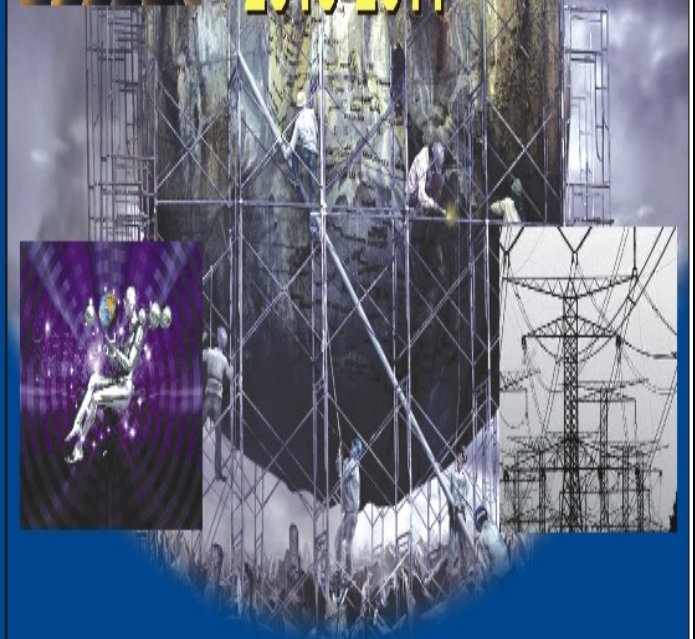
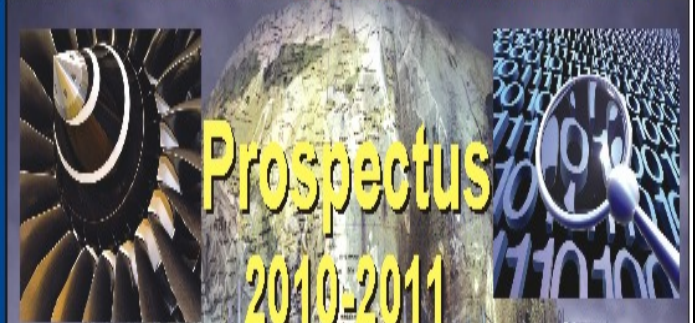


Employment Through Skills

**Sindh Technical Education &
Vocational Training Authority (STEVTVA)**



Diploma of Associate Engineering & Diploma in Commerce



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Abdul Salam Thaheem

Minister / Chairman

Sindh Technical Education and Vocational Training Authority (STEVTA)

The present Government is committed to promote Technical Education and Vocational Training in the province of Sindh. The efforts of Government are noteworthy and appreciable especially its contribution towards restructuring of TEVT in the province through establishment of Sindh TEVTA.

Sindh Technical Education Vocational Training Authority (STEVTA) has been established to streamline and strengthen Technical Education and Vocational Training under one umbrella, I am confident that inefficiencies persisting in the domain of TEVT will now be done away. STEVTA is committed to developing qualitative and skilled manpower through our institutions around the province by focusing on demand driven training programs.

During the first year of his inception, the STEVTA has taken major initiatives such as curriculum up-gradation through German experts, institutional infrastructural development, faculty development through Technical Trainings at National Institute of Science of Technical Education (NISTE) etc. which will go a long way in improving the learning environment in our institutions.

The STEVTA offers best opportunities of skill training through several institutions around the province. I hope, the youth will prefer the track of Technical Education for becoming part of the blue collar workforce of Pakistan.



Abdul Wahid Uqaily

Managing Director

Sindh Technical Education and Vocational Training Authority (STEVTA)

In recent years, role and importance of Human Capital around the globe has changed due to advancements in technology, changes in political, social, & economic environment. Globalization has created vast opportunities for skilled workforce in the domestic and international markets.

Reducing unemployment and poverty is the fore most challenge of the present Government. This challenge can only be met through enhancement of skill levels of the youth through Technical Education & Vocational Training.

Globally, Technical Education and Vocational Training (TEVT) is considered as a major tool for reducing unemployment and poverty. Unfortunately, in Pakistan, blue-collar employees are not given appropriate social status. Thus, majority of students join TEVT as a last option, being leftovers from the streams of his/her education. Therefore, there is a greater need to change this perception and give better acceptability and social status to these blue-collar employees.

STEVTA has been endeavouring to increase the awareness level to attract more & more of our youth towards Technical Education and Vocational Training. This we are trying to achieve by improving our programs, institutional infrastructure and transparency in admission process. After the successful centralized admissions last year, the STEVTA is introducing transparent admissions through a recognized 3rd party. This will give more credence to our selection process and make our graduates relatively more acceptable to the employers.

I am confident that through sustained efforts, we will be able to attract best of the best youth towards Technical Education and improve the overall acceptability of blue-collar workforce in our society.

1.0 INTRODUCTION

Twenty first Century presents new challenges for a radically transformed economy that is likely to have profound implications for the Technical Education and Vocational Training (TEVT). The TEVT system in Pakistan must adapt to the key features of emerging economic world order that includes Globalization and Information & Communication Technology (ICT) Revolution.

Globalization generates new demands, structures, and systems requiring new skills and knowledge. In today's global economy driven by knowledge, the foremost wealth of a firm is its human capital. Therefore, the Economic Development of a country strongly depends on the level of Human Development that in turn depends on the level of technically trained labour. Skilled labour results in improved productivity for Industry. A country with wide ranging Industrial base generates greater employment opportunities and reduced un-employment and poverty. For optimum performance by Industry, productive work force is needed to meet economic and social objectives.

Pakistan with a labour surplus economy, on one side has rapidly increasing unemployed youth while on the other end its public and private sector employers desperately look for technically educated and trained workforce. The shortage of skilled labor is due to a mismatch between academic programs and market oriented skills and trainings. To meet these challenges, STEVTA, like global best practices, is attending to these issues through improving efficiency of TEVT administration and introducing market oriented academic programs, trainings, and developing industrial linkages.

1.1 Technical Education & Vocational Training (TEVT) in Sindh

At the time of Independence, Technical Education and Diploma courses were offered in Engineering Colleges with total annual intake capacity of about 350 students in three main fields of Engineering (Civil, Electrical and Mechanical). In Sindh, first Govt. Polytechnic Institute (now known as Govt. College of Technology, Karachi) was established in 1955 with the assistance of Ford Foundation, USA. Now, there is a widely spread network of Technical Education and Vocational Training (TEVT) institutions all over Sindh.

In 2001, with the introduction of scheme of Devolution of Powers in the country, most of the TEVT institutions were devolved to District Governments and City District Government. Unfortunately, due to lack of focus and effective controls after devolution, the TEVT institutions could not align to the federal and provincial policy framework. During this period, no major initiatives were taken for capacity building, infrastructure development, and improvement of equipment and technologies of TEVT institutions resulting in decline in quality of training reduced enrolment.

In Punjab, however, the TEVT institutions were not devolved to the District Governments and remained under the administrative control of Punjab TEVTA resulting in consolidation of industrial base through skilled workforce. Similarly, in the provinces of Baluchistan and N.W.F.P, TEVT Institutions were also placed under respective TEVTAs.

1.2 Sindh Technical Education & Vocational Training Authority (STEVTA)

In Sindh, TEVT education until recently were being offered in a fragmented manner under three departments viz. Education & Literacy, Labour and Social welfare. The Education & Literacy department controlled 182 institutions, Labour 36 institutions, and Social Welfare 16 institutions. The departments were performing overlapping functions, especially in the area of vocational training. Moreover, the infrastructure of these institutions in terms of buildings, equipment & machinery and teaching faculty did not meet national and international standards/requirements.

Keeping in view of the changing domestic and international labour market requirements and in line with the scheme of reorganization of TEVT Institutions adopted by other provinces, Sindh Technical Education and Vocational Training Authority (STEVTA) was established through STEVTA Ordinance, 2007 (Ordinance XVII of 2007) to streamline the Technical Education and Vocational Training in the province. And subsequently in 2009, the Sindh Assembly has passed the STEVTA Bill 2009 on March 29, 2010.

In order to extend complete autonomy for reorganization and effective management, the policy making task has been entrusted to the STEVTA Board. The STEVTA board has been constituted from eminent professionals, public sector officials, representatives from Private Sector with representation from leading industries like Siemens, and Engro

Corporation Limited (formerly Engro Chemical Pakistan Limited) besides representation from Chamber of Commerce and Industry.

After the approval of the Sindh Cabinet in its meeting held on 28th February 2009, the administrative control of all TEVT Institutions has been entrusted to STEVTA.

1.3 Vision

To develop qualitative of workforce meeting local and international labor market needs by ensuring excellence in training through research & development, effective management and regulation of TEVT setup in the Province.

1.4 Mission

Employment through Skill.

1.5 Objectives

- Promote interest of youth in Sindh for Technical Education and Vocational Training
- Introduce market oriented trainings and programs
- Improve internal and external efficiency of TEVT Administration
- Improve Industrial linkages
- Develop modular based, flexible and demand driven curricula
- Improve teachers and other staff competencies through teacher trainings
- Establish centres of Excellence by improving present institutions

2.0 SINDH TEVTA PROGRAMS / COURSES

TEVT institution in the province offer programs ranging from 3 months short certificate courses to 4 years B.Tech degree program. A short brief of these programs are listed below;

S#	Program / Courses Category	Type of Institutions
1	Bachelor of Technology (B.Tech Pass/Hons)	Government Colleges of Technology
2	Bachelor of Science in Industrial Technology	Government Habib College of Technology, Shaheed Benazirabad
3	Diploma of Associate of Engineering (DAE)	Government Colleges of Technology / Polytechnics / Monotechnic Institutes
4	Diploma in Commerce (D.Com)/Certificate in Commerce (C.Com)	Government Institute of Business & Commercial Education (GIBCE)
5	Technical School Certificate (TSC) / Matric Technical	Technical Schools / Government Vocational Institutes
6	Diploma in Information Technology / Certificate / Short Courses	Government Vocational Training Institutes (GVTI)
7	Vocational Diploma / GII & GIII/ Certificates	Government Vocational Institutes / Schools, Technical Training Centres (TTC), Youth Vocational Centres, Socio Economic Centres.

For detail of programs and courses, please visit our website at <http://www.stevta.gos.pk>

2.1 Diploma of Associate Engineer (DAE)

Industry largely depends on technicians for production, efficient maintenance, and back-up support. An Associate Engineer can translate scientific knowledge for improved productivity. The Diploma of Associate Engineer (DAE) awarded by Sindh Board of Technical Education is offered in 26 disciplines. The Government of Pakistan recognize it as equivalent to Inter-Science (Pre-Engineering) for further studies purpose.

Therefore, after successful completion of Diploma of Associate Engineering (D.A.E) course, students can either continue further Engineering Studies or get employment as *Supervisors, Foremen, Sales Engineers, Shift Engineers, Sub-Engineers, Senior Draughtsman, Service Station Managers, Auto Engineers, Agricultural Overseers, Farm Managers, Junior Instructors, Workshop Superintendents* etc.

2.2 Diploma in Commerce (D.Com)

Besides technically trained labour, the Industry requires services of *Administrators, Managers, Accountants, Secretaries, Cashiers, Office / Accounts Assistants, Sales Representatives, and Computer Programmers / Operators, System Analysts* etc. The demand in modern offices has shifted from *Typist or Stenographer to Computer Operator*. Command over different types of software is considered an additional qualification, which a person skilled in office automation must acquire. In our program for Diploma in Commerce, Computer Information Technology subjects have been included as per the needs and demand of modern time.

The 2 years Diploma-in-Commerce (D.Com) is recognized as equivalent to Intermediate Commerce by all the Universities and Boards in Pakistan. This provides opportunity for further academic advancement to those possessing holders of Diploma in Commerce.

I. DIPLOMA OF ASSOCIATE ENGINEER (DAE)

3.0 ADMISSION POLICY FOR DAE

3.1 Admission Procedure

The admissions shall be centralized for each district. All candidates will specify their preference for technology and institution in the order of priority.

3.2 Allocation Of Seats

S #	Category	Percentage	Distribution of 50 seats
1(a)	Open merit (District of Admission)	60% (10% for HSC Pre-Engineering)	30
1(b)	Reserved Seats	10%	5
2.	All Sindh basis (excluding District of Admission)	30% (10% for HSC Pre Engineering)	15

3.2.1 Distribution of Reserved Seats (10%)

S#	Category	Percentage & Seats
1(a)	Reciprocal basis/ Children of Defense personnel including 1% for disabled candidates	5%
1(b)	Reserved seats for Baluchistan (Makran zone), Azad Kashmir, FATA, Northern Areas in 5% 1(a) above	Baluchistan (Makran Zone) = 50 seats Azad Kashmir = 02 seats FATA = 02 seats Northern Areas = 01 seats
2.	Real Sons/Daughters/ Sisters/Brothers of the staff of STEVTA	5%

NB: Any reserved seats remaining UN-utilized in *All Sindh Basis Category* will be merged into Open Merit Seats and Vice Versa.

3.2.2 Seats Per Technology

S#	Program	No. of Seats per technology
1	Morning Regular Program	50
2	Double Shift Evening Program (DSEP)	50
3	Self Help Evening Program (SHEP)	50

3.3 Merit Order

S#	Stream	Grade
i.	Matric Technical:	Grade A-1 from Board of Technical Education.
ii.	Matric Science:	Grade A-1
iii.	Matric Technical:	Grade A from Board of Technical Education.
iv.	Matric Science:	Grade A
v.	Matric Technical:	Grade B from Board of Technical Education.
vi.	Matric Science:	Grade B
vii.	Matric Technical:	Grade C & D (minimum 45%) from Board of Technical Education.
viii.	Matric Science:	Grade C & D (minimum 45%).

NB: In case of Tie marks in Matriculation / Intermediate, First preference will be given to candidate who possess.

- Higher marks in *English, Physics, Maths & Chemistry*.
- Higher marks in Pre-Admission Entry test.
- Older in age.

3.4 Age Limit

- DAE (Morning / DSEP*) Maximum Age 22 years
- DAE (SHEP**) Maximum Age 30 years

* DSEP = Double Shift Evening Program

** SHEP = Self Help Evening Program

3.5 Powers For Relaxation Of Age

- Age relax-able up to 05 years by the Managing Director, STEVTA.
- Age relax-able up to 10 years by the Chairman, STEVTA.

NB: Over age candidates should submit age relaxation certificate at the time of submission of admission form.

3.6 Entry Qualification

- Matric Technical / Matric Science
- Intermediate Science (Pre-engineering)

3.7 Ineligibilities

- Matriculation in E Grade or less than 45% marks.
- Failing in English / Physics / Chemistry and Maths in Matriculation / Intermediate.
- Less than 45% in HSC Pre-Engineering.
- Not within age brackets specified.
- Failure to submit age relaxation certificate with admission form (*in case of over age candidate only*)

3.8 Disqualifications

- i. Any attempt to directly or indirectly influence admission authorities.
- ii. If any entry in the application form is found to be incomplete or illegible.
- iii. Any alteration or manipulation in the Admission Form / Documents.
- iv. Parallel Admission in any other Educational Institution or Board.

4.0 ADMISSION PROCESS

4.1 PURCHASE & SUBMISSION OF ADMISSION FORMS

- a. Candidate shall obtain the Deposit Slip for Rs. 150/- and Rs. 200/- from institute or download from STEVTA website (www.stevta.gos.pk).
- b. Candidate shall deposit Rs. 150/ (Prospectus & Admission form charges) and Rs. 200/- (Pre-Admission Test fee) in any branch of ABL, MCB or UBL through the Deposit Slips. After submitting the STEVTA copy of Deposit Slip in the Institute, the candidate shall obtain Prospectus & Admission Form.
- c. While issuing Admission Forms, the institute will write Deposit Slip (Rs. 150/-) Number and Candidate's Name on the form.
- d. The Registrar / Admin. Officer of the Institute shall verify all the forms & required documents on payment of Rs. 25/-, as attestation fee.
- e. Candidate shall deposit duly filled-in and attested form at any TCS Outlet and obtain TCS Form Submission Slip (free of charge). The Admission form shall include all desired documents and paid Deposit Slip (NTS & STEVTA copies) for Rs. 200/-.
- f. The Admit Card for Pre-admission Test shall be sent through TCS at the postal address mentioned by the candidate in the admission form. There will be no bank and TCS charges.

4.2 PRE-ADMISSION ENTRY TEST

Pre-admission entry test will be conducted by NTS on Sunday, 5th September, 2010. Pre-admission entry test shall be compulsory for all candidates (DAE Morning / Evening). **Rs. 200/-** will be payable through challan form in any bank branch of (a) ABL, (b) MCB and (c) UBL. Paid **Deposit Slip** of Rs. 200/- in duplicate (NTS & STEVTA copies) shall be attached with admission form while submitting in TCS Outlet.

The NTS Test will be given 40% weightage in preparation of merit.

4.3 PROCEDURE FOR ADMISSION AGAINST RESERVED SEATS

Candidates seeking admission on seats reserved for Other Provinces, Azad Kashmir / Northern Areas / FATA / Makran Division / Children of Defence Personnel must send applications through respective Technical Vocational Education Authority (TEVTA) Headquarters / Director of Technical Education / Section Officer (Estate & F.R. Division), Govt. of Pakistan / Secretary (Nomination Board) Muzafarabad, Azad Kashmir / Concerned Defence Headquarters.

Candidates applying for Staff Quota will submit their applications to Head of respective institute.

4.4 DOCUMENT SCRUTINY & VERIFICATION

Provisional Selection of candidates by NTS will be subject to verification of Documents from concerned Board of Education or certificate issuing authority. The scrutiny and verification fee **Rs. 250/-** will be paid by the candidate with admission fee.

5.0 CHANGE OF TECHNOLOGY

No change of Technology will be allowed at any stage for any reason as the Curriculum contains Technology specific Workshops, Practical and subjects.

6.0 **FULL / HALF FREE-SHIP (MORNING SHIFT REGULAR PROGRAM ONLY)**

Fee concession of full and half free-ship in Tuition fee will be available for upto 10% of total enrolment. These Free-ships are awarded on yearly basis to the deserving students according to the existing government rules.

7.0 **SCHOLARSHIP**

7.1 **Merit Scholarship**

Merit Scholarship may be awarded to the meritorious / deserving students as per policy approved by the Government of Sindh / STEVTA from time to time.

7.2 **MOZU Scholarship**

Auqaf, Religious Affairs and Zakat & Ushr Department, Government of Sindh, in collaboration of Ministry of Zakat & Ushr (MOZU) Islamabad, is offering handsome stipend to the Mustehaq students of TEVT institutes from Zakat funds each year. Mustehaq candidates can apply for MOZU scholarship through respective institutes just after getting admission.

8.0 **TIMING OF THE INSTITUTIONS**

Working Days	Six Working Days Basis	Five Working Days Basis
Number of Periods Per Day	07	08
i. Weekdays (45 Minutes CH)		
Institute timings (Morning)	8:30 AM - 01:45 PM	8:00 AM - 02:00 PM
Institute timings (Evening)	2:00 PM - 07:15 PM	2:15 PM - 07:30 PM
ii. Fridays (30 Minutes CH)		
Friday (Morning)	8:30 AM - 12:00 PM	8:00 AM - 12:00 PM
Friday (Evening)	3:00 PM - 06:30 PM	3:00 PM - 07:00 PM

9. **STUDENTS AFFAIRS**

9.1 **Discipline**

Students are required to observe proper Institutional discipline within and outside the institutions. Any breach of discipline will render the students liable to expulsion. The Institutional Head / Disciplinary Committee shall be the final authority in matters pertaining to disciplinary action / expulsion, imposition of special fines, interpretation of rules and all such matters.

9.2 **Rules and Regulations**

Students are required to abide by rules and regulations in force in respective institutions. The decision of the Head of Institution / Committee regarding matters pertaining to students affairs will be final and binding on all concerned. The time table as well as academic Program of the institutions may be altered without assigning any reason at any time keeping in view the exigencies of the situation.

9.3 **Leave Rules**

Prior permission / sanction for Leave must be obtained from the concerned Head of the Institution or in his absence from respective HOD except in cases of emergency such as sickness etc. In case of illness, the Heads of Institutions may require a medical certificate from a registered medical practitioner. Leave, even if granted, will not exempt the student from any test, examination or other specifically assigned task, workshop assignment or fulfilment of mandatory attendance requirement of the Board.

9.4 Attendance Rules

The students shall be liable to regular attendance checks. A weekly attendance report shall be submitted by the Institutional Heads to the Regional Director, STEVTA. The attendance for the purpose of minimum attendance requirement of Board shall be based on the report generated by MIS, STEVTA as consolidated through weekly attendance reports. Admission of the students having less than 50% attendance for three consecutive months shall be terminated.

9.5 Refund of Security Deposit

Application for refund of Security deposit along-with clearance certificate should be made within one year from the date, a student discontinues his / her studies. Students failing to claim their refund within the prescribed time shall forfeit their claim.

9.6 Books and Instruments

Every student shall be required to purchase necessary books, instruments etc., at his / her own expenses. The list of the same can be obtained from the concerned subject teachers.

9.7 Higher Education

D.A.E. is equivalent to Intermediate (Pre-Engineering). Diploma holders are eligible to the following opportunities of further education:

- i. Bachelor of Technology (Pass / Honors)
- ii. Bachelor of Engineering offered by Engineering Universities as per their respective policy.
- iii. B.Sc (Industrial Tech.) / B.Sc / B.C.S / B.Com / B.B.A / B.P.A / B.A.
- iv. Registration for A.M.I.E. (Pak) through the Institute of Engineers (Pakistan).

9.8 Powers of the Head of Institution

The Head of the institution on the recommendation of Discipline Committee shall have absolute powers to expel any student from the institute or reject his examination form on disciplinary grounds.

9.9 Uniforms

Wearing of prescribed uniform shall be compulsory. In addition students shall be required to wear protective clothing i.e., apron of grey / white colour for both Boys and Girls when working in workshops and laboratories as per institutions requirement.

9.10 Assessment and Promotion Rules

Assessment and promotion rules (2009) of Sindh Board of Technical Education are applicable.

10.0 FEES STRUCTURE (MORNING , DSEP & SHEP)

S.#	Fees Heads / Sub Heads	Morning/DSEP	SHEP
1	Admission Fees (at the time of admission)	75	100
2	i. Tuition fee (Per Annum)	600	
	ii. Training Charges (Per Annum)		7000
3	Identity Card fee (at the time of admission)	50	50
4	Security Deposit - Refundable (at the time of admission)	200	200
5	College / Institute development Funds (at the time of admission)	225	500
6	Lab Equipment / Raw Material Fee (Per Annum)	800	1000
7	Medical Fee (First Aid) (per Annum)	50	85
8	Institute Examination Fee (Per Annum)	50	85
9	Gymkhana / Sports (Per Annum)	100	150
10	Computer Repair & Maintenance Fee (Per Annum)	300	500
11	PTA (now) Institute Management Committee funds (Per Annum)	500	500
12	Utilities Service Charges (Per Annum)	150	200
13	Library Fees (Per Annum)	100	100
	Grand Total (At the time of Admission) =>	Rs. 3,200	Rs. 10,470

- NOTE :** 1. Additional charges will be payable by the students in respect of Transportation, Canteen, Uniform etc. (depending on the facilities provided by the institution)
2. All fees are payable to the institution before the commencement of Academic Year.

Other Charges:

- | | |
|--|-----------|
| i. Duplicate Identity Card | Rs. 20.00 |
| ii. Provisional Certificate | Rs. 50.00 |
| iii. Appearance Certificate | Rs. 25.00 |
| iv. Other certificates such as Bonafide / Character etc. | Rs. 25.00 |

Registration & Examination fees (As prescribed by the Sindh Board of Technical Education.)

11.0 REGION-WISE LIST OF INSTITUTES WITH TECHNOLOGIES OFFERED & CODES

Region : Karachi (Please carefully select the Code for your desired shift, institute and Technology)

N/A = Not Available		Morning Shift		Double shift (Evening) Program		Self-Help Evening Program	
Name of Institute	Technology	Code	Number of Seats	Code	Number of Seats	Code	Number of Seats
Government College of Technology, SITE, Karachi	Architecture	N/A	N/A	N/A	N/A	101113	50
	Auto Diesel	101121	50	101122	50	101123	50
	Chemical	101141	50	N/A	N/A	101143	50
	Civil	101151	50	101152	50	101153	50
	Com. Inf. Tech	N/A	N/A	N/A	N/A	101163	50
	Electrical	101171	50	101172	50	101173	50
	Electronics	101181	100	101182	100	101183	100
	Mechanical	101221	50	101222	50	101223	50
	Petroleum	N/A	N/A	N/A	N/A	101243	50
	Power	101251	50	101252	50	101253	50
	Ref. & Air-cond.	101271	50	101272	50	101273	50
	Telecom.	N/A	N/A	N/A	N/A	101303	50
	Textile Spinning	101311	50	N/A	N/A	101313	50
	Textile Weaving	101321	50	N/A	N/A	101323	50
Textile Dyeing & Printing	N/A	N/A	N/A	N/A	101333	50	
Watch & Instrumentation	101341	50	N/A	N/A	N/A	N/A	
Govt. Saifee Eid-e-Zahabi Institute of Technology, Karachi	Civil	102151	100	N/A	N/A	102153	100
	Electrical	102171	100	N/A	N/A	102173	100
	Mechanical	102221	100	N/A	N/A	102223	100
	Telecom.	102301	50	N/A	N/A	102303	50
Government Jamia Millia Polytechnic Institute, Malir, Karachi	Bio Medical	103131	50	N/A	N/A	103133	50
	Civil	103151	50	N/A	N/A	103153	50
	Com. Inf. Tech	N/A	N/A	N/A	N/A	103163	50
	Electronics	103181	50	N/A	N/A	103183	50
	Instr. & Process Control	103211	50	N/A	N/A	103213	50
Pakistan Swedish Institute of Technology, Landhi, Karachi	Electrical	104171	50	N/A	N/A	104173	50
	Garment	104201	50	N/A	N/A	104203	50
	Mechanical	104221	50	N/A	N/A	104223	50
	Printing & Graphic Arts	104261	50	N/A	N/A	104263	50

GPI (B) Lyari, Karachi	Auto Diesel	105121	50	N/A	N/A	105123	50
	Com. Inf. Tech	N/A	N/A	N/A	N/A	105163	50
	Mechanical	N/A	N/A	N/A	N/A	105223	50
	Ref. & Air-cond.	105271	50	N/A	N/A	105273	50
GPI (W), Karimabad, Karachi	Architecture	106111	50	N/A	N/A	N/A	N/A
	Com. Inf. Tech	N/A	N/A	N/A	N/A	106163	50
	Electronics	106181	50	N/A	N/A	N/A	N/A
	Food Preservation	106191	50	N/A	N/A	N/A	N/A
	Garment	106201	50	N/A	N/A	N/A	N/A
	Secretarial	106281	50	N/A	N/A	N/A	N/A
GPI (W), Korangi, Karachi	Electronics	N/A	N/A	N/A	N/A	107183	50
	Garment	N/A	N/A	N/A	N/A	107203	50
GPI (W), Landhi, Karachi	Electronics	108181	50	N/A	N/A	108183	50
	Garment	108201	50	N/A	N/A	108203	50
GPI (W), Malir Colony, Karachi	Com. Inf. Tech	N/A	N/A	N/A	N/A	109163	50
	Garment	109201		N/A	N/A	109203	50
GMI, Landhi Korangi, Karachi	Textile Dyeing & Printing	110331	50	N/A	N/A	N/A	N/A
	Civil	N/A	N/A	N/A	N/A	110151	50
	Com. Inf. Tech	N/A	N/A	N/A	N/A	110163	50
	Tex.Spining	N/A	N/A	N/A	N/A	110313	50
	Text.Weaving	N/A	N/A	N/A	N/A	110323	50
GMI, New Karachi.	Com. Inf. Tech	111161	50	N/A	N/A	111163	50
	Electronics	N/A	N/A	N/A	N/A	111183	50
GMI, Orangi Town, Sector 11 Karachi	Com. Inf. Tech	112161	50	N/A	N/A	112163	50
	Electronics	N/A	N/A	N/A	N/A	112183	50
GMI, Baldia Town Karachi	Auto Diesel	113121	50	N/A	N/A	113123	50
GMI, Asu Goth, Karachi	Com. Inf. Tech	N/A	N/A	N/A	N/A	114163	50
	Electronics	N/A	N/A	N/A	N/A	114183	50
	Ref. & Air-cond.	114271	50	N/A	N/A	114273	50
GMI, F.B. Area Karachi	Com. Inf. Tech	N/A	N/A	N/A	N/A	115163	50
	Electronics	115181	50	N/A	N/A	115183	50
GMI, Malir Colony Karachi.	Com. Inf. Tech	116161	50	N/A	N/A	116163	50
	Telecom.	N/A	N/A	N/A	N/A	116303	50
GMI, Gulistan-e-Jauhar Karachi.	Com. Inf. Tech	N/A	N/A	N/A	N/A	117163	50
	Electronics	117181	50	N/A	N/A	117183	50
GMI, Memon Goth, Karachi	Civil	118151	50	N/A	N/A	118153	50
GMI, Orangi Town, Sector 7-C Karachi	Com. Inf. Tech	N/A	N/A	N/A	N/A	119163	50
	Textile Dyeing & Printing	119331	50	N/A	N/A	119333	50
GMI Korangi Sector 51-A Karachi	Electrical	N/A	N/A	N/A	N/A	120173	50
	Mechanical	120221	50	N/A	N/A	120223	50
GMI, Sangolane, Karachi	Telecom.	121301	50	N/A	N/A	121303	50
GMI, Razzaqabad, Karachi	Electronics	N/A	N/A	N/A	N/A	122183	50
	Com. Inf. Tech	122161	50	N/A	N/A	122163	50

Region : Hyderabad (Please carefully select the Code for your desired shift, institute and Technology)

N/A = Not Available		Morning shift		Double shift (Evening)		Self-Help Evening Program	
Name of Institute	Technology	Code	Number of seats	Code	Number of seats	Code	Number of seats
GCT, Hyderabad	Auto Diesel	201121	50	201122	50	N/A	N/A
	Chemical	201141	50	201142	50	N/A	N/A
	Civil	201151	50	201152	N/A	201153	50
	Com. Inf. Tech	N/A	N/A	N/A	N/A	201163	50
	Electrical	201171	100	201172	50	201173	50
	Electronics	201181	50	N/A	N/A	201183	50
	Mechanical	201221	150	201222	50	201223	50
GMI, Latifabad, Kohsar, Hyderabad	Com. Inf. Tech	N/A	N/A	N/A	N/A	202163	50
	Mechanical	202221	50	N/A	N/A	202223	50
GMI, Pretabad, Hyderabad	Ref. & Air-cond.	203271	50	N/A	N/A	N/A	N/A
GMI, Tando Jam	Sugar Technology	204291	50	N/A	N/A	N/A	N/A
GPI (W) Latifabad	Com. Inf. Tech	205161	50	N/A	N/A	N/A	N/A
	Electronics	205181	50	N/A	N/A	N/A	N/A
	Garment	205201	50	N/A	N/A	N/A	N/A
GMI, Tando Alahyar	Civil	206151	50	N/A	N/A	N/A	N/A
GMI, Matli	Civi	208151	50	N/A	N/A	N/A	N/A
GMI, Tando Bago	Chemical	209141	50	N/A	N/A	N/A	N/A
GPI, Badin	Electrical	210171	50	N/A	N/A	N/A	N/A
	Mechanical	210221	50	N/A	N/A	N/A	N/A
	Petroleum	210241	50	N/A	N/A	N/A	N/A
GPI, Thatta	Electrical	211171	50	N/A	N/A	N/A	N/A
	Mechanical	211221	50	N/A	N/A	N/A	N/A
GMI, Mirpur Bathoro	Civil	212151	50	N/A	N/A	N/A	N/A
GPI, Dadu	Civil	213151	50	N/A	N/A	N/A	N/A
	Electrical	213171	50	N/A	N/A	N/A	N/A
GPI, Mehar	Auto Diesel	214121	50	N/A	N/A	N/A	N/A
	Civil	214151	50	N/A	N/A	N/A	N/A
GPI, Matyari	Civil	215151	50	N/A	N/A	N/A	N/A
	Electronics	215181	50	N/A	N/A	N/A	N/A
GMI, Hala	Com. Inf. Tech	216161	50	N/A	N/A	N/A	N/A
GMI, Sehwan	Mechanical	217221	50	N/A	N/A	N/A	N/A

Region : Sukkur Please carefully select the Code for your desired shift, institute and Technology)

N/A = Not Available		Morning shift		Double shift (Evening)		Self-Help Evening Program	
Name of Institute	Technology	Code	Number of seats	Code	Number of seats	Code	Number of seats
GMI, Naushero Feroze	Com. Inf. Tech	N/A	N/A	N/A	N/A	301163	50
	Electrical	301171	50	N/A	N/A	301173	50
	Electronics	301181	50	N/A	N/A	N/A	N/A
GMI, Padidan	Civil	302151	50	N/A	N/A	302153	50

STE VTA		Employment Through Skills					
GMI, Sakrand	Civil	303151	50	N/A	N/A	303153	50
	Com. Inf. Tech	N/A	N/A	N/A	N/A	303163	50
GMI (W), Nawabshah / Benzirabad	Com. Inf. Tech	N/A	N/A	N/A	N/A	304163	50
	Garment	304201	50	N/A	N/A	N/A	N/A
Government College of Technology, Khairpur	Auto diesel	305121	50	N/A	N/A	N/A	N/A
	Chemical	N/A	N/A	N/A	N/A	305143	50
	Civil	305151	50	N/A	N/A	305153	50
	Electrical	305171	50	N/A	N/A	305173	50
	Mechanical	305221	50	N/A	N/A	305223	50
	Petroleum (PTTI)	N/A	N/A	N/A	N/A	305243	50
	Ref. & Air-cond.	305271	50	N/A	N/A	N/A	N/A
Government Habib College of Technology, Nawabshah / Benzirabad	Chemical	306141	50	306142	50	N/A	N/A
	Electrical	306171	50	306172	50	N/A	N/A
	Mechanical	306221	50	306222	50	N/A	N/A
GPI (B), Sukkur	Civil	307151	50	N/A	N/A	307153	50
	Electrical	307171	50	N/A	N/A	307173	50
	Electronics	307181	50	307182	50	N/A	N/A
	Mechanical	307221	50	N/A	N/A	307223	50
GPI (W), Sukkur	Electronics	308181	50	N/A	N/A	N/A	N/A
	Garment	308201	50	N/A	N/A	N/A	N/A
GPI, Ghotki	Civil	309151	50	N/A	N/A	309153	50
	Mechanical	309221	50	N/A	N/A	309223	50
GMI, Pano Akil	Mechanical	310221	50	N/A	N/A	N/A	N/A
GMI, Dharki	Electrical	311171	50	N/A	N/A	311173	50
GMI, Faiz Gung	Civil	312151	50	N/A	N/A	312153	50
GMI, Thari Mirwah	Electrical	313171	50	N/A	N/A	313173	50
GMI, Kandiaro	Civil	314151	50	N/A	N/A	314153	50
GPI, Khuhra	Electrical	315171	50	N/A	N/A	N/A	N/A

Region : Larkana Please carefully select the Code for your desired shift, institute and Technology)

N/A = Not Available		Morning shift		Double shift (Evening)		Self-Help Evening Program	
Name of Institute	Technology	Code	Number of seats	Code	Number of seats	Code	Number of seats
GPI, Larkano	Civil	401151	50	N/A	N/A	401153	50
	Electrical	401171	50	N/A	N/A	401173	50
	Mechanical	401221	50	N/A	N/A	N/A	N/A
	Telecom.	401301	50	N/A	N/A	N/A	N/A
GMI, Shikarpur	Ref. & Air-cond.	402271	50	N/A	N/A	N/A	N/A
GPI, Jacobabad	Civil	403151	50	N/A	N/A	403153	50
	Electrical	403171	50	N/A	N/A	403173	50
	Mechanical	403221	50	N/A	N/A	403223	50
GMI, Ratodero	Electronics	404181	50	N/A	N/A	N/A	N/A
GMI, Shahdadkot	Electronics	405181	50	N/A	N/A	N/A	N/A
GMI, Kamber Ali Khan	Electrical	406171	50	N/A	N/A	N/A	N/A
GMI, Wara	Com. Inf. Tech	407161	50	N/A	N/A	N/A	N/A
GMI, Ghari Yaseen	Civil	408151	50	N/A	N/A	N/A	N/A
GMI, Kandhkot	Mechanical	409221	50	N/A	N/A	N/A	N/A

Region : Mirpurkhas (Please carefully select the Code for your desired shift, institute and Technology)

NA= Not Available		Morning shift		Double shift (Evening)		Self-Help Evening Program	
Name of Institute	Technology	Code	Number of seats	Code	Number of seats	Code	Number of seats
GPI, MirpurKhas	Civil	501151	50	N/A	N/A	N/A	N/A
	Electrical	501171	50	N/A	N/A	N/A	N/A
GPI, Mithi	Electrical	502171	50	N/A	N/A	N/A	N/A
	Mining	502231	50	N/A	N/A	N/A	N/A
GPI, Sanghar	Civil	503151	50	N/A	N/A	N/A	N/A
	Electrical	503171	50	N/A	N/A	N/A	N/A
GMI, Tando Adam	Electronics	504181	50	N/A	N/A	N/A	N/A
GMI, Shahdadpur	Civil	505151	50	N/A	N/A	N/A	N/A
GMI, Khipro	Sugar Technology	506291	50	N/A	N/A	N/A	N/A
GMI, Umerkot	Civil	507151	50	N/A	N/A	N/A	N/A

GCT = Government College of Technology
GPI = Government Polytechnic Institute
GMI = Government Monotechnic Institute

GENERAL INSTRUCTIONS TO CANDIDATE

- Please fill in the application form in your own handwriting neatly and carefully.
- Please fill in your "CATEGORY" as per status of Domicile / P.R.C.
For Reserved Seats Candidates should apply to their nomination agencies as per details given in the prospectus.
- Please attach undertaking (in admission form) on the court stamp paper of Rs. 20/- complete in all respect.
- Attach the attested copies of all the following Certificates (in duplicate):
 - College Leaving Certificate, if applicable.
 - Matriculation Certificate, showing age or date of birth (Original / Provisional).
 - Marks Sheet of Intermediate (Pre-Engineering) / Matriculation (Technical / Science) Examination or its equivalent from the relevant Board.
 - Four photograph recently taken and duly attested.
 - Domicile Certificate of the Applicant / Father's (including Candidate's Name) and Permanent Residence Certificate.
 - N.C.C. Certificate (for H.S.C. Candidates only), if applicable.
 - Hafiz-e-Quran Certificate, if applicable.
 - Migration Certificate (after admission).
- Use separate form if candidate is applying for both categories of Matriculation and Intermediate,
- Use separate application form for Self Help Evening Program (SHEP).
- Use separate application for All Sindh Basis (30%) category of admission.
- Photocopy of form is not acceptable.

II. DIPLOMA IN COMMERCE (D.COM)

12.0 ADMISSION FOR DIPLOMA IN COMMERCE

All D.Com admissions shall be conducted at Institutes. Candidates shall obtain Admission Form and Prospectus from institutes on payment of Rs. 100/-. The duly filled form shall be submitted in the institute as per schedule given below:

S.#	Activity	Date
1	Publication of 1 st Advertisement for Admission	11 th July, 2010
2	Publication of 2 nd Advertisement for Admission	18 th July, 2010
3	Open House week	19 th to 24 th July, 2010
4	Last date of receipt of admission forms	17 th September, 2010
5	Display of Final Merit List	27 th September, 2010
6	Last date for deposit of fees	1 st October, 2010
7	Commencement of Classes	4 th October, 2010

13.0 ELIGIBILITY FOR ADMISSION

13.1 **Minimum Qualification:**

Matric or Equivalent Qualification.

13.2 **Age:**

Minimum: 15 Years

Maximum: 28 Years as on 31-08-2010

(Relax-able up-to 2 Years in case of Rural/Under developed area)

13.3 **Domicile:**

Admission on Open Merit, students possessing Domicile and PRC of Sindh Province.

14.0 MERIT ORDER

Admission is granted according to merit determined by the Central Admission Committee on the basis of Percentage of Marks obtained, in Matric / Intermediate. In case of tie, the candidate older in age will be given preference.

15.0 GENERAL RULES

Otherwise than the specifically mentioned rules, General Rules including Attendance Promotion Rules for Diploma of Associate Engineering are applicable.

16.0 NUMBER OF SEATS IN GOVT. INSTITUTES OF BUSINESS & COMMERCIAL EDUCATION (GIBCE)

S.#	Name of institutes	Maximum Intake Capacity	
		Morning	Evening / Short Course
1.	GIBCE, Azizabad # 02, Karachi	150	200
2.	GIBCE, Saudabad, Urdu Nagar, Malir, Karachi	100	--
3.	GIBCE, Lyari, Karachi	100	--
4.	GIBCE, 11½ Orangi Town, Karachi	100	--
5.	GIBCE, Gulistan-e-Jauhar, Karachi.	100	--
6.	GIBCE, Latifabad, Hyderabad	100	---
7.	GIBCE, Thatta	50	
8.	GIBCE, Sanghar	50	
9.	GIBCE, Badin	50	
10.	GIBCE, Dadu	50	
11.	GIBCE, Mirpur Khas	50	
12.	GIBCE, Sukkur	50	
13.	GIBCE, Benazirabad (Nawabshah)	50	
14.	GIBCE, Larkana	50	
15.	GIBCE, Jacobabad	50	
16.	GIBCE, Shikarpur	50	
17.	GIBCE, Qasimabad, Hyderabad	50	40
18.	GIBCE, Mehar	50	
19.	GIBCE, Sajawal	50	
20.	GIBCE, Badin	50	
21.	GIBCE, Umerkot	50	
22.	GIBCE, Mithi	50	
23.	GIBCE, Tando Adam	50	
24.	GIBCE, Rohri	50	
25.	GIBCE, Ghotki	50	
26.	GIBCE, Thari Mirwah	50	
27.	GIBCE, Pir Jo Goth	50	
28.	GIBCE, Kazi Ahmed	50	
29.	GIBCE, Naushero Feroze	50	
30.	GIBCE, Kandiaro	50	
31.	GIBCE, Miro Khan	50	
32.	GIBCE, Shahdadkot	50	
33.	GIBCE, Ghari Yaseen at Lakhi	50	
34.	GIBCE, KandhKot	50	
35.	GIBCE, Khipro	50	
36.	GIBCE, Hala	50	
37.	GIBCE, Sehwan	50	

17.0 FEES STRUCTURE (D.COM)[†]

S.#	Particulars / Head of Fees	Amount (in Rupees)	Recovery Period
1.	Admission Fees	50.00	Once in 2 Years
2.	Tuition Fees	200.00	Per Year
3.	Internal Examination Fund	40.00	Per Year
4.	Sports Fund	50.00	Per Year
5.	Institute Development Fund	100.00	Per Year
6.	Security Deposit (Refundable)	100.00	Once in 2 Years
7.	College Identity Card	10.00	Per Year
8.	CMC / IMC (Old P.T.A)	150.00	Per Year
9.	Library Books	50.00	Per Year
10.	Utilities Service Charges	50.00	Per Year
11.	Repair & Maintenance of Computers	300.00	Per Year
12.	Scrutiny of Documents	100.00	Once in 2 years
13.	Verification of Marks Sheet from concerned Board	100.00	Once in 2 Years
Total fee for First Year		1300.00	
Fee for Second Year		950.00	

[†] Fees & Funds will be deposited into College relevant Bank Account through Pay orders.

In addition to above Fees & Funds, the students will have to pay the registration Fees, Examination Fees and Certificates Fees of SBTE, as fixed by the Sindh Board of Technical Education, Karachi.