



**MINUTES OF 20TH MEETING OF STEVTA BOARD
HELD ON 3RD JANUARY, 2018**

The 20th Meeting of STEVTA Board of Governors was held on 3rd January, 2018 at 10.00 a.m. in the Conference Room of STEVTA Headquarters, Karachi under the chairmanship of Chairman STEVTA. Following attended the meeting:

Sr #	Name	Designation
1.	Engr: Shahid Thahim	Chairman STEVTA – In Chair
2.	Mr. Faraz Dero	Member of Provincial Assembly Sindh
3.	Dr. Sajeela Leghari	Member of Provincial Assembly Sindh
4.	Mr. Majyd Aziz	President, Employers Federation of Pakistan
5.	Mr. Sohail Wajahat Siddiqui	Industrialist – Businessman
6.	Prof: Dr. Abdul Sami	Dean FOST&H, Mehran University of Engg: & Tech:
7.	Dr. Masroor Ahmed Shaikh	Chairman, Sindh Board of Tech: Education
8.	Ms. Nuzhat Fatima	Addl: Secretary, Social Welfare Deptt: GOS.
9.	Mr. Noor Muhammad Shah	Addl: Secretary, Universities & Boards Deptt: GOS.
10.	Mr. Athar Hussain	Deputy Director, Inf: Science & Tech: Deptt: GOS.
11.	Mr. Altaf Hussain Sario	Dy: Secretary (B&E), Finance Department, GOS.
12.	Mr. Muzafar Ali Bhutto	Managing Director STEVTA

2. The meeting started with the recitation from the Holy Quran. The Chairman STEVTA, in his opening remarks welcomed the participants and thanked them for sparing time for meeting from their busy schedule. The members introduced themselves and then the Agenda of the meeting was discussed.

3. The Managing Director STEVTA apprised the forum that the minutes of 19th meeting held on 19th December 2017, were in process of signature by the Hon'ble members of Board. Most of the members have already signed the minute's document and only 2-3 members now required to sign the same. However, since yet no observations / non-conformities to the reported decisions were received.

4. Mr. Majyd Aziz expressed that he has thoroughly gone through the contents of minutes and the minutes are properly recorded the discussions and decisions. Hence, he suggested the forum to confirm the minutes.

5. Chairman Board seconded the suggestion of Mr. Majyd Aziz and requested the forum to confirm the minutes of 19th BoG meeting. Mr. Sohail Wajahat suggested to confirm the minutes subject to remarks. Board agreed his suggestion and confirmed the minutes subject to remarks.

Board unanimously confirmed the minutes of 19th meeting of STEVTA Board; held on 19th December 2017, subject to remarks.

6. Following further discussions and decisions were made on agenda items:

Agenda Items	Discussion / Observations	Decisions
2. Progress on the decisions of last meeting.	<p>The Managing Director apprised the Board the progress on the discussions and decisions made in last meeting. The same was also briefly mentioned in the working paper. He further apprised that most of the matters discussed in last meeting are again being placed before Board in today's meeting for discussion and approval.</p> <p>Mr. Abdul Sami opined that in such schemes/ programs that are being run on PPP basis, it should be ensured that such program may benefit the locals.</p> <p>The Managing Director informed that the MoUs which are earlier signed with PAF or the MoU with Pak Army in respect of GPI Pano Aqil; mainly depends upon the development and upliftment of the youth of the area (specifically the Sindh domiciled persons) by providing them skilled training in market oriented trades. However, 5% seats are normally reserved for the candidates of other provinces on reciprocal basis, as per prevailing practice.</p> <p><u>Upgradation of GVS(G) Shahdadpur to GVI(G)</u></p> <p>The Managing Director apprised that the Board in its last meeting in principle approved the upgradation of GVS(G) Shahdadpur to GVI(G) and desired to furnish the financial implication relevant to proposal. Accordingly, the financial impact has been provided with the working paper, which is NIL in terms of H.R. Only a meager amount on utilities or contingencies would be enhanced, due to conduct of classes for additional trades.</p>	<p>Board showed its satisfaction on the progress and actions yet taken by the Managing Director on decisions of Board taken in its previous meetings.</p> <p>Board approved upgradation of Govt. Vocational School (Girls) Shahdadpur to the level of Govt. Vocational Institute (Girls), with following staff, subject to maintaining the teachers students ratio: <i>And ne app</i></p> <ul style="list-style-type: none"> - Principal (BS-18) 01 - Instructor (BS-17) 01 - Jr: Instr: (BS-14) 04



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Agenda Items	Discussion / Observations	Decisions
	<p>Mr. Liaquat Ali Jamro, Director (A&T) given a presentation to Board regarding existing trades & enrolment, proposed addition of trades of enhanced period, pictorial view of existing infrastructure facility. He further informed that there would be Nil financial impact on upgradation of GVS(G) Shahdadpur to GVI(G) by introducing new trades of enhanced period, specifically on human resource, as the arrangement of staff shall be made by transfer & postings from other institutions.</p> <p>By watching the pictorial view of class rooms, labs: & lavatories etc. Board observed that the existing building is lavishing and well equipped. Board appreciated the efforts of institute management on keeping the building maintained as well its cleanliness.</p> <p>Mr. Sohail Wajahat emphasized though the building of the institute is properly maintained now, but it should also be kept maintained in future.</p> <p>Mr. Altaf Hussain Saryo opined that STEVTa should make efforts for the maintenance of its other institutions; same like it has maintained the building of GVS(G) Shahdadpur.</p> <p>The Chairman STEVTa stated that STEVTa is operating about <u>252</u> institutions besides STIs, CCPCs and Regional Directorates buildings, but under civil mode budget STEVTa gets hardly 1% of the budget for the Repair & Maintenance, which also includes the R&M of Transport, computers, machinery & furniture.</p>	<ul style="list-style-type: none"> - Senior Clerk (BS-14) 01 - Junior Clerk (BS-11) 01 - Trade Instr: (BS-10) 03 - Lab: Asstt: (BS-06) 04 - Security Guard (BS-2) 02 - Attendant (BS-2) 02 <p>Board decided that no new appointment shall be made and approved arrangement of staff for GVI(G) Shahdadpur by transfer/shifting from other institutions, where the enrolment of students is low or the institutes are not properly functioning, so as any financial impact on human resource may be avoided.</p> <p>Board also decided that the quality and standard must be maintained.</p>

Shahid

Note:
Proper budget allocation with verification + proper approval as per Govt. rules must be placed to Govt. for approval.



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	<p>Mr. Athar Hussain apprised that an institute's building is constructed with millions of rupees on its capital & revenue cost, but if sufficient funds are not provided by the Government for its maintenance and the same is not properly maintained, the building would start to become deteriorate after a period of 4-5 years.</p>	
<p>3. STEVTA Budget under Civil mode and Single Line Grant and the Audit Report.</p>	<p>The Managing Director apprised that the Board in its 19th meeting desired a briefing on the total as well institute-wise budget position; comprising details of Budget grants from the Government of Sindh and other sectors under various head of accounts and also by incorporating the position of working strength of employees with technology-wise students enrolment.</p> <p>The Managing Director given the presentation to Board; comprising of <u>293</u> units (cost centres) functioning under STEVTA, out of which 21 units pertaining to "Employment Exchanges" has recently been transferred to STEVTA from Labour Deptt: during current financial year. Hence, the payment of salaries & other operating expenses under civil mode budget is continued to be made under the head "Labour (E.E)".</p> <p>During CFY 2017-18, the Finance Department GOS has allocated funds to STEVTA under the head "Technical Education", totaling Rs.5,065.697 million, which also includes an allocation of Rs.1,136.751 million pertains to Benazir Bhutto Shaheed HR&D Board.</p> <p>The Board was informed that the STEVTA is allocated funds by the Finance Department, Govt: of Sindh, under following two modes:</p> <ul style="list-style-type: none"> - Civil mode (thr: AG Sindh/Treasuries) Rs.2,704.34 M - Single Line Grant <u>Rs.1,224.60 M</u> <li style="padding-left: 40px;">Total :- <u>Rs.3,928.94 M</u> <p>Board was informed that the Single Line Grant of Rs.1,224.60 million is bifurcated into following heads:</p> <ul style="list-style-type: none"> - STEVTA Others (salaries & functions) Rs.1,100.0 M - STEVTA (Public Private Partnership) 105.0 M - Financial Assistance (deceased families) 19.6 M 	<p style="text-align: right;">Note See Page 3.252 right A</p> <p style="text-align: right;">Note: Sum Total of all sources must be new basis here - Properly to understand Complete spending</p>



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	<p>He further apprised that Govt. of Sindh has also allocated funds Rs.1,065.00 million to STEVTA under ADP Budget for the ongoing and new schemes; which comprise Rs.951.354 for Capital component and rest of Rs.113.646 for Revenue component.</p> <p>On enquiring by Mr. Sohail Wajahat regarding Capital & Revenue components, Mr. Athar Hussain clarified that the Capital component mainly pertains to civil works of any scheme and the Revenue Component is soft which pertains to procurement of equipment/machinery, furniture/fixture etc. for that scheme on completion of civil works. These components already described in the PC1 of the scheme beside another component which is SNE (Human resource to run that scheme) that is the last phase.</p> <p>Mr. Sohail Wajahat expressed that whatever scheme we prepare and complete that should remain productive in future. He also expressed that while selection of civil works schemes; due consideration be given to all the regions of Sindh, so as the development works could be performed on rational basis.</p> <p>Board was further informed that following funds have been allocated by the NAVTTC and TVET Sector Programs; which shall be released directly to the institutions concerned:</p> <ul style="list-style-type: none"> - NAVTTC (Federal) (for 35 institutes) Rs.84.944 M - TVET (European Union) (7 institutes) Rs.92.830 M <p>Besides, funds amounting Rs.109.081 million are available under Self-Help Programs of STEVTA, for which Board in its 18th meeting decided to utilize the same for upgradation of STEVTA institutions and also approved constitution of a committee for the purpose.</p> <p>Accordingly, the accumulated position of Grants/Revenues from all the sources comes as follows:</p>	<p>With regard to ADP schemes, Board desired that any scheme which is prepared and completed that should remain productive in future. Besides, while selection of civil works schemes; due consideration be given to all the regions of Sindh, so as the development works could be performed on rational basis.</p>



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	<table><tr><th>Main Head</th><th>Allocations</th></tr><tr><td>Manpower & Vocational Trg:</td><td>565,571,000</td></tr><tr><td>Secondary Education</td><td>1,375,705,000</td></tr><tr><td>Professional/Tech: Universities</td><td>2,850,771,000</td></tr><tr><td>Administration</td><td>121,550,000</td></tr><tr><td>Others</td><td>14,118,000</td></tr><tr><td>Administration</td><td>69,845,000</td></tr><tr><td>Others</td><td>68,137,000</td></tr><tr><td>Total :-</td><td>5,065,697,000</td></tr><tr><td colspan="2">Less: Budget pertains to Benazir Bhutto Shaheed HR&D Board :-</td></tr><tr><td></td><td>1,136,751,000</td></tr><tr><td>Net STEVTA Budget :-</td><td>3,928,946,000</td></tr><tr><td colspan="2">OTHER REVENUES/FUNDS:</td></tr><tr><td>Annual Development Program</td><td>1,065,000,000</td></tr><tr><td>TVET Sector Program</td><td>92,830,000</td></tr><tr><td>NAVTTTC</td><td>84,944,000</td></tr><tr><td>Self-Help Savings</td><td>109,081,236</td></tr><tr><td></td><td>1,351,855,236</td></tr><tr><td>Grand Total :-</td><td>5,280,801,236</td></tr></table>		Main Head	Allocations	Manpower & Vocational Trg:	565,571,000	Secondary Education	1,375,705,000	Professional/Tech: Universities	2,850,771,000	Administration	121,550,000	Others	14,118,000	Administration	69,845,000	Others	68,137,000	Total :-	5,065,697,000	Less: Budget pertains to Benazir Bhutto Shaheed HR&D Board :-			1,136,751,000	Net STEVTA Budget :-	3,928,946,000	OTHER REVENUES/FUNDS:		Annual Development Program	1,065,000,000	TVET Sector Program	92,830,000	NAVTTTC	84,944,000	Self-Help Savings	109,081,236		1,351,855,236	Grand Total :-	5,280,801,236	<p>As desired by Hon'ble Board members, the funds position pertaining to Federal Govt. Project, European Union (GIZ) and Self-Help programs savings have been incorporated with the Sindh Government allocations and the summarized position is attached with the minutes as Annexure-A.</p> <p>Board appreciated the efforts made by the STEVTA management in presenting the position of Budgetary allocations from all sources.</p> <p><i>Enamul Karim</i> <i>+ Salman and he</i> <i>mentioned here</i> <i>★</i></p>
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<p>He further informed that under Civil mode Budget of Rs.2,704.34 million, there are total 5,381 sanctioned posts from BPS-01 to 21, for which the SNEs were approved from time to time in respect of office/institutions concerned in all the three streams of STEVTA. Similarly, under STEVTA mode budget (single line grant budget), there are 2,076 sanctioned posts; from BPS-02 to BS-19.</p>																																									
<p>He apprised that Section-12(1) of STEVTA Act 2009, states; "There shall be a fund to be known as the Sindh Technical Education and Vocational Training Authority (STEVTA) Fund and shall vest in the Authority with powers to manage and operate it". However, as desired by Hon'ble members of Board, the position of overall funds has been presented to Board.</p>																																									
<p>While briefing the budget under Civil mode, the M.D apprised that the 90% of the total budget pertains to Salaries, 6% pertains to utilities, 3% pertains to other operating expenses and 1% pertains to Repair & Maint.; as follows:</p>		<p><i>Note:</i> <i>about he discussed</i> <i>how to reduce</i> <i>o' the dr.</i> <i>★</i></p>																																							



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	<p>Then, the Managing Director presented to Board the Institute-wise information; comprising details of sanctioned strength, filled & vacant posts, technology-wise enrolment against capacities and the civil mode budget for respective institute.</p> <p>While reviewing the position of individual institutes, Mr.Sohail Wajahat expressed that the ratio of supporting staff either equal to or in some cases more than the teaching staff. He further expressed that the ratio of teaching staff in some institutes is higher than the required strength of teachers according to enrolment of students, hence, both the ratios need to be rationalized.</p> <p>The Managing Director informed that the sanctioned strength of Teaching as well supporting staff of every institution was approved by the respective forum while approving the PC1 of the scheme. According to such approved SNE, the Finance Department provides budget for that specific institute, subject to ratio.</p>			<p><u>Note.</u> Approved does not mean we have to appoint But we have to check this limit & requirement in Student vs Teaching Teaching vs Admin staff & vacant position must be</p>																																															



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	<p>With regard to teaching faculty, he further apprised that the teaching faculty depends upon the number of trades or subjects being taught in an institute. Similarly the supporting staff also depends upon the size of building, covered area, number of labs & workshops, and other infra structure; i.e. the gardeners, security guards, office boys, lab: attendants, lab: assistants, librarians, accounts and admin staff as well Pesh Imam, care taker, electrician, plumbers etc. if there is also a residential colony with the institute.</p> <p>Mr. Sohail Wajahat emphasized to rationalize the number of teaching as well supporting staff; on individual institute basis and to work-out the feasibility to transfer additional staff to such institutes where there is staff is required.</p> <p>On reviewing the position of several institutes, the Board observed that there is no such provision in Civil mode budget for the Civil works with regard to repair & maintenance of existing building as well any procurement for establishing new labs: or upgradation of existing civil structure and equipment.</p> <p>After discussing the budgetary position, the Board discussed the matter regarding Audit Observations of the office of Director General Audit Sindh.</p> <p>The Managing Director apprised the Board that the Audit Report of the office of Director General Audit for the FY 2016-17 has been received on 11.12.2017. According to the General Remarks of Audit Team, the general conditions of the accounts record for FY 2016-17 were found to be 'satisfactory'. However, some observations have been reported which are being replied and necessary documents, as pointed out in report, are being furnished to the office of Director General Audit Sindh, to get the observations settled.</p> <p>On enquiring by Mr. Majyd Aziz regarding procedure of Audit para; Mr. Ather Hussain informed that it is a set procedure that firstly Audit Team issues Audit</p>	<p>Board decided to rationalize the following:</p> <ol style="list-style-type: none"> 1) Faculty vs. Student ratio. 2) Admn. Vs. Teaching staff. 3) Vacant positions to be justified. <p><i>STEVTa admin. to put up for the discussion and approval for these points in upcoming BoG meeting.</i></p> <p><i>also or if found the board status</i></p>



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	<p>Observations. The reply & documents against Audit observations are provided by department and para are settled. Unsettled observations become draft audit para and the same is discussed in a meeting of DG Audit and Admn: Secretary of the Department. If even then the audit para are not settled that are discussed in Public Accounts Committee meeting. If any audit para is not settled in PAC, then the responsibility is fixed for such irregularity.</p> <p>The Managing Director apprised that the replies of Audit Observations are being furnished to DG Audit Sindh office with relevant documents and the progress shall be reported to Board in its next meeting.</p> <p>The Managing Director also apprised the forum that the STEVTA Board in its 17th meeting held on 31st July 2017 approved Meeting Allowance @ Rs.20,000/- per meeting per member for the members of Board with the condition that the Allowance shall be admissible to the notified members only.</p> <p>He requested the Board that the approved Meeting Allowance of Rs.20,000/- per meeting per member should be admissible to the person who is attending the meeting on behalf of notified members, as he/she is contributing in policy & decision making through his/her valuable input.</p> <p>Mr. Athar Hussain apprise the Board the precedence of SPPRA Board that whoever attending its meeting; he/she is paid the meeting allowance.</p>	<p>Board desired to furnish the replies of Audit Observations contained in Inspection Report issued by the office of Director General Audit Sindh and the progress shall be reported to Board in its next meeting.</p> <p>Board advised that the matter of audit observations must be handled carefully and with responsibility.</p> <p><i>Internal audit is must.</i> ★</p> <p><i>AS per rules!</i> f</p> 

Shahid



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	<p>Mr. Sohail Wajahat expressed that the Board's earlier decision was just to encourage the same persons to always attend, as they are well aware of the discussions on various agenda in previous meetings. However, as the officers in Govt. Department are transferred & posted, hence he seconded the proposal.</p>	<p>Board approved payment of Meeting Allowance @ Rs.20,000/- per member per BoG meeting, to the persons, whose names appear on the attendance sheet of respective BoG meeting, as per corporate governance. <i>Rules</i></p>
<p>4. Revision of STEVTA Organogram and creation of posts.</p>	<p>The Managing Director apprised that the Board in its 18th meeting decided & approved that the organizational structure of STEVTA is required to be updated, so as the responsibilities of the persons may be fixed and also decided that the position of H.R Head may be created to deal with day-to-day human resource related affairs in smooth & proper manner. The matter was again discussed in the 19th meeting of STEVTA Board and the Revised Organogram of STEVTA was proposed therein for discussion and approval. However, Board desired to fix a meeting on 3rd January 2018 to discuss this matter in depth.</p> <p>The Managing Director presented the Revised Organogram through multimedia and informed that the number of positions given in the Revised Organogram are similar to the previous organogram and none of the post is required to be created. The main objective of Revised Organogram is to create a provision for the position of "Human Resource" and "Monitoring & Evaluation" from within the available posts.</p> <p>He further apprised that the Revised Organogram comprises posts from both the modes; i.e. Civil mode and STEVTA mode. The Civil mode posts are already available in approved budget of Govt. of Sindh in respect of STEVTA. Similarly, the posts under STEVTA mode are also already available in approved SNE.</p> <p>On a query by Mr. Altaf Hussain Sario, the Managing Director informed that the posts of Director under Civil mode, reflected in Budget Book, are in BS-20 whereas the posts created under STEVTA mode in STEVTA SNE are in BS-19. Similarly, the posts of Additional Directors are only available under Civil mode in BS-19.</p>	<p><i>After a lengthy discussion,</i></p> <p>Board unanimously approved the Revised Organogram of STEVTA, attached with the minutes as Annexure-B. However, as per observation of representatives from Finance Department and Social Welfare Department, the Board decided to send the Revised Organogram to Admn. Department of STEVTA, for concurrence. <i>Approval</i></p>



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	<p>Mr. Altaf Hussain Sario opined that the Revised Organogram should be got approved ^{through} by the Administrative Department STEVTA. Though other members were not of this view, however, Ms. Nuzhat Fatima seconded the opinion of Mr. Altaf Hussain. Hence, the other members agreed with the opinion of above two persons.</p> <p>After discussing the Revised Organogram, the Managing Director apprised that a matter regarding regularization of contract employees; was also placed in 18th BoG meeting with recommendations of H.R. Committee. The H.R. Committee suggested to have guidance from Law Deptt.; Govt of Sindh with regard to employees appointed on court orders and then to refer the matter to BoG.</p> <p>The progress was again placed before STEVTA Board in its 19th meeting held on 19th Dec. 2017. The Board was informed that the Law Department examined the case and viewed that STEVTA can regularize the services of contract employees in the public interest, under STEVTA Act 2009. Accordingly, it was proposed that the following three contract employees may be regularized on the posts according to their qualifications:</p> <ol style="list-style-type: none"> 1) Mr. Mehboob Ali Tunio, as Asstt: Director (Works) (BS-17) on the available vacant post. 2) Mr. Sikandar Ali Khaskheli, as Sub-Engineer (BS-11) by creation of post. 3) Mr. Arshad Iqbal Abro, as Sub-Engineer (BS-11) by creation of post. <p>The financial implication of the creation of above two posts of Sub-Engineer (BS-11) has been attached with the working paper.</p> <p>Mr. Sohail Wajahat opined to obtain a legal advice on the issue from Mr. Amanullah Shaikh; the Legal Advisor of Board; who was requested to brief the Board on the issue of Provincial Ombudsman directives regarding appointment.</p>	<p>Board also decided to frame the job description of all the positions mentioned in the Revised Organogram.</p> <p><i>Note: must be approved by the resp. secy. office</i></p>



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Agenda Items	Discussion / Observations	Decisions
	<p>Mr. Muhammad Ismail Kolachi, Incharge Legal Section STEVTA informed that Board that said three persons appeared in NTS test against advertised posts. As they were not issued appointment orders, hence they approached the Hon'ble High Court. On the directions of courts, they were appointed on contract basis. Their contracts were kept extended uptill Dec. 2016. Since then they are not being paid salaries.</p> <p>Mr. Amanullah Shaikh suggested for regularization of said three contract employees, as they have gone through the recruitment process and codal formalities of their appointment were complete.</p> <p>Mr. Sohail Wajahat asked about the performance of said three employees on their job. The Managing Director informed that all the three persons are hard working, competent and devoted employees.</p> <p>After discussion, Board agreed with the regularization of said three contract employees; according to their qualification and experience; i.e. Mr. Tunio may be regularized as Assistant Director (W&S) (BS-17) on the available vacant post. However, rest of two persons may be regularized by creation of posts of Sub-Engineer (BS-11) with the concurrence of Finance Deptt. The regularization of contractual services is subject to concurrence of Regulation Wing SGA&CD.</p>	<p>Board approved to regularize the contractual services of three employees, subject to concurrence of Regulation Wing of SGA&CD & the Legal Advisor of STEVTA, as follows:</p> <ol style="list-style-type: none"> 1) Mr. Mehboob Ali Tunio, as Assistant Director (W&S) (BS-17) on the available vacant post. 2) Mr. Sikandar Ali Khaskheli and Mr. Arshad Iqbal Abro, as Sub-Engineer (BS-11) by creation of posts, subject to concurrence of Finance Department.
5. Health Insurance of STEVTA Employees and Medical Reimbursement	<p>The Managing Director apprised that Board in its 19th meeting held on 19th Dec. 2017, desired to discuss the matter in its next meeting; scheduled on 3rd January 2018. In this respect, a brief on EoI/Bids invited for the Health Insurance facility is already attached with the working paper.</p>	<p>Board unanimously approved the medical/health care facility to STEVTA employees through health insurance, as per information provided by the Managing Director.</p>



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Agenda Items	Discussion / Observations	Decisions
	<p>The Managing Director given a presentation on Eol/Bids invited for the Health Insurance facility to STEVTA employees and their dependents. He informed that the Health Insurance Facility to STEVTA employees & their dependents was initially approved by STEVTA Board in its 9th meeting held on 23rd Feb. 2012 with an allocation of Rs.9.50 million. Since then sufficient amount is being allocated ever year, but the Health Insurance facility could only be provided to staff only once in FY 2014-15. He further apprised that the Board in its 18th meeting held on 31st July 2017 approved to provide Eol/bids for the health insurance facility. Accordingly, Eol/bids were invited through press and SPPRA on single stage-two envelopes basis. Nine firms purchased the bid document, however only four firms participated in bidding. Technical proposal of Two firms declared Responsive, whereas two were found Non-Responsive. Accordingly, the Financial proposals of technically qualified bidders were opened by Procurement Committee and declared the bid of M/s. Jubilee Life Insurance Co. lowest in amount of Rs.26,119,257/-, which is little higher than the budget approved by Board for the purpose in CFY 2017-18; i.e. Rs.25.0 M.</p> <p>He added that there are also some claims of medical reimbursement; amounting Rs.1.725 Million, duly countersigned by respective Medical Boards/ Superintendents (as the case may be) which are due for payment. Accordingly, the Board was requested to accord approval to re-appropriate funds amounting Rs.3.00 million from other head of accounts, to make payment of Health Insurance as well medical reimbursement of STEVTA employees, remaining within the Revised Budget.</p> <p>Mr. Athar Hussain appreciated the proposal and informed the Board that medical reimbursement is a cumbersome procedure; especially for the low paid employees. It is very difficult for them to arrange amount for medical treatment, in case of any emergency. Besides, the availability of proper medical bills and vouchers as well appearance of patient before</p>	<p>Board approved the award the contract of medical/health care facility to STEVTA employees & their dependent to M/s. Jubilee Life Insurance Co. in amount of Rs.26,119,257/-, being the lowest & successful bidder, as per SPPRA rules. (PC. Awarar)</p> <p>Board approved re-appropriation of budget amounting Rs.3.00 million from the Head of account "Training for vulnerable, Disadvantaged and Special Group" to the head of account "Health Insurance/Medical Reimbursement" for the CFY 2017-18, to meet-out the shortfall of Rs.1,119,257/- to make payment to M/s. Jubilee Life Insurance Co. and the rest for making payment of medical reimbursement claims which are outstanding for payment. By reappropriation, the Revised Budget</p>

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Agenda Items	Discussion / Observations	Decisions
	<p>medical board and countersigning of medical claim, availability of budget & funds and delay in reimbursement are the main obstacles due to which most of the employees deprived off from their right of medical facility. Considering these issues, the Government of Sindh has also provided health care/ medical facility to the Secretariat staff through Health Insurance Company enabling them to get the medical treatment without bothering for the expenses.</p> <p>Board unanimously approved the medical/health care facility to STETA employees by approving the lowest bid of M/s. Jubilee Life Insurance Co. amounting Rs.26.119 million.</p> <p>Board also approved allocation of additional funds amounting Rs.3.00 million under the head of account "Health Insurance/Medical Reimbursement" by reappropriation from the head of account "Training for vulnerable, Disadvantaged and Special Group" for the CFY 2017-18.</p> <p>Mr. Altaf Hussain Sario opined that the Managing Director STEVTA should have some powers to reappropriate the funds under single line grant, so as the day to day functions of the authority may not disturbed or delayed for want of approval from the BoG.</p> <p>The BoG members seconded the opinion of Mr. Sario and approved to delegate the powers to Managing Director STEVTA to reappropriate funds upto Rs.1.00 million for a specific head of account once in a financial year and then inform to Board. <i>(only when necessary) or unavent able) +</i></p>	<p>under the head of account "Health Insurance/ Medical Reimbursement" has become Rs.28.00 million for Financial year 2017-18.</p> <p>Board approved & delegated the powers to Managing Director STEVTA to reappropriate funds for any specific head of account upto Rs.1.00 million once in a financial year and later apprise the Board through Revised Budget document, with its justification.</p>



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Agenda Items	Discussion / Observations	Decisions
6. Business Plan for Production Units.	<p>The Managing Director apprised the Board that the matter regarding approval of Business Plan of Production Units was discussed in 19th BoG meeting of STEVTA held on 19th Dec. 2017 and the Hon'ble Board members desired a briefing on the Business Plan of Production Unit by the Project Director concerned; by incorporating the estimation of Revenue component; i.e. work orders for future operation as well relevant costs/expenses and profitability, in Board's next meeting; scheduled on 3rd January 2018. Hence, the Project Director (Production Units) shall present the Re-devised Business Plan before Board.</p> <p>Mr. Manzoor Hussain Vistro, PD (Production Units) presented the Business Plan and its features before Board.</p> <p>Mr. Sohail Wajahat opined that the business plan needs to be reviewed in detail before its finalization & approval, hence, the matter needs to be deferred.</p> <p>The M.D. STEVTA proposed that a Committee comprising of Hon'ble members of Board may be constituted to discuss, review and finalize the Business Plan.</p> <p>Board seconded the proposal and Board decided to constitute a Committee for the purpose, comprising of the following Board members:</p> <ol style="list-style-type: none"> 1) Mr. Faraz Dero, MPA - Convener 2) Mr. Majyd Aziz, President EFP. 3) Mr. Sohail Wajahat, Industrialist 4) Rep: of Finance Deptt: 5) Project Director, Production Unit. 	<p>Board decided to constitute a Committee to review, discuss and finalize the Business Plan for Production Units; comprising of the following Board members:</p> <ol style="list-style-type: none"> 1) Mr. Faraz Dero, MPA (Convener of Committee) 2) Mr. Majyd Aziz, President EFP. 3) Mr. Sohail Wajahat, Industrialist. 4) Rep: of Finance Deptt: 5) Project Director, Production Units.



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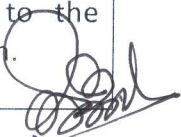


Agenda Items	Discussion / Observations	Decisions
	Members also decided to convene the meeting of the Committee on 9 th January 2018 to review, discuss and finalize the Business Plan.	Board approved to convene the meeting of said committee on 9 th January 2018.
7. Matter regarding appointment of candidates to implement the orders of Provincial Ombudsman Sindh.	<p>The Managing Director apprised the Board that the Provincial Ombudsman Sindh passed orders to appoint Six (06) complainants, who secured higher marks in NTS Test held in 2012, but they were not appointed by STEVTA while making recruitment at that time.</p> <p>The STEVTA filed a representation before the Governor of Sindh (appellate authority) against the decision of Provincial Ombudsman, but the appeal was dismissed.</p> <p>After the dismissal of appeal, STEVTA filed a Constitution Petition No. D-1700/ 2015 in the High Court of Sindh and the Hon'ble court granted stay order dated 13.04.2015, which is still operative. Subsequently, two out of above said six complainants, filed Constitution Petition with the Hon'ble High Court Karachi and court passed orders that the Petitioners may approach the learned Ombudsman and also that the Ombudsman may pass appropriate orders for the implementation of its own orders.</p> <p>In pursuance of above Court's orders, the Provincial Ombudsman directed to implement his earlier orders regarding appointment of complainants. Then the question of those silent candidates arises, who secured higher marks in selection process as per available record and needs to be addressed.</p> <p>Accordingly, a summary moved to Hon'ble C.M. Sindh, and he has desired to place this matter before STEVTA Board. Hence, the matter was placed before Board in its 19th meeting held on 19th Dec. 2017 and the Board desired to have legal opinion of the case from the Legal Advisor of STEVTA.</p> <p>The Legal Advisor of STEVTA; Mr.Amanullah Shaikh was called to brief the matter to Board.</p>	



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Agenda Items	Discussion / Observations	Decisions
	<p>He quoted the decision of Hon'ble Supreme Court of Pakistan (PLD-2016) i.e. Peshawar Electric Supply Co. Versus Wafaqi Ombudsman Islamabad & others, reproduced as follows:</p> <p style="padding-left: 40px;">-- Art.9 --- Wafaqi Mohtasib, power's of --- Matters of appointment and recruitment in a public sector company --- Appointment and/or recruitment in a Public Sector Company was an executive function and such function could not be performed by the Wafaqi Mohtasib under such function could not be performed by the Wafaqi Mohtasib under Art.9 of Establishment of the office of Wafaqi Mohtasib (Ombudsman) order 1983, which excluded his jurisdiction to entertain a complaint of such nature.</p> <p>In light of above, Mr. Amanullah Shaikh suggested that all the administrative powers are under domain of STEVTA as the Authority is established through legislation. Hence, he viewed as follows:</p> <ol style="list-style-type: none"> That those petitioners/applicants filed petitions with Sindh Ombudsman or High Court of Sindh, interviewed if they qualified NTS test subject to posts are lying vacant. That those petitioners who were appointed on the order of High Court of Sindh and advise of Law Department Govt. of Sindh, can be regularized. <p>He suggested that the Hon'ble Ombudsman Sindh Karachi may be approached to review his kind orders in light of the judgment of Hon'ble Supreme Court of Pakistan.</p> <p>Board seconded his opinion and decided that the Legal Section of STEVTA should approach the Hon'ble Provincial Ombudsman Sindh to review his kind orders, in light of the judgment of Hon'ble Supreme Court of Pakistan.</p>	<p>Board decided that the Legal Section of STEVTA may approach the Provincial Ombudsman Sindh to review his kind orders, in the light of the judgment of Hon'ble Supreme Court of Pakistan.</p> <p>Board also decided that the Legal Advisor of STEVTA may apprise the position to the Hon'ble Governor Sindh.</p> 

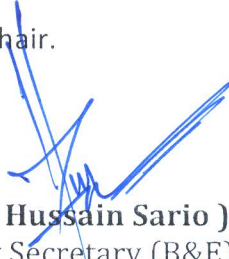


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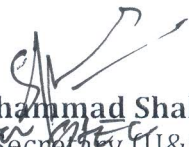


12. The meeting ended with a vote of thanks to and from the Chair.

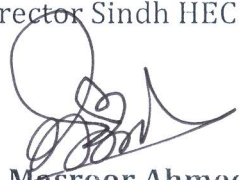

(Muzafar Ali Bhutto)
Managing Director/
Secretary STEVTA Board



(Altaf Hussain Sario)
Deputy Secretary (B&E)
Finance Department


(Athar Hussain)
Deputy Director
Info: Science & Tech: Department

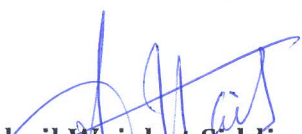

(Noor Muhammad Shah)
Additional Secretary (U&B)/
Director Sindh HEC


(Nuzhat Fatima)
Additional Secretary
Social Welfare Department



(Dr. Masroor Ahmed)
Chairman
Sindh Board of Technical Education

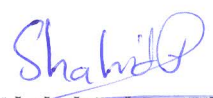

(Dr. Abdul Sami)
Dean FOST&H
Mehran Univ: of Engg: & Tech:


(Majyd Aziz)
President
Employers Fed: of Pakistan


(Sohail Wajahat Siddiqui)
Industrialist


(Dr. Sajida Laghari)
Member
Provincial Assembly Sindh


(Faraz Dero)
Member Prov: Assembly Sindh


(Shahid Abdul Salam Thahim)
Chairman STEVTA

Annexure-A

SC21157 (157)
TECHNICAL EDUCATION
Budget Estimates 2017-2018 (Finance Deptt: Govt: of Sindh)

Functional Code	Main Head	Offices/Institutions	Budget Allocation 2017-2018
041303	Manpower & Vocational Trg:	(VTI, VTC, TTC, Appr: Scheme)	565,571,000
092101	Secondary Education	(GVSG, STI, <u>Single Line</u>)	1,375,705,000
093102	Professional/Tech: Universities	(GCT, GIBCE, GPI, GMI, GVIG, <u>BBSHRDB</u>)	2,850,771,000
093103	Administration	(Dte: of Admn: & RD Offices)	121,550,000
093120	Others	(CCPC)	14,118,000
107104	Administration	(Dte: of Operation)	69,845,000
107120	Others	(VTCs)	68,137,000
	Total :-		5,065,697,000
<u>Less:</u>	Budget pertains to Benazir Bhutto Shaheed HR&D Board :-		1,136,751,000
	Net STEVTA Budget :-		3,928,946,000

OTHER REVENUES/FUNDS:

Annual Development Program	(Civil works - Ongoign & New schemes)	1,065,000,000
TVET Sector Program	(European Union - GIZ)	92,830,000
NAVTTTC	(Federal funded program)	84,944,000
Self-Help Savings	(STEVTA Self-Help basis programs)	109,081,236
		1,351,855,236
	Grand Total :-	5,280,801,236

Shahid

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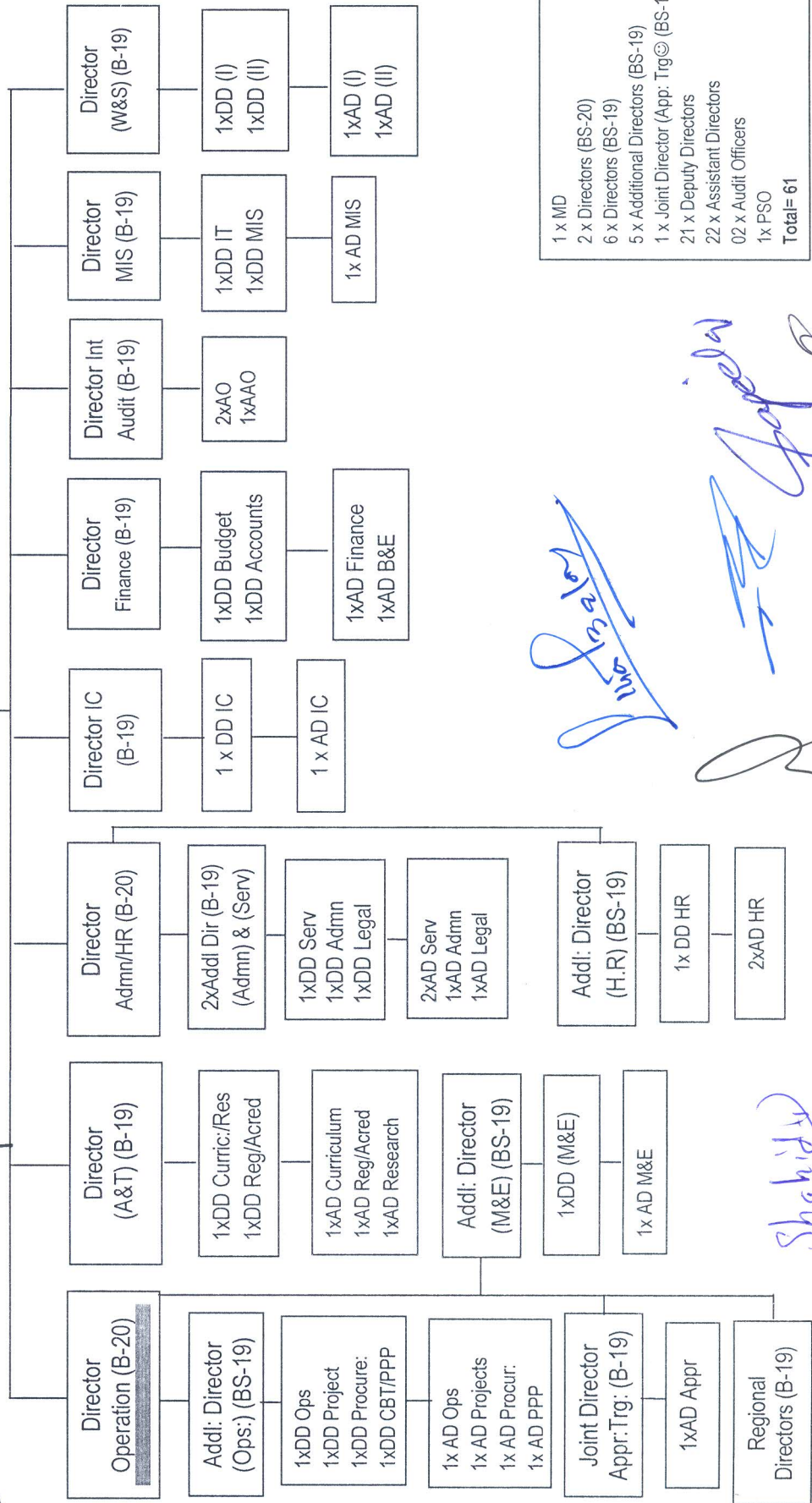
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Proposed Organizational Chart - STEVTA

Chairman
STEVTA BoardManaging Director
STEVTA

1xPSO



1 x MD
2 x Directors (BS-20)
6 x Directors (BS-19)
5 x Additional Directors (BS-19)
1 x Joint Director (App: Trg© (BS-19)
21 x Deputy Directors
22 x Assistant Directors
02 x Audit Officers
1x PSO
Total= 61

Subject to following conditions:-

- a. No scales be written.
- b. Approval as per STEVTA Act through Administrative Dept.

Shahid

Adm