



Sindh Technical Education &
Vocational Training Authority (STEVT A)
Government of Sindh



INVITATION OF BID

For Supply of Office Stationery Articles for STEVTA Headquarter, Karachi.

Sealed bids (**Package wise**) are invited from reputed/established firms/suppliers/contractors, registered with Income Tax and Sales Tax authorities, for supply of **Procurement of Office Stationery Articles** for Sindh Technical Education & Vocational Training Authority H.Qs., Karachi.

Procedure of Bidding:	Single Stage – One Envelope.
Cost of Bidding Document:	Rs.2,000/- in form of PO/DD.
Bid Security in the form of PO/DD:	5% of total bid value
Tender Document Collection (Start Date):	Hoisting/Publication of Notice.
Tender Document Collection (End Date):	06.12.2024.
Tender Document Submission Date & Time:	06.12. up till 02:30 P.M.
Tender/Bid Opening Date & Time	06.12.2024 at 03:30 P.M.

DOCUMENTS COLLECTION:

Tender documents can be downloaded from SPPRA/STEVTA website or can be obtained on submission of a written request on company letterhead, during office working hours, on payment of Tender document Cost **Rs.2000/-** (non-refundable/non-transferable) in form of PO/DD in favor of “*Sindh Technical Education & Vocational Training Authority*” from the below address:

Incharge (Procurement)
Sindh Technical Education & Vocational Training Authority (STEVTA)
Street-19, Block-6, Gulshan-e-Iqbal,
Near NIPA Chowrangi, Karachi. Ph: 99244112-7.

NOTES:

Eligibility Criteria:

1.	Relevant Business Experience (at least 05 Five years). (Verifiable Work orders be provided).
2.	Average annual turnover of Rs.10.00 million during last threeyears. (Bank Certificate/Audit Report be provided).
3.	NTN & Sales Tax Registration. (Copy of Certificates be provided).
4.	Affidavit of firm that it is not blacklisted.
5.	Detailed Specifications, benchmark of quoted items be provided

Please Note: Samples shall be called from lowest three successful bidders/ firms.

(The bids shall be evaluated and finalized on conformity of the samples by the Inspection committee)

- Sealed bids with necessary attachments accompanied by the Bid Security should be dropped in Tender Box, marked “**Procurement**” & (**tender title**) at Sindh Technical Education & Vocational Training Authority, Street-19, Block-6, Gulshan-e-Iqbal, Near NIPA Chowrangi, Karachi, on the tender document submission date and time.
- The bids will be opened on the aforementioned date & time in the presence of bidders or their authorized representatives. Prospective bidders are invited to attend the tender opening (single representation).
- **Incomplete tenders cannot be considered or entertained.** (Kindly Read carefully & completely fill up the document and attach all required documents)
- STEVTA reserves the right to accept or reject any bid, subject to relevant provisions of Sindh Public Procurement Rules, 2010 (amended 2019).

Deputy Director (Procurement)