



**Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh**



SAY NO TO CORRUPTION

FINAL MINUTES OF 27TH MEETING OF STEVTA BOARD
HELD ON 27TH AUGUST, 2020

The 27th Meeting of Sindh TEVTA Board was held on 27th August, 2020 at 12:00 noon at Marriot Hotel, Karachi under the chairmanship of Mr. Saleem Raza Jalbani, Chairperson, Sindh TEVTA. Following members attended the meeting:

Sr.#	Description
1	Mr. Saleem Raza Jalbani Chairperson, STEVTA
2	Dr. Masoor Ahmed, Chairman, Sindh Board of Technical Education
3	Dr. Fozia Khan Chief Advisor, Curriculum Wing, School Education & Literacy Deptt:
4	Mr. Athar Hussain, Deputy Director, I.T and Science Deptt:, Govt. of Sindh
5	Agha Sohail Ahmed Managing Director

2. The meeting started with the recitation from the Holy Quran. The Chairperson STEVTA, in his opening remarks welcomed the participants of the Board and thanked them for sparing their time for the meeting from their busy schedule.

3. The Managing Director STEVTA also welcomed the Board members and informed the forum that the minutes of 26th meeting held on 18th February 2020, were circulated to all the members accordingly several observations/inputs were received, those inputs as received were incorporated into final minutes, hence, minutes were finalized. Further on the recommendation of members of Board of Governors and approval of Hon'ble Chairperson Sindh TEVTA, the partial modification/revision are made in the agenda item No. 12 & 13 –by circulation of 26th minutes of meeting.



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4. The Minutes of the 26th STEVTA Board meeting and its partial modification by circulation, were confirmed by Board. Subsequently, agenda items were placed before the Board:

Item No.	Agenda Description	Discussion / Observations	Decisions						
02	APPROVAL OF STEVTA BUDGET FOR FY 2020-21, REVISED BUDGET WITH RE-APPROPRIATIONS FOR FY 2019-20 AND THE EXPENDITURE INCURRED ON EMERGENT OPERATING ACTIVITIES DURING CFY 20-21.	The STEVTA Budget for FY 2020-21 was presented before the Board. The Managing Director highlighted the salient features of budget.	<p>Board approved the STEVTA budget for FY 2020-21, as per budget documents presented to Board, as follows:</p> <p style="text-align: center;"><u>VOLUME-I</u></p> <p><u>REVENUE/RECEIPTS</u> Govt. Grant 1,226.560 M STEVTA Fund <u>252.549 M</u> Total: <u>1,479.109 M</u></p> <p><u>ALLOCATIONS</u> Est: Exp: <u>2,269.406 M</u> Deficit <u>790.298 M</u></p> <p style="text-align: center;"><u>VOLUME-II</u></p> <p><u>REVENUE/RECEIPTS</u> Receipts: <u>456.407 M</u></p> <p><u>ALLOCATIONS</u> Est: Exp: <u>419.202 M</u> Surplus <u>37.205 M</u></p> <p>Board approved Revised Budget 2019-20 with Re-appropriations under different heads totaling Rs. 0.881 M, as per budget document.</p> <p>Board approved the expenditure of Rs.57.629 M incurred on payment of salaries during CFY 2020-21, out of approved budget allocation.</p>						
03	REVISION OF HEADQUARTER ALLOWANCE TO THE OFFICERS & STAFF (PUBLIC SERVANTS) POSTED AT STEVTA HEADQUARTER.	Managing Director apprised the Board that the STEVTA Board in its 4 th meeting held on 8 th August 2009 approved the following allowances in respect of officers/officials of STEVTA HQs. The said rates have not been reviewed since 2009.	<p>Board unanimously approved to revise the Headquarter Allowance, as per following rates proposed in working rates:</p> <table><tr><th>BS</th><th>Tenure at STEVTA, HQ</th><th>Authority Allowance P/M</th></tr><tr><td>Bs-20</td><td></td><td>Rs. 180,000/-</td></tr></table>	BS	Tenure at STEVTA, HQ	Authority Allowance P/M	Bs-20		Rs. 180,000/-
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		In order to attract qualitative and competent manpower from Government & Private Sector and to incentivize the officers and staff of STEVTA H.Qs. Besides, the STEVTA is going to rationalize the organizational structure; specially at H.Q by revamping. Therefore, the rates of Allowance are required to be revised, as proposed in working paper.	Bs 19/20		Rs. 150,000/-
			19(Add;Dir)		Rs. 100000/-
			Bs-18		Rs. 75,000/-
			BS-17		Rs. 50,000/-
			BS-16	≥ 05 year	Rs. 40,000/-
				< 05 year	Rs. 30,000/-
			BS-14&15	≥ 05 year	Rs. 18,000/-
				< 05 year	Rs. 14,000/-
			BS-10 to 12	≥ 02 year	Rs. 15000/-
				< 02 year	Rs. 12,000/-
			BS-02 to 09	≥ 02 year	Rs. 10,000/-
				< 02 year	Rs. 8000/-
04	REVAMPING OF SINDH TEVTA IN COMPLIANCE OF SINDH HIGH COURT ORDER.	<p>The Managing Director apprised that the Hon'ble Sindh High Court passed judgment under suit 1243/2015, on 10.08.2020, reproduced emphasizing that STEVTA take considerable steps so as to bring the TEVT an international standard which shall always require to working on two different aspects i.e. need of local and international market, so that TEVT could be structured in such a way to prepare technical and vocational persons in those field(s) where they could work effectively and productively.</p> <p>Accordingly, Sindh TEVTA revamping the organization in</p>	<p>Board discussed in detail and approved that STEVTA should proceed to take initiatives as proposed in working paper for the revamping of organization, in the best public interest.</p> <p>Board approved to initiate the recruitment process at STEVTA ,HQ and Institute for the induction of faculty by observing codal formalities.</p> <p>Board approved that existing post of Director W&S may be made floating as BS19/20.</p> <p>Board desired to upgrade the Vocational Teacher while revamping the STEVTA structure.</p>		



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		<p>compliance of said judgment of Sindh High Court to meet the requirement of National and International markets to develop occupational skills and individuals skills to live, learn and work as a productive citizens in the society .</p> <p>He further apprised that STEVTA has done as well planned following initiatives for revamping the organization:</p> <ol style="list-style-type: none"> Introduced Demand driven trades as per national/international. Revision of curriculum Establishment of labs/infrastructure Capacity Building of Trainers & Staff Appointment of well-skilled HR at STEVTA, HQ Appointment of Teaching faculty(Jr,Instructor-Bs-14) Strengthening of Works & Services Department, STEVTA HQs Foreign Training of management & Faculty <p>The Managing Director STEVTA further apprised that In order to recognize the services of Board members who spare valuable time despite pressing commitments/obligations, the STEVA has been considering revision of Honarium/meeting allowance of Rs.25000/per meeting instead of Rs 20000/per meeting as a token</p>	<p>Board also approved to revised rates of Honarium/meeting allowance for Board members as per rate of Rs.25000/ per meeting.</p>



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		of appreciation to meet their travelling expenses.	
05	RELEASE OF FUNDS TO STEVTA UNDER SINGLE LINE GRANT THROUGH PLS ACCOUNT INSTEAD OF ASSIGNMENT ACCOUNT.	<p>The Managing Director apprised that the Finance Department, Govt. of Sindh allocates budget grant to STEVTA through Lapsable Assignment Account and the funds are released on quarterly basis.</p> <p>In order to get release the allocated funds, the Finance Department is approached almost thrice through the Administrative Department for releasing of funds i.e. once for the approval for release of funds, then for the authentication of audit copies and then for the permission to place the funds. Thereafter the AG Sindh is approached to place the funds at Assignment Account being maintained at National Bank of Pakistan.</p> <p>The record reveals that sometimes the funds are released at the end of May or at beginning of June due to mentioned above time taken process. Resultantly a major portion of such release is lapsed every year; being lapsable assignment account resulting STEVTA is not achieved functional targets.</p> <p>It is therefore proposed to accord approval to approach Finance Department, Govt. of Sindh to release funds to</p>	Board in principle approved the proposal and desired to move summary to Hon'ble Chief Minister Sindh, for the release of single line grant funds to STEVTA through PLS account.

Signature



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		STEVTa under single line grant through non-lapsable PLS Account.	
06	BUDGET ESTIMATE OF DEVELOPMENT FOR FINANCIAL YEAR 2020-21	Managing Director apprised the Board that STEVTa has a full-fledged Works & Services Section, which not only carrying-out the Development schemes under provincial ADP, but also carry-out Repair & Maintenance of civil works. Accordingly, such civil works schemes have been incorporated in single line budget, for approval of STEVTa Board.	Board approved the Development schemes, to be carried out of single line grant funds during CFY 2020-21, within budgetary allocations.
07	INTRODUCTION OF E-LEARNING RESOURCES THROUGH SMART LABS/SIMULATIONS TO CATER REQUIREMENTS OF 4 th INDUSTRIAL REVOLUTION 4.0	<p>The Managing Director apprised that considering the 4th Industrial Revolution requirement the TVET Institutes have to upgrade their capacity to adopt the demanded technology in the training delivery.</p> <p>STEVTa has also high pressure to incorporate the required supporting Learning Resources, that shall be introduced through Smart Labs i.e:</p> <ul style="list-style-type: none"> a) Simulation based Labs b) Learning Management System (LMS). c) Class Management System (CMS) <p>The Institutes shall be equipped with the Smarts Lab along with Learning Management & Class Room Management System.</p> <p>The procurement of Smart Labs/ Simulations, Learning Management System including</p>	<p>Board in principle approved to introduce Learning Resources through Smart Labs. / Simulations in STEVTa Institutes to cater requirement of 4th Industrial Revolution 4.0.</p> <p>Board desired to work-out the financial implication of the proposed Simulation based technology and to make procurement as per prescribed rules.</p>

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		<p>System(CMS)</p> <p>The Institutes shall be equipped with the Smarts Lab along with Learning Management & Class Room Management System.</p> <p>The procurement of Smart Labs/ Simulations, Learning Management System including Class Room Management System to upgrade existing Capacities of TVET Institutes of Sindh TEVTA.</p>	
08	<p>MEMORANDUM OF UNDERSTANDING (MoU) WITH TCS FOR ADMISSION SERVICES FOR CANDIDATES OF DAE/DCOM FOR ACADEMIC YEAR 2020-21 & 2021-22</p>	<p>The Managing Director apprised that BoG consider MoU between STEVTA & well-reputed courier company for admission services for admission seekers to provide door step Admission services guidelines for the smooth and better Admissions process and enhance the Access to the TVET sector, in the public interest.</p> <p>ADMISSION SERVICES TO ADMISSION SEEKERS & THEIR PARENTS:</p> <p>Printing & Publication of Admission Forms/Prospectus</p> <p>Admission Forms Issuance from various locations / Courier / Customer Service Center/Units in Sindh</p> <p>Submission / Receiving of Admission Forms from various locations / TCS Customer Service Center/Units in Sindh Province</p> <p>Promotion of TVET Sector in</p>	<p>Board in principle approved the MoU with TCS for admission services.</p> <p>Board also approved to sign MoU with the PITHAM regarding training activities in relevant trades.</p> <p>Board also approved to sign MoU with the Chartered of Compassion regarding training activities in Public interest.</p>

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	INDUSTRIES (PAPGAI)	<p>profitability of PSIT Landhi, with the following objectives:</p> <ul style="list-style-type: none"> ➤ Promotion of Printing Graphic Produce of PSIT Printing & Graphic Art Production Unit ➤ Provide Hands on Training to the Trainees & Alumnae of PSIT Landhi ➤ Promotion of Printing & Graphic Art ➤ Enhance productivity, profitability and utilization of PSIT Resources. ➤ Enhance Placement Opportunities for Printing & Graphic Art Trainees/Alumnae. <p>Dr. Fozia emphases that such exercise should also be done for the Garment sector.</p>	<p>Board also approved to perform such exercise for the Garment Unit, to enhance the opportunities for local youth.</p> <p>Board also approved that the Garments Units at three institutions of STEVTA be provided to the competent STEVTA Vocational Teachers who are relevant to the field to manage the textile and garment production.</p>
10	APPROVAL FOR PAYMENT FROM SINGLE LINE GRANT FUNDS AGAINST PROCUREMENT OF 'C.N.C' MACHINES PROCURED FOR STEVTA INSTITUTIONS UNDER S.S.D.P.	<p>The Board was informed that a contract was awarded to M/s.Rais Enterprises Lahore, in amount of Rs.38,407,960/- to supply CNC Machines with hand tools and consumables for 06 STEVTA institutes under the SSDP 8th May 2017. The contracting firm delivered all the articles excepting two CNC machines and informed arranging the CNC machines through Pakistan Machine Tool Factory (Pvt.) Ltd. (PMTF)</p> <p>The SSDP Steering Committee in its meeting held on 28th May 2018, decided to release partial payment for the units received by SSDP from project budget provision in view of project</p>	<p>Board approved to make payment of Rs.9.80 M against supply of 02 CNC machines procured under SSDP, out of single line grant funds of STEVTA.</p>

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		<p>closure on 31.05.2018 and allowed three months extension and desired to seek World Bank concurrence for partial payment and to make payment from STEVTA single line grant funds, once the machines are supplied.</p> <p>The contracting firm later delivered the remaining 02 CNC machines at respective institutions. In this respect, an allocation of Rs.9.800 million has been proposed for the payment of CNC machines, under the head "Previous Year's Liabilities" in the Budget Estimates for FY 2020-21.</p>	
	Any other agenda item	<p>The Managing Director apprised that the services of Mr. Mehboob Ali Tunio was serving in STEVTA on contract basis. His contract was completed on 20.11.2015. Later his services were regularized with the decision of Board in year 2018. The notification was issued with immediate effect. The incumbent has requested that his regularization of service be notified with effect from 21.11.2015, the date when his contract period expired.</p>	<p>Board discussed and decided to refer the matter to Law Department, through Services & Regulation Wing of SGA&CD for opinion and be placed again before the BoG for final orders.</p>

7. The meeting ended with a vote of thanks to and from the Chair.


(Agha Sohail Ahmed)
 Managing Director
 Sindh TEVTA