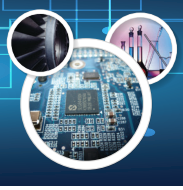
KARACHI REGION

Govt. College of Technology

Town	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. of Seats			
Gulberg	GCT (G), Karimabad	Architecture	50	--	--	--
		Computer Information Technology	--	--	--	50
		Electronics	50	--	--	--
		Food Preservation	50	--	--	--
		Garment	50	--	--	--
		Secretarial	50	--	--	--
North Nazimabad	GSEZCT (B), North Nazimabad	Civil	100	--	--	100
		Computer Information Technology	--	--	--	50
		Electrical	100	--	--	100
		Electronics	--	--	50	50
		Mechanical	100	--	--	150
		Telecommunication	50	--	--	--
SITE	GCT (B), SITE	Auto & Diesel	50	50	--	50
		Chemical	50	--	--	50
		Civil	50	50	--	50
		Computer Information Technology	--	--	--	50
		Electrical	50	50	--	50
		Electronics	100	100	--	50
		Instrumentation & Watch	20	--	--	--
		Mechanical	50	100	--	100
		Petroleum	--	--	--	50
		Power	50	50	--	50
		Refrigeration & Air Conditioning	50	50	--	50
		Telecommunication	--	--	--	50
		Textile Dyeing & Printing	--	--	--	50
		Textile Spinning	50	--	--	--
		Textile Weaving	50	--	--	--

Govt. Polytechnic Institute

Town	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. of Seats			
Gulshan	GPI (B) Sachal Goth	Chemical	50	--	--	--
		Textile Dyeing & Printing	50	--	--	--
Landhi	GPI (B), Landhi	Civil	50	--	100	100
		Computer Information Technology	--	--	50	100
		Electrical	--	--	50	100
		Mechanical	50	--	100	100
		Petroleum	50	--	--	50
		Textile Dyeing & Printing	50	--	--	--



	GPI (B), Sector 51-A, Korangi	Electrical	50	--	--	50
		Mechanical	50	--	--	100
	GPI (G), Korangi	Computer Information Technology	--	--	50	--
		Garment	50	--	--	--
		Secretarial	50	--	--	--
	GPI (G), Landhi	Computer Information Technology	--	--	50	50
		Garment	50	--	--	--
		Secretarial	--	--	50	--
	GPSIT (B), Landhi	Electrical	100	--	--	100
		Electronics	--	--	--	50
		Garment	50	--	--	--
		Mechanical (Machinist)	50	--	--	100
		Mechanical (Welding)	50	--	--	100
		Mechanical (Wood Working)	50	--	--	100
		Printing & Graphic Art	50	--	--	--
Lyari	GPI (B), Lyari	Auto & Diesel	50	--	--	--
		Civil	--	--	--	50
		Computer Information Technology	--	--	--	50
		Electrical	--	--	--	50
		Mechanical	50	--	--	50
		Refrigeration & Air Conditioning	50	--	--	--
	GPI (G), Lyari	Computer Information Technology	50	--	--	--
		Garment	50	--	--	--
Malir	GJMPI (B), Malir	Bio Medical	50	--	--	50
		Civil	50	--	--	100
		Computer Information Technology	--	--	--	50
		Electrical	--	--	--	100
		Electronics	50	--	--	100
		Instrumentation & Process Control	50	--	--	50
		Mechanical	--	--	--	50
	GPI (B), Asu Goth	Computer Information Technology	--	--	--	50
		Mechanical	50	--	--	50
		Ref. & Air Cond.	50	--	--	50
	GPI (G), Saudabad, Malir	Computer Information Technology	--	--	50	--
		Electronics	50	--	--	--
		Garment	50	--	--	--
Orangi	GPI (B), Sector 7-C, Orangi Town	Computer Information Technology	--	--	50	50
		Electrical	--	--	--	50
		Mechanical	--	--	--	50
		Textile Dyeing & Printing	50	--	--	--

Govt. Monotechnic Institute

Town	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. of Seats			
Baldia	GMI (B), Baldia Town	Auto & Diesel	50	--	--	--
		Mechanical	50	--	--	50

Gadap	GMI (B), Memon Goth	Civil	50	--	--	50
		Electrical	--	--	--	50
Gulberg	GMI (B), Federal B Area	Computer Information Technology	--	--	--	50
		Electronics	50	--	--	50
Gulshan	GMI (B), Gulistan-e-Jauhar	Electrical	--	--	--	50
		Electronics	50	--	--	--
Liaquatabad	GMI (B), Razzaqabad	Computer Information Technology	50	--	--	--
		Electrical	--	--	--	50
Malir	GMI (B), Malir Colony	Civil	--	--	--	50
		Computer Information Technology	50	--	--	--
		Electrical	50	--	--	50
		Electronics	--	--	--	50
		Mechanical	--	--	--	100
North Karachi	GMI (B), New Karachi	Computer Information Technology	50	--	--	50
		Electrical	50	--	--	--
		Electronics	50	--	--	50
Orangi	GMI (B), Sector 11-C, Orangi Town	Computer Information Technology	50	--	--	--
		Electrical	--	--	--	50
		Electronics	50	--	--	--

Govt. Vocational Training Institute

Town	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. of Seats			
North Nazimabad	GVTI (B), Al-Haidery	Civil	--	--	--	50
		Electrical	--	--	--	50

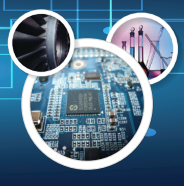
HYDERABAD REGION

Govt. College of Technology

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Hyderabad	GCT (B), Hyderabad	Auto & Diesel	50	50	--	--
		Chemical	50	50	--	--
		Civil	100	--	50	150
		Computer Information Technology	50	--	--	50
		Electrical	100	--	50	150
		Electronics	100	--	50	50
		Mechanical	100	50	50	150

Govt. Polytechnic Institute

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Badin	GPI (B), Badin	Civil	--	--	--	100
		Electrical	50	--	--	--
		Mechanical	50	--	--	--
		Petroleum	50	--	--	--



Dadu	GPI (B), Dadu	Civil	50	--	50	50
		Computer Information Technology	50	--	50	--
		Electrical	50	--	50	50
	GPI (B), Mehar	Auto & Diesel	50	--	--	--
		Civil	50	--	--	50
Hyderabad	GPI (G), Latifabad	Computer Information Technology	50	--	--	--
		Garment	50	--	--	--
Matiari	GPI (B), Matiari	Civil	50	--	--	50
		Electrical	--	--	--	50
		Electronics	50	--	--	--
Tando Muhammad Khan	GPI (B), Tando Muhammad Khan	Civil	50	--	--	50
		Electronics	50	--	--	--
Thatta	GPI (B), Thatta	Civil	--	--	--	100
		Electrical	--	--	--	50
		Electronics	50	--	--	--
		Mechanical	50	--	--	--

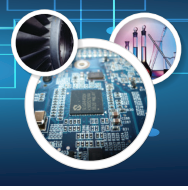
Govt. Monotechnic Institute

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Badin	GMI (B), Golarchi	Civil	50	--	--	--
	GMI (B), Matli	Civil	50	--	--	50
	GMI (B), TandoBago	Electrical	50	--	--	--
Hyderabad	GMI (B), Kohsar	Civil	50	--	--	50
		Mechanical	50	--	--	50
	GMI (B), Pretabad	Computer Information Technology	--	--	--	50
		Electrical	50	--	--	50
		Refrigeration & Air Conditioning	50	--	--	50
	GMI (B), Tando Jam	Electrical	50	--	--	50
Jamshoro	GMI (B), Sehwan Sharif	Civil	--	--	--	50
		Mechanical	50	--	--	--
Matiari	GMI (B), Hala	Civil	--	--	--	50
		Computer Information Technology	50	--	--	--
Tando Allah Yar	GMI (B), Tando Allah Yar	Civil	50	--	--	50
Thatta	GMI (B), Mirpur Bathoro	Civil	50	--	--	50

SUKKUR REGION

Govt. College of Technology

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Benazirabad	GHCT (B), Nawabshah	Chemical	50	--	--	--
		Civil	50	--	--	50
		Electrical	50	--	--	50
		Mechanical	50	--	--	--



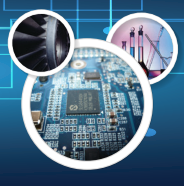
Khairpur	GCT (B), Khairpur Mir's	Auto & Diesel	25	--	--	--
		Auto & Farm	25	--	--	--
		Civil	50	--	--	150
		Electrical	50	--	--	50
		Electronics	50	--	--	--
		Mechanical	50	--	--	50
		Refrigeration & Air Conditioning	50	--	--	50

Govt. Polytechnic Institute

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Ghotki	GPI (B), Ghotki	Auto & Diesel	--	--	--	50
		Civil	50	--	--	50
		Mechanical	50	--	--	50
Khairpur	GPI (B), Khuhra	Civil	50	--	--	100
		Electrical	50	--	--	50
		Mechanical	--	--	--	50
	GPTTI (B), Khairpur	Chemical	--	--	--	50
		Petroleum	--	--	--	50
Sukkur	GPI (B), Sukkur	Civil	50	--	--	50
		Computer Information Technology	50	--	--	--
		Electrical	50	--	--	50
		Electronics	50	--	--	50
		Mechanical	50	--	--	50
	GPI (G), Sukkur	Computer Information Technology	50	--	--	--
		Electronics	50	--	--	--
		Garment	50	--	--	--

Govt. Monotechnic Institute

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Benazirabad	GMI (B), Sakrand	Civil	50	--	--	50
		Electrical	--	--	50	50
	GMI (G), Nawabshah	Computer Information Technology	50	--	--	--
		Garment	--	--	--	50
Ghotki	GMI (B), Dharki	Civil	--	--	--	50
		Electrical	50	--	--	50
Khairpur	GMI (B), Faiz Gung	Civil	50	--	--	50
	GMI (B), Thari Mirwah	Electrical	50	--	--	50
Naushahro Firoze	GMI (B), Kandiaro	Civil	50	--	--	100
		Computer Information Technology	50	--	--	--
	GMI (B), Mehrabpur	Electrical	50	--	--	50
	GMI (B), Padidan	Civil	50	--	--	50
		Computer Information Technology	--	--	--	50
		Electrical	--	--	--	50
Sukkur	GMI (B), Pano Akil	Electrical	50	--	--	50
		Mechanical	50	--	--	--



LARKANA REGION

Govt. College of Technology

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Larkana	GCT (B), Larkana	Civil	50	--	--	100
		Electrical	50	--	--	50
		Electronics	50	--	--	--
		Mechanical	50	--	--	50

Govt. Polytechnic Institute

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Jacobabad	GPI (B), Jacobabad	Civil	50	--	--	100
		Computer Information Technology	--	--	--	50
		Electrical	50	--	--	50
		Mechanical	50	--	--	50
Kambar Shahdadkot	GPI (B), Kamber Ali Khan	Civil	50	--	--	50
		Electrical	50	--	--	50
Shikarpur	GPI (B), Shikarpur	Civil	50	--	--	50
		Electrical	50	--	--	50

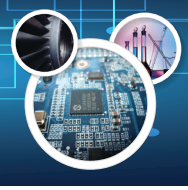
Govt. Monotechnic Institute

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Kambar Shahdadkot	GMI (B), Shahdadkot	Electrical	50	--	--	50
	GMI (B), Warah	Computer Information Technology	50	--	--	--
Kashmore	GMI (B), Kandhkot	Civil	--	--	--	50
		Mechanical	50	--	--	50
Larkana	GMI (B), Ratodero	Civil	50	--	--	50
Shikarpur	GMI (B), Garhi Yaseen	Civil	50	--	--	50

MIRPURKHAS REGION

Govt. Polytechnic Institute

District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Mirpurkhas	GPI (B), Mirpurkhas	Civil	50	--	50	100
		Electrical	50	--	50	50
Sanghar	Abdul Salam Thaheem GPI (B), Shahdadpur	Civil	50	--	50	50
		Computer Information Technology	--	--	--	50
		Mechanical	--	--	--	50
	GPI (B), Sanghar	Civil	50	--	--	50
		Electrical	50	--	--	50
Tharparkar	GPI (B), Mithi	Civil	--	--	--	100
		Computer Information Technology	--	--	50	--
		Electrical	50	--	--	--
		Mining	50	--	--	--



Govt. Monotechnic Institute						
District	Name of Institution	Technology	MP (Mor.)	DSP (Eve.)	SSHBP (Mor.)	SHBEP (Eve.)
			No. Of Seats			
Sanghar	GMI (B), Khipro	Electrical	50	--	--	--
	GMI (B), Tando Adam	Electronics	50	--	--	--
		Mechanical	--	--	--	50
Umerkot	GMI (B), Umerkot	Civil	50	--	50	50
		Electrical	--	--	--	50

GENERAL INSTRUCTIONS TO CANDIDATE

a. Please fill in the Admission Form in your own handwriting neatly and carefully.
b. Please fill in your "CATEGORY" as per status of Domicile / Permanent Residence Certificate (PRC).
c. Photocopy of Admission Form is not acceptable.
d. Attach the attested copies of all the following Documents / Certificates:

In Duplicate

i. School / College Leaving Certificate (if applicable).
ii. Matriculation Certificate, showing the Candidate's Date of Birth (Original / Provisional).
iii. Marks Sheet of Intermediate (Pre-Engineering) / Matriculation (Technical / Science) Examination or its equivalent from the relevant Board.
iv. G-III certificate for candidates seeking admission on the basis of G-III with Matric (Science).
v. Six photographs, recently taken & duly attested, including one affixed on the Admission Form and two on the NTS Pre-Admission Entry Test Form.
vi. Domicile Certificate of the Candidate / Father's (including Candidate's Name) and Permanent Residence Certificate (PRC).
vii. Hafiz-e-Quran Certificate (if applicable).
viii. Disability Certificate (if applicable).
ix. Migration Certificate (after admission).

Original Copy

i. Original Deposit slip of Rs 600/- for DAE Admission Package.
ii. Undertaking (provided in the Admission Form) on a judicial bond / stamp paper of Rs. 20/-.

DIPLOMA IN COMMERCE (D.Com)

1.0 ADMISSION FOR DIPLOMA IN COMMERCE

1.1 ADMISSION PROCEDURE

Admission for Diploma in Commerce (D.Com) shall be conducted at respective Government Institute of Business & Commercial Education (GIB&CE) on Open Merit only.

1.2 ENTRY QUALIFICATION

Secondary School Certificate / Matric or Equivalent

1.3 MERIT ORDER

Admission is granted according to merit determined by the Institute Admission Committee on the basis of Percentage of Marks obtained in Secondary School Certificate. In case of tie, the candidate older in age will be given preference.

1.4 AGE LIMIT

Programme	Maximum Age
Morning Programme (MP)	28 years
Double Shift Programme (DSP)	28 years

1.5 POWERS FOR UPPER AGE RELAXATION

Age relaxation up to	Programme	Responsibility
Up to 2 years	Morning Programme (MP)	Head of Institute
	Double Shift Programme (DSP)	
2-5 years	Morning Programme (MP)	Regional Director, STEVTA
	Double Shift Programme (DSP)	

NB: Overage candidates should submit Age Relaxation Certificate at the time of submission of Admission Form.

1.6 IN-ELIGIBILITY

- Less than 45% marks in Secondary School Certificate / Matric or Equivalent
- Failing in any Subject of Secondary School Certificate / Matric or Equivalent
- Not within Age brackets as specified above.
- *(in case of Over-age candidate only)* Failure to submit Age Relaxation Certificate with Admission Form

1.7 DISQUALIFICATION

- Any attempt to directly or indirectly influence / intimidate Admission authorities.
- If any entry in the Admission Form is found to be incomplete or illegible.
- Any alteration or manipulation in the Admission Form or Academic Documents.
- Parallel Admission in any other Educational Institution or Board.

2.0 SEATING POLICY

2.1 SEATS PER PROGRAMME

S#	Programme	No. of Seats per Class
i.	Morning Programme (MP)	50
ii.	Double Shift Programme (DSP), Evening	50

NB: To promote gender equality, **Girls** are also allowed admission into **Boys** Institutions as per merit / policy.

3.0 ADMISSION PROCESS

3.1 PURCHASE & SUBMISSION OF ADMISSION FORMS

Candidate shall obtain the Admission pack (Prospectus, Admission Form, Fees Deposit Slip and Return Envelope) from any institute on cash payment of **Rs 200/-**. The Admission Form, Fees Deposit Slip and Return Envelope will bear a unique number, which will be used for reference in future. The duly-filled Admission Form shall be submitted to the respective institute.

3.2 DOCUMENT SCRUTINY & VERIFICATION BY INSTITUTES

Provisional Selection of candidates will be subject to verification of Documents from concerned Board of Education or Certificate issuing authority by the candidate. However, **Rs 100/-** will be paid by candidate at the time of admission for Document Scrutiny fee / services provided by Institute / Regional Directorate office / A&T Department, Sindh TEVTA HQ.

4.0 ADMISSION SCHEDULE

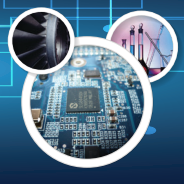
Activities	Date
Advertisement for Admission	August 07, 2016 (Sunday)
Open House Week	August 08, 2016 (Monday) – August 13, 2016 (Saturday)
Last date for submission of Admission Forms	September 10, 2016 (Saturday)
Display of Merit List	October 8, 2016 (Saturday)
Date of Fee Deposit (1st Merit)	October 8, 2016 (Saturday) - October 15, 2016 (Saturday)
Last date of deposit of fee (1st Merit)	October 15, 2016 (Saturday)
Commencement of Classes	October 17, 2016 (Monday)

5.0 TIMING OF THE CLASSES

Working Days	Contact Hour	Number of Periods	Morning Time	Evening Time
Weekdays (Mon – Thu & Sat)	45 Minutes	07	8:30 AM - 1:45 PM	2:00 PM - 7:15 PM
Friday		06	8:30 AM - 1:00 PM	2:30 PM - 7:00 PM

6.0 FEES STRUCTURE

S. #	Fees Heads / Sub Heads	MP (Mor.)		DSP (Eve.)	
		1st Year	2nd Year	1st Year	2nd Year
1	Admission Fees	50	--	50	--
2	Tuition Fees	200	200	200	200
3	Computerised Identity Card fee	100	100	100	100
4	Security Deposit (Refundable)	100	--	100	--
5	Institute Development Fund	200	200	200	200
6	Institute Examination Fee	100	100	100	100
7	Sports Fund	50	50	50	50
8	Computer Lab Fee	300	300	300	300
9	Institute Management Committee Funds (ex-PTA Funds)	200	200	200	200
10	Utilities Service Charges	150	150	150	150
11	Library Fee	100	100	100	100
12	Institute Affiliation / Registration Fee	50	--	50	--
13	Medical Fee (First Aid)	100	100	100	100
	Total Fee	**1700**	**1500**	**1700**	**1500**



NB:

a. Fees & Funds will only be deposited through Pay orders into respective GIB&CE Bank Account.

b. All fees are payable to the institution before the commencement of Academic Year.

c. Other Charges are as follows:

i.	Duplicate Identity Card	Rs. 100/-
ii.	Provisional Certificate	Rs. 100/-
iii.	Appearance Certificate	Rs. 50/-
iv.	Other certificates e.g. Bonafide / Character etc.	Rs. 50/-
v.	SBTE Student Registration & Examination fees	(As prescribed by the SBTE)

7. 0 LIST OF INSTITUTES WITH COURSES OFFERED (REGION-WISE)

KARACHI REGION

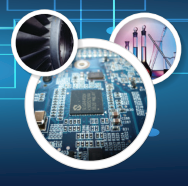
Town	Name Of Institution	No. Of Seats	
		MP (Mor.)	DSP (Eve.)
Gulberg	GIB&CE, Azizabad	150	200
Gulshan	GIB&CE, Gulistan-e-Jauhar	100	--
Lyari	GIB&CE, Lyari	100	--
Malir	GIB&CE, Malir	100	--
Orangi	GIB&CE, Sector 11½, Orangi Town	100	--

HYDERABAD REGION

Town	Name Of Institution	No. Of Seats	
		MP (Mor.)	DSP (Eve.)
Badin	GIB&CE, Badin	50	--
Dadu	GIB&CE, Dadu	50	--
	GIB&CE, Mehar	50	--
Hyderabad	GIB&CE, Latifabad	100	--
	GIB&CE, Qasimabad	50	50
Jamshoro	GIB&CE, Sehwan Sharif	50	--
Matiari	GIB&CE, Hala	50	--
Tando Allah Yar	GIB&CE, Tando Allah Yar	50	--
Thatta	GIB&CE, Gharo	50	--
	GIB&CE, Sujawal Mirpur Bathoro	50	--
	GIB&CE, Thatta	50	--

SUKKUR REGION

Town	Name Of Institution	No. Of Seats	
		MP (Mor.)	DSP (Eve.)
Benazirabad	GIB&CE, Kazi Ahmed	50	--
	GIB&CE, Nawabshah	50	--
Ghotki	GIB&CE, Ghotki	50	--
Khairpur	GIB&CE, Khairpur	50	--
	GIB&CE, Pir-Jo-Goth	50	--
	GIB&CE, ThariMirwah	50	--
Naushahro Firoze	GIB&CE, Kandiaro	50	--
	GIB&CE, NaushahroFiroze	50	--
Sukkur	GIB&CE, Rohri	50	--
	GIB&CE, Sukkur	50	--



LARKANA REGION

Town	Name Of Institution	No. Of Seats	
		MP (Mor.)	DSP (Eve.)
Jacobabad	GIB&CE, Jacobabad	50	--
Kambar Shahdadkot	GIB&CE, Mirokhan	50	--
	GIB&CE, Shahdadkot	50	--
Kashmore	GIB&CE, Kandhkot	50	--
Larkana	GIB&CE, Larkana	50	--
Shikarpur	GIB&CE, Lakhi	50	--
	GIB&CE, Shikarpur	50	--

MIRPURKHAS REGION

Town	Name Of Institution	No. Of Seats	
		MP (Mor.)	DSP (Eve.)
Mirpurkhas	GIB&CE, Digri	50	--
	GIB&CE, Mirpurkhas	50	--
Sanghar	GIB&CE, Khipro	50	--
	GIB&CE, Sanghar	50	--
	GIB&CE, Tando Adam	50	--
Tharparkar	GIB&CE, Mithi	50	--
Umerkot	GIB&CE, Umerkot	50	--

GENERAL INSTRUCTIONS TO CANDIDATE

a. Please fill in the Admission Form in your own handwriting neatly and carefully.
b. Photocopy of Admission Form is not acceptable.
c. Attach the attested copies of all the following Documents / Certificates:

In Duplicate

i. School / College Leaving Certificate (if applicable).
ii. Matriculation Certificate, showing the Candidate's Date of Birth (Original / Provisional).
iii. Marks Sheet of Matriculation Examination or its equivalent from the relevant Board.
iv. Four photographs, recently taken & duly attested, including one affixed on the Admission Form.
v. Domicile Certificate of the Candidate / Father's (including Candidate's Name) and Permanent Residence Certificate (PRC).
vi. Hafiz-e-Quran Certificate (if applicable).
vii. Disability Certificate (if applicable).
viii. Migration Certificate (after admission).

Original Copy

i. Original Deposit slip of **Rs 200/-** for D.Com Admission Package.
ii. Undertaking (provided in the Admission Form) on a judicial bond / stamp paper of **Rs. 20/-.**

CITY & GUILDS, UNITED KINGDOM

City & Guilds is world's foremost International Technical & Vocational qualification awarding body operating in over 80 countries worldwide. City & Guilds qualifications are widely accepted by employers around the world. City & Guilds International Vocational Qualifications (IVQs) are designed to measure the knowledge and the practical skills of learners and specifically for the international marketplace.

City & Guilds is now playing fundamental role in reshaping vocational education and training both in the UK and internationally. The City & Guilds qualification are flexible, provides pathway and upward progression as follows:

Sindh TEVTA - CITY & GUILDS Affiliation

The following Sindh TEVTA institutes are currently offering the City & Guilds courses:

KARACHI REGION	
Govt. College of Technology	
Town	**Name Of Institution**
Gulberg	GCT (G), Karimabad
SITE	GCT (B), SITE
Govt. Polytechnic Institute	
Town	**Name Of Institution**
Landhi	GPSIT (B), Landhi
Govt. Vocational Training Institute	
Town	**Name Of Institution**
North Nazimabad	GVTI (B), Al-Haidery
HYDERABAD REGION	
Govt. College of Technology	
District	**Name Of Institution**
Hyderabad	GCT (B), Hyderabad
Govt. Vocational Training Institute	
District	**Name Of Institution**
Jamshoro	GVTI (B), Kotri
SUKKUR REGION	
Govt. Polytechnic Institute	
District	**Name Of Institution**
Khairpur	GPTTI (B), Khairpur
LARKANA REGION	
Govt. College of Technology	
District	**Name Of Institution**
Larkana	GCT (B), Larkana
MIRPURKHAS REGION	
Govt. Polytechnic Institute	
District	**Name Of Institution**
Mirpurkhas	GPI (B), Mirpurkhas

Eligibility for Certificate Level Courses:

- Secondary School Certificate / Matric, O-Levels or equivalent
- Age Limit: 15 years & above

Eligibility for Diploma Level Courses:

- City & Guilds Certificate in related Technology
- Higher Secondary School Certificate / Intermediate, A- Levels or equivalent
- Age Limit: 16 Years & above

City & Guilds Qualifications and Fee Structure

For detail information about Qualifications / Courses / Programme and fee structure, please contact institute affiliated with City & Guilds.

Vocational Counselling and Job Placement

Services Available

- **Online Registration**
  - **Job Seekers**
  - **Industries/Employers**
  - **TVET Institutes**
  - **Dedicated panel for policy**
  - **makers**
- **Latest Job Trends**
- **Top Employers**

Vocational Counselling

- **Job Placement**
  - **CV builder**
  - **Job openings**
- **SMS Job Alerts**

National Skills Information System Addresses:

Students

What do we need to study?
Which institutions offer that course?
What is the quality of the training course offered?
which employers will employ us?
what are the chances for getting a job?

TVET Institutes

What skills do employers want currently?
What skills will employers prefer in the future?
What is the labor market performance of our training services

Employers

What skills are available?
Where are these skills available?
Whick skills shall become available in the near future?

Policy Makers

How many students are enrolled?
How many are graduating?
What do employers wanr?
How can mismatches in the labor market be reduces?
How can the labor market status of the underprivileged be improved?

EUROPEAN UNION
Kingdom of the Netherlands
german cooperation DEUTSCHE ZUSAMMENARBEIT
NORWEGIAN EMBASSY
Supported by giz Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH

National
Skills Information System

National Vocational & Technical
Training Commission (NAVTTC), Pakistan

NATIONAL VOCATIONAL & TECHNICAL TRAINING COMMISSION
NAVTTC نیوٹک

Introduction

The economic development of a nation is the manifestation of a good mix of policies with optimal use of available resources combined with valuable human resources. The economic growth leads to poverty reduction and generation of resources to sustain the development and the most important output of this process is well skilled, well educated human resource. In order to secure the results of economic growth in terms of well groomed human resource the first hand information regarding the characteristics of the existing skilled word force such as their distribution by region and gender, age composition, skill level, productivity etc. are required in order to determine a development path.

Skill/labour market information that is timely and relevant is thus increasingly important, particularly as the countries of the region move to increase their productivity and competitiveness and monitor the social and economic impact of globalization

National Skills Information System

In order to provide demand driven workforce as per requirement of the industry/employer and the greater employability of the TVET graduates. NAVTTC has developed the first-ever National Skills information System (NSIS). This initiative is supported by the TVET Reform Support Programme, which is funded by the European Union, the Embassy of the Kingdom of the Netherlands, the Federal Republic of Germany and the Royal Norwgian Embassy. The Programme has been commissioned by the German Federal Ministry for Economic Cooperation and Development (BMZ) and is being implemented by the GIZ. the following are the main objectives of the NSIS:

- develop / provide a relaible skill information system for demand driven workforce development;
  - Skills Information System
  - Establish data collection / management system (Supply & Demand)
  - Market Demand Management / Analysis
  - Supply Management / Analysis
- provide timely and accurate information on demant and supply analysis to TVET planers, training institutions, industry, academic, students and public in general;
  - Establish interactive platform/ netword for TVET stakeholders
  - Information Dissemeination System
  - Align TVET Plans, Policies, Programs with SIS
- establish and facilitate career / vocational guidance and placement services for TVET graduateds and protential employers;
  - Establish Carrer / Vocational Guidance Service
  - Establish Jon Placement Service
  - Provide information on Skills available & skills required

With the establishment of NSIS, Government, Donors and other TVET agencies will be able to plan, invest and manage TVET resources aligned with the demand and supply of skills at different levels. The system will helpful to formulate policies to adjust the demand and supply of skills according to the requirement and to tackle the unemployment issue.

National Skills information System
National Vocational & Technical Training Commission (NAVTTC)
5th Floor, Evacuee Trust Complex, Sector F-5/1,
Tel: +92 51 921 5385

www.skillingpakistan.org
info@skillingpakistan.org

ACADEMIC IN REVIEW

Walk in, Walk out
(All Karachi School & Girl Colleges Talent Exhibition)

Youth at play
(STEVTA Sport Festival 2016)

Make your voice heard: Say No to Corruption!
(World Anti-Corruption Day Walk)

Budding Entrepreneurs
(STEVTA Job Fair)

Reaching Out
(STEVTA CBT Launching Ceremony)

Prevention is better than the cure
(Youth Health Awareness Programme)

On display for Everyone
(STEVTA CBT Launching Ceremony)

Security means having a good vehicle tracking device.
(STEVTA Technical Exhibition)

Academic Calendar 2016-17

Sindh TEVTA

October 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

* 11th & 12th : Ashura
* 17th : Commencement of Classes for the session 2016 - 17

November 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

* 17th : 1st Industrial Visit
* 9th : Iqbal Day

December 2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

* 12th to 17th : Regional Sports /Extra Curricular Activities
* 25th : Qaid e Azam Day

January 2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

* 12th : 2nd Industrial Visit
* 16th - 18th : Annual Sports Festival, 2017

February 2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

* 5th Feb : Kashmir Day
* 8th to 9th February : 1st Test

March 2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

* 23rd : Resolution day
* 6th : 3rd Industrial Visit
* 27th : Regional Project Exhibition

April 2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

* 17th : 2nd Test.

May 2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

* 15th : Best Principal / Teacher Award
* 18th : 4th Industrial Visit
* 31st : Closing of Session 2016 - 17

June 2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

* Examination (Depending on schedule issued by (SBTE)

July 2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

* Examination (Depending on schedule issued by (SBTE)

August 2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

* 1st : Start of admission process session 2017 - 18
* 14th : Independence Day

September 2017

Mon	Tue	Wed	Thu	Fri	Sat	Sun
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

* 6th : Defence Day
* **3rd - 5th : Eid ul Azha

- Industrial visits
- Tests
- Start of Admission
- Important Days
- Holidays
- Gazetted Holidays
- Sports / Extra Curricular Activities
- Best Principals / Teachers

10 Days

Winter Vocation

22 nd December 2016 -till- 31 st December 2016

02 Months

Summer Vocations

02 nd June, 2017 -till- 04 th August, 2017

Important Days

- Commencement ofClasses for session 2016 - 17 — 17th October, 2016
- 17th November, 2016 — 1st Industrial Visit
- Regional Sports / Extra Curricular Activities — 12th to 17th December, 2016
- 12th January, 2017 — 2nd Industrial Visit
- Annual Sports Festival, 2017 — 16th to 18th January, 2017
- 8th to 9th February, 2017 — 1st Test
- 3rd Industrial Visit — 6th March, 2017
- 27th March, 2017 — Regional Project Exhibition
- 2nd Test — 17th April, 2017
- 15th May, 2017 — Best Principal / Teacher Award
- 4th Industrial Visit — 18th May, 2017
- 31st May, 2017 — Closing of Session 2016 - 17
- Examination Depending schedule issued by (SBTE) — June & July, 2017
- 1st August, 2017 — Start of admission process session 2017-18

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F: +92 (22) 267-1850
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