



Employment Through Skill

Sindh Technical Education & Vocational Training Authority

ST-19, Block-6, Gulshan-e-Iqbal, Near NIPA Chowrangi, Karachi.
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NO. DA/STEVTA/CIRCULAR-10/2055/2016

Dated: May 31, 2016

CIRCULAR NO. 11 – PLACEMENT OF LETTERS/ORDERS/NOTIFICATIONS ON SINDH TEVTA WEBSITE

In order to maintain the office record safe and secured, it has been decided that henceforth all the Directors, Additional Directors, Deputy Directors and the Section In-charges should also endorse a copy of each communication/ correspondence to the Director (MIS), Sindh TEVTA, except exceptional cases, for placing the same on Sindh TEVTA's official website.

The above instructions are being circulated for strict compliance. In case, there is any defiance from any officer/ in-charge, as the case maybe, the immediate superior officer including the delinquent officer/ in-charge will be liable to be proceeded against.

For strict compliance/ circulation.

(S.M. KALEEM MAKKI)
MANAGING DIRECTOR

No. & date even

Copy for circulation to the;

- ✓ Directors (all), Sindh TEVTA Headquarters with the instructions to ensure compliance and if some from field offices visiting their office without prior permission be reported the Administration Department for disciplinary action. (MIS)
- ✓ Director (MIS), Sindh TEVTA for updating the Website.
- Additional/Deputy/Assistant Directors (All), Sindh TEVTA for compliance
- Regional Directors (all), Sindh TEVTA for strict compliance/circulation in lower formation.
- PS to Managing Director, Sindh TEVTA
- Master File.

(MANZOOR HUSSAIN VISTRO)
ADDL. DIRECTOR (ADMIN)