



Sindh Technical Education &
Vocational Training Authority (STEVTA)
Government of Sindh



INVITATION OF BID
FOR PROVISION OF JANITORIAL SERVICES FOR
MAINTENANCE OF STAFF TRAINING ACADEMY, KARACHI.

Sealed bids are invited from reputed/established firms/suppliers/contractors/ Services Providers, registered with Income Tax and Sales Tax authorities, for Provision of Janitorial Services for Maintenance of Staff Training Academy, Karachi.

Procedure of Bidding:	Single Stage – One Envelope.
Cost of Bidding Document:	Rs.2,000/- in form of PO/DD.
Bid Security in the form of PO/DD:	5% of total bid value
Tender Document Collection (Start Date):	Hoisting/Publication of Notice.
Tender Document Collection (End Date):	06.12.2024.
Tender Document Submission Date & Time:	06.12.2024 up till 03:30 p.m.
Tender/Bid Opening Date & Time	06.12.2024 at 04:15 p.m.

DOCUMENTS COLLECTION:

Tender documents can be downloaded from SPPRA/STEVTA website or can be obtained on submission of a written request on company letterhead, during office working hours, on payment of Tender document Cost **Rs.2000/-** (non-refundable/non-transferable) in form of PO/DD in favor of “**Sindh Technical Education & Vocational Training Authority**” from the below address:

Deputy Director (Procurement)
Sindh Technical Education & Vocational Training Authority (STEVTA)
Street-19, Block-6, Gulshan-e-Iqbal,
Near NIPA Chowrangi, Karachi. Ph: 99244112-7.

NOTES: Eligibility Criteria:

1	Relevant Business Experience (At least 05 Years). Bidder's previous similar experience in Janitorial Services during the last five (05) years in Public and reputable Private Sector Universities and Govt. / Semi Govt. organizations (documentary evidence must be attached that comprises of Work Order/Agreement/ Letter of Award) Private firm individual or subcontracts shall not considered
2	Valid registration with SECP Registration.
3	Valid Professional Tax Certificate be provided.
4	Valid certificate of Registration of Employees Old-Age Benefit Institution (EOBI).
5	Valid certificate of Social Security Registration Certificate SESSI.
6	Annual Turnover must be 10 million in last 03 years.
7	NTN Registration Certification & Sales Tax Registration Certificate (SRB).
8	Client List of Services provided in Public/ Private Sector Organization.
9	Income Tax Annual Returns of Last 03 Years.
10	Undertaking on stamp paper that, the firm is not black listed.
11	The participating firm(s) shall be bound to quote & pay the minimum salary/wedges to its employees working at STEVTA as per the prevailing rates fixed by the Labour & Human Resource Department, Government of Sindh through latest notification

- Sealed bids with necessary attachments accompanied by the Bid Security should be dropped in Tender Box, marked (**tender title**) at Sindh Technical Education & Vocational Training Authority, Street-19, Block-6, Gulshan-e-Iqbal, Near NIPA Chowrangi, Karachi, on the tender document submission date and time.
- The bids will be opened on the aforementioned date & time in the presence of bidders or their authorized representatives. Prospective bidders are invited to attend the tender opening (single representation).
- **Incomplete tenders cannot be considered or entertained.** (Kindly Read carefully & completely fill up the document and attach all required documents)
 - STEVTA reserves the right to accept or reject any bid, subject to relevant provisions of Sindh Public Procurement Rules, 2010 (amended 2019).

Deputy Director (Procurement)